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# Notice of Temporary and Permanent Adoption

Office of the Secretary of State Rules Concerning Campaign and Political Finance 8 CCR 1505-6

## February 22, 2012

## I. Adopted Rule Amendments

As authorized by the Colorado Constitution<sup>1</sup>, Colorado campaign finance law<sup>2</sup>, and the State Administrative Procedure Act<sup>3</sup>, the Colorado Secretary of State gives notice that the following amendments to the rules concerning campaign and political finance rules<sup>4</sup> are adopted on a temporary and permanent basis.

The following rules were considered at the December 15, 2012 rulemaking hearing in accordance with the State Administrative Procedure Act<sup>5</sup>. These rules are adopted as additional temporary and permanent rules in association with rulemaking under CCR Tracking Number 2011-00822.

(Additions to the current rules are reflected in SMALL CAPS and deletions from current rules are shown in stricken type. *Annotations* may be included):

The current 8 CCR 1505-6, as amended 6/29/2011 is stricken in its entirety and re-codified as follows:

## **RULE 1. DEFINITIONS**

- 1.1 "BUSINESS ACTIVITIES". FOR THE PURPOSES OF ARTICLE XXVIII:
  - 1.1.1 "BUSINESS ACTIVITIES" MEANS ANY PROVISION OF GOODS OR SERVICES THAT RESULTS IN INCOME OR ANY OTHER REVENUE-GENERATING ACTIVITY NOT EXPRESSLY FOR POLITICAL PURPOSES.

<sup>&</sup>lt;sup>1</sup> Article XXVIII, Section 9(1)(b) of the Colorado Constitution.

<sup>&</sup>lt;sup>2</sup> Article 45 of Title 1, C.R.S. (2011).

<sup>&</sup>lt;sup>3</sup> Section 24-4-103, C.R.S. (2011).

<sup>&</sup>lt;sup>4</sup> 8 CCR 1505-6.

<sup>&</sup>lt;sup>5</sup> Section 24-4-103, C.R.S. (2011).

1.1.2 "CANNOT ENGAGE IN BUSINESS ACTIVITIES," MEANS THAT THE ARTICLES OF INCORPORATION AND BYLAWS, EITHER EXPRESSLY OR IMPLICITLY, PROHIBIT THE CORPORATION FROM ENGAGING IN ANY BUSINESS ACTIVITIES.

[MCCONNELL V. FEDERAL ELECTIONS COMMISSION, 540 U.S. 93 (2003)]

- 1.2 "Committee". Unless otherwise specified, the term "committee" as used in these rules includes candidate committees, political committees, small donor committees, issue committees, independent expenditure committees, political parties, Federal PACs, and political organizations.
- 1.3 "CONTRIBUTION".
  - 1.3.1 "Contribution" does not include an endorsement of a candidate or an issue by any person.
  - 1.3.2 "Contribution does not include interest earned in an interest-bearing bank account, dividend income from invested committee funds, earned income from commercially reasonable transactions, or transfers of money within a political party.
  - 1.3.3 THE EXCEPTION STATED IN ARTICLE XXVIII, SECTION 2(5)(B) THAT "CONTRIBUTION' DOES NOT INCLUDE SERVICES PROVIDED WITHOUT COMPENSATION BY INDIVIDUALS VOLUNTEERING THEIR TIME", INCLUDES TIME-BASED SERVICES VOLUNTEERED BY AN INDIVIDUAL AS A MEMBER OF ANY FIRM, ASSOCIATION, OR OTHER BUSINESS ENTITY, INCLUDING A CORPORATION, IF THE INDIVIDUAL RECEIVES NO DIRECT OR INDIRECT COMPENSATION FOR THE TIME VOLUNTEERED. ANY UNPAID SERVICES THAT CREATE A THING OF VALUE ARE EXEMPTED. IF VOLUNTEER SERVICES YIELD A THING OF VALUE, "CONTRIBUTION" ONLY INCLUDES THE REASONABLE VALUE OF THE MATERIALS INVOLVED, UNLESS THE VALUE IS DE MINIMIS.
  - 1.3.4 "Contribution in support of the candidacy" includes all contributions Given directly to, or coordinated with, a candidate for a specific public office, including those to a person who maintains a candidate committee after an election cycle. [Article XXVIII, Section 2(2)]
- 1.4 "COORDINATION". EXPENDITURES OR SPENDING ARE COORDINATED WITH A CANDIDATE COMMITTEE OR POLITICAL PARTY IF:
  - 1.4.1 A PERSON MAKES AN EXPENDITURE OR ENGAGES IN SPENDING AT THE REQUEST, SUGGESTION, OR DIRECTION OF, IN CONSULTATION WITH, OR UNDER THE CONTROL OF THAT CANDIDATE COMMITTEE OR POLITICAL PARTY; OR
  - 1.4.2 An independent expenditure or electioneering communication is created, produced, or distributed:

- (A) AFTER ONE OR MORE SUBSTANTIAL DISCUSSION(S) BETWEEN THE CANDIDATE OR POLITICAL COMMITTEE AND THE PERSON MAKING THE EXPENDITURE OR ENGAGING IN THE SPENDING,
  - (1) IN WHICH THE PERSON MAKING THE EXPENDITURE OR ENGAGING IN THE SPENDING RECEIVED NON-PUBLIC INFORMATION ABOUT THE CANDIDATE OR POLITICAL PARTY'S PLANS, PROJECTS, ACTIVITIES, OR NEEDS; AND
  - (2) THE INFORMATION IS MATERIAL TO THE CREATION, PRODUCTION, OR DISSEMINATION OF AN INDEPENDENT EXPENDITURE OR ELECTIONEERING COMMUNICATION; OR
- (B) BY A COMMON CONSULTANT WHO PROVIDES, OR HAS PROVIDED DURING THE ELECTION CYCLE, PROFESSIONAL SERVICES TO THE CANDIDATE COMMITTEE OR POLITICAL PARTY AS WELL AS TO THE PERSON MAKING THE EXPENDITURE OR ENGAGING IN THE SPENDING; AND
  - (1) IN WHICH THE PERSON MAKING THE EXPENDITURE OR ENGAGING IN THE SPENDING RECEIVED NON-PUBLIC INFORMATION ABOUT THE CANDIDATE OR POLITICAL PARTY'S PLANS, PROJECTS, ACTIVITIES, OR NEEDS; AND
  - (2) THE INFORMATION IS MATERIAL TO THE CREATION, PRODUCTION, OR DISSEMINATION OF AN INDEPENDENT EXPENDITURE OR ELECTIONEERING COMMUNICATION.
- 1.4.3 This rule does not apply to an attorney, accountant, bookkeeper, or registered agent who provides services within the scope of his or her profession.
- 1.4.4 IF CANDIDATE COMMITTEE OR POLITICAL PARTY AND THE PERSON MAKING THE EXPENDITURE OR ENGAGING IN SPENDING USE A COMMON CONSULTANT, AN INDEPENDENT EXPENDITURE OR ELECTIONEERING COMMUNICATION IS NOT COORDINATED IF THE CONSULTANT PLACES EFFECTIVE BARRIERS (1.E., "FIREWALLS") TO THE TRANSMISSION OF NON-PUBLIC INFORMATION BETWEEN:
  - (A) THE CANDIDATE COMMITTEE OR POLITICAL PARTY; AND
  - (B) THE PERSON MAKING AN INDEPENDENT EXPENDITURE OR ENGAGING IN SPENDING.

SUCH FIREWALLS SHALL BE PHYSICAL OR TECHNOLOGICAL, OR BOTH, INCLUDE APPROPRIATE SECURITY MEASURES, AND BE SET FORTH IN A WRITTEN POLICY THAT IS DISTRIBUTED TO ALL AFFECTED AGENTS, EMPLOYEES, BOARD MEMBERS, DIRECTORS, OFFICERS, AND CONSULTANTS. A FIREWALL IS NOT EFFECTIVE IF NON-PUBLIC MATERIAL INFORMATION IS NONETHELESS DIRECTLY OR INDIRECTLY TRANSMITTED TO THE PERSON MAKING AN EXPENDITURE OR ENGAGING IN SPENDING.

- 1.4.5 FOR THE PURPOSES OF THIS RULE:
  - (A) CANDIDATE COMMITTEE OR POLITICAL PARTY INCLUDES ANY AGENT, EMPLOYEE, BOARD MEMBER, DIRECTOR, OR OFFICER OF THAT CANDIDATE COMMITTEE OR POLITICAL PARTY.
  - (B) THE PERSON MAKING THE EXPENDITURE OR ENGAGING IN THE SPENDING INCLUDES ANY AGENT, EMPLOYEE, BOARD MEMBER, DIRECTOR, OR OFFICER OF THE PERSON MAKING THE EXPENDITURE OR ENGAGING IN THE SPENDING.
- 1.5 "CORPORATION", AS USED IN ARTICLE XXVIII, HAS THE SAME MEANING AS IN SECTION 1-45-103(7), C.R.S.
- 1.6 "DESIGNATED FILING AGENT", FOR PURPOSES OF THESE RULES, MEANS ANY PERSON APPOINTED BY A COMMITTEE WHO IS RESPONSIBLE FOR TIMELY FILING CAMPAIGN FINANCE REPORTS.
- 1.7 "ELECTIONEERING COMMUNICATION" IS ANY COMMUNICATION THAT (1) MEETS THE DEFINITION OF ELECTIONEERING COMMUNICATION IN ARTICLE XXVIII, SECTION 2(7), AND (2) IS THE FUNCTIONAL EQUIVALENT OF EXPRESS ADVOCACY. WHEN DETERMINING WHETHER A COMMUNICATION IS THE FUNCTIONAL EQUIVALENT OF EXPRESS ADVOCACY:
  - 1.7.1 A COMMUNICATION IS THE FUNCTIONAL EQUIVALENT OF EXPRESS ADVOCACY ONLY IF IT IS SUBJECT TO NO REASONABLE INTERPRETATION OTHER THAN AN APPEAL TO VOTE FOR OR AGAINST A SPECIFIC CANDIDATE.
  - 1.7.2 IN DETERMINING WHETHER A COMMUNICATION IS THE FUNCTIONAL EQUIVALENT OF EXPRESS ADVOCACY, IT SHALL BE JUDGED BY ITS PLAIN LANGUAGE, NOT BY AN "INTENT AND EFFECT" TEST, OR OTHER CONTEXTUAL FACTORS.
  - 1.7.3 A COMMUNICATION IS NOT THE FUNCTIONAL EQUIVALENT OF EXPRESS ADVOCACY IF IT:
    - (A) DOES NOT MENTION ANY ELECTION, CANDIDACY, POLITICAL PARTY, OPPOSING CANDIDATE, OR VOTING BY THE GENERAL PUBLIC,
    - (B) DOES NOT TAKE A POSITION ON ANY CANDIDATE'S OR OFFICEHOLDER'S CHARACTER, QUALIFICATIONS, OR FITNESS FOR OFFICE, AND
    - (C) MERELY URGES A CANDIDATE TO TAKE A POSITION WITH RESPECT TO AN ISSUE OR URGES THE PUBLIC TO ADOPT A POSITION AND CONTACT A CANDIDATE WITH RESPECT TO AN ISSUE.

[FEDERAL ELECTION COMMISSION V. WISCONSIN RIGHT TO LIFE, 551 U.S. 449 (2007)]

- 1.8 "FOREIGN CORPORATION", AS USED IN ARTICLE XXVIII, SECTION 3(12)(C), MEANS A CORPORATION ORGANIZED UNDER THE LAWS OF ANOTHER COUNTRY. THE TERM DOES NOT APPLY TO A CORPORATION ORGANIZED UNDER THE LAWS OF ANOTHER STATE. "FOREIGN CORPORATION," AS USED IN ARTICLE 45 OF TITLE 1, C.R.S., HAS THE SAME MEANING AS SET FORTH IN SECTION 1-45-103(10.5), C.R.S.
- 1.9 "FREQUENT" AND "INFREQUENT" FILING SCHEDULES.
  - 1.9.1 UNLESS OTHERWISE SPECIFIED, THE TERM "FREQUENT" FILING SCHEDULE AS USED IN THESE RULES MEANS:
    - (A) FOR STATE CANDIDATES AND COMMITTEES, THE FILING SCHEDULE OUTLINED IN SECTION 1-45-108 (2)(A)(I)(B), (2)(A)(I)(C), (2)(A)(I)(D), AND (2)(A)(I)(E), C.R.S.; AND
    - (B) FOR COUNTY AND MUNICIPAL CANDIDATES AND COMMITTEES, THE FILING SCHEDULE OUTLINED IN SECTION 1-45-108 (2)(A)(II), C.R.S.
  - 1.9.2 UNLESS OTHERWISE SPECIFIED, THE TERM "INFREQUENT FILING SCHEDULE" AS USED IN THESE RULES MEANS:
    - (A) FOR STATE CANDIDATES AND COMMITTEES, THE QUARTERLY FILING SCHEDULE OUTLINED IN SECTION 1-45-108(2)(A)(I)(A), C.R.S.; AND
    - (B) FOR COUNTY AND MUNICIPAL CANDIDATES AND COMMITTEES, THE ANNUAL FILING SCHEDULE OUTLINED IN SECTION 1-45-108(2)(A)(II), C.R.S.
- 1.10 "INFLUENCING OR ATTEMPTING TO INFLUENCE", FOR PURPOSES OF POLITICAL ORGANIZATIONS AS DEFINED IN SECTION 1-45-103(14.5), C.R.S., MEANS MAKING EXPENDITURES FOR COMMUNICATIONS THAT EXPRESSLY ADVOCATE THE ELECTION OR DEFEAT OF A CLEARLY IDENTIFIED CANDIDATE OR CANDIDATES. [BUCKLEY V. VALEO, 424 U.S. 1 (1976)]
- 1.11 "INFREQUENT FILING SCHEDULE". SEE RULE 1.9.
- 1.12 "ISSUE COMMITTEE".
  - 1.12.1 "ISSUE COMMITTEE" DOES NOT INCLUDE A MARRIED COUPLE.
  - 1.12.2 A PERSON OR GROUP OF PERSONS IS AN ISSUE COMMITTEE ONLY IF IT MEETS BOTH OF THE CONDITIONS IN ARTICLE XXVIII, SECTION 2(10)(A)(I) AND 2(10)(A)(II).
  - 1.12.3 FOR PURPOSES OF DETERMINING WHETHER AN ISSUE COMMITTEE HAS "A MAJOR PURPOSE" UNDER ARTICLE XXVIII, SECTION 2(10)(A)(I) AND SECTION

1-45-103(12)(B)(II)(A), C.R.S., A DEMONSTRATED PATTERN OF CONDUCT IS ESTABLISHED BY:

- (A) ANNUAL EXPENDITURES IN SUPPORT OF OR OPPOSITION TO BALLOT ISSUES OR BALLOT QUESTIONS THAT EXCEED 30% OF THE ORGANIZATION'S TOTAL SPENDING DURING THE SAME PERIOD; OR
- (B) PRODUCTION OR FUNDING OF WRITTEN OR BROADCAST COMMUNICATIONS IN SUPPORT OF OR OPPOSITION TO A BALLOT ISSUE OR BALLOT QUESTION, WHERE THE PRODUCTION OR FUNDING COMPRISES MORE THAN 30% OF THE ORGANIZATION'S TOTAL SPENDING DURING A CALENDAR YEAR.
- 1.13 "MEMBER", AS USED IN ARTICLE XXVIII, SECTIONS 2(5)(B), 2(8)(B)(IV), AND 2(14)(A) ONLY, MEANS A PERSON WHO PAYS MEMBERSHIP DUES.
- 1.14 "Non-public information" means confidential material in any form that is not available to the general public, including a non-public campaign plan, communications plan, campaign budget, specification of unmet and potentially unmet campaign needs, proposed or actual media buy, list or description of households or voters who will receive or have received materials under a mailing or other distribution program, polling or focus group results, or other proprietary material.
  - 1.14.1 "Non-public information," however, does not include communications dealing solely with candidate positions on legislative or policy issues.
- 1.15 "PERSON".
  - 1.15.1 For the purpose of Article XXVIII, Section 7, "person" means any Natural Person.
  - 1.15.2 A "NATURAL PERSON" IS A HUMAN BEING.
- 1.16 "PER DAY" MEANS "PER CALENDAR DAY" UNLESS OTHERWISE INDICATED.
- 1.17 "PER YEAR" MEANS "PER CALENDAR YEAR" UNLESS OTHERWISE INDICATED.
- 1.18 "POLITICAL COMMITTEE".
  - 1.18.1 "POLITICAL COMMITTEE" DOES NOT INCLUDE A MARRIED COUPLE.
  - 1.18.2 "POLITICAL COMMITTEE" INCLUDES ONLY A PERSON OR GROUP OF PERSONS THAT SUPPORT OR OPPOSE THE NOMINATION OR ELECTION OF ONE OR MORE CANDIDATES AS ITS MAJOR PURPOSE. FOR PURPOSES OF THIS RULE, MAJOR PURPOSE MEANS:
    - (A) The organization specifically identifies supporting or opposing the nomination of one or more candidates for state or local

PUBLIC OFFICE AS A PRIMARY OBJECTIVE IN ITS ORGANIZING DOCUMENTS; OR

(B) ANNUAL EXPENDITURES MADE TO SUPPORT OR OPPOSE THE NOMINATION OR ELECTION OF ONE OR MORE CANDIDATES FOR STATE OR LOCAL PUBLIC OFFICE ARE A MAJORITY OF THE ORGANIZATION'S TOTAL SPENDING DURING THE SAME PERIOD.

[Alliance for Colorado's Families V. Gilbert, 172 P.3d 964, 970 (Colo. App. 2007)]

- 1.19 "PUBLIC OFFICE" MEANS ANY OFFICE VOTED FOR IN THIS STATE AT ANY ELECTION. "PUBLIC OFFICE" DOES NOT INCLUDE THE OFFICE OF PRESIDENT OR VICE PRESIDENT OF THE UNITED STATES, THE OFFICE OF SENATOR OR REPRESENTATIVE IN THE CONGRESS OF THE UNITED STATES, OR ANY OFFICE IN A POLITICAL PARTY.
- 1.20 "PUBLICLY ANNOUNCED AN INTENTION TO SEEK ELECTION TO PUBLIC OFFICE OR RETENTION OF A JUDICIAL OFFICE" MEANS:
  - 1.20.1 A PERSON HAS MADE A STATEMENT SIGNIFYING AN INTEREST IN THE OFFICE;
  - 1.20.2 The statement is made by means of a speech, advertisement, or other communication reported or appearing in public media or in any place accessible to the public;
  - 1.20.3 A REASONABLE PERSON WOULD EXPECT THE STATEMENT TO BECOME PUBLIC; AND
  - 1.20.4 The statement includes a stated intention to explore the possibility of seeking an office.

THE REGISTRATION OF A CANDIDATE COMMITTEE ALSO CONSTITUTES A PUBLIC ANNOUNCEMENT OF AN INTENTION TO SEEK ELECTION OR RETENTION.

[ARTICLE XXVIII, SECTION 2(2)]

- 1.21 "REGISTERED AGENT" FOR THE PURPOSES OF ARTICLE 45 OF TITLE 1, C.R.S., A REGISTERED AGENT OR A COMMITTEE TREASURER, IS AN INDIVIDUAL OR CANDIDATE DESIGNATED TO RECEIVE MAILINGS AND TO ADDRESS CONCERNS AND QUESTIONS REGARDING THE COMMITTEE. [SECTIONS 1-45-108(3)(B) AND 1-45-109(4)(B), C.R.S.]
- 1.22 "SIGNATURE". FOR PURPOSES OF ANY REPORT FILED ELECTRONICALLY WITH THE SECRETARY OF STATE, "SIGNATURE" MEANS THE DESIGNATED REPRESENTATIVE HAS ELECTRONICALLY SUBMITTED THE REPORT THROUGH THE ONLINE FILING SYSTEM.
- 1.23 "UNEXPENDED CAMPAIGN CONTRIBUTIONS". FOR PURPOSES OF SECTION 1-45-106(1), C.R.S., CONTRIBUTIONS TO A CANDIDATE COMMITTEE BECOME UNEXPENDED CAMPAIGN CONTRIBUTIONS AT THE EARLIEST OF THE FOLLOWING:

1.23.1 THE END OF THE ELECTION CYCLE; OR

- 1.23.2 When the candidate withdraws from the political race and intends to terminate his or her candidate committee.
- 1.24 "UNEXPENDED CONTRIBUTIONS".
  - 1.24.1 For purposes of section 1-45-106(3), C.R.S., contributions to an issue committee become unexpended contributions at the end of the election cycle in which the committee supported or opposed an issue on the ballot, or one that attempted access to the ballot. Funds do not become unexpended contributions if the issue committee supports or opposes, or intends to support or oppose, another issue or issues.
  - 1.24.2 FUNDS HELD BY POLITICAL COMMITTEES, SMALL DONOR COMMITTEES, INDEPENDENT EXPENDITURE COMMITTEES, AND POLITICAL PARTIES AT THE END OF THE ELECTION CYCLE ARE NOT ADDRESSED BY STATUTE. [SECTION 1-45-106, C.R.S.]

## **RULE 2. CANDIDATES AND CANDIDATE COMMITTEES**

- 2.1 CANDIDATES WITHOUT COMMITTEES (STANDALONE CANDIDATES)
  - 2.1.1 A CANDIDATE WHO DOES NOT ACCEPT CONTRIBUTIONS BUT WHO EXPENDS MONEY FOR CAMPAIGN PURPOSES SHALL NOT BE REQUIRED TO FORM A CANDIDATE COMMITTEE.
  - 2.1.2 A CANDIDATE WITHOUT A COMMITTEE SHALL FILE DISCLOSURE REPORTS FOR ALL REPORTING PERIODS DURING WHICH EXPENDITURES ARE MADE. [SECTIONS 1-45-108 AND 1-45-109, C.R.S.]
- 2.2 CANDIDATE COMMITTEES
  - 2.2.1 A CANDIDATE MAY SERVE AS THE CANDIDATE COMMITTEE'S REGISTERED AGENT OR APPOINT ANOTHER PERSON TO BE THE REGISTERED AGENT. THE CANDIDATE AND THE REGISTERED AGENT SHALL SIGN THE CANDIDATE COMMITTEE REGISTRATION FORM. ONLY THE REGISTERED AGENT, THE DESIGNATED FILING AGENT, OR THE CANDIDATE MAY SIGN THE CONTRIBUTION AND EXPENDITURE REPORT. [SECTION 1-45-108(3)(B), C.R.S.]
  - 2.2.2 Once a candidate has been assigned a frequent filing schedule, the candidate shall follow the frequent filing schedule for the remainder of the year.
  - 2.2.3 IF A PRIMARY ELECTION IS CANCELLED IN ACCORDANCE WITH SECTION 1-4-104.5(1), C.R.S., A CANDIDATE COMMITTEE MAY ACCEPT THE CONTRIBUTION LIMIT SPECIFIED IN ARTICLE XXVIII, SECTION 3(1) FOR THE PRIMARY ELECTION AS LONG AS THE CANDIDATE WAS ELIGIBLE TO BE ON THE PRIMARY ELECTION BALLOT. IN ACCORDANCE WITH SECTION 1-45-103.7(3), C.R.S., THESE CONTRIBUTIONS MAY

BE ACCEPTED AT ANY TIME BEFORE OR AFTER THE PRIMARY ELECTION WAS CANCELLED.

- 2.2.4 MANAGING UNEXPENDED CAMPAIGN CONTRIBUTIONS
  - (A) The unexpended balance shall be reported as the ending balance throughout the election cycle. Unexpended balances from the final report filed 30 days after the applicable election shall be reported as the beginning balance in the next election cycle.
  - (B) CANDIDATES SEEKING RE-ELECTION TO THE SAME OFFICE
    - (1) CAMPAIGN CONTRIBUTIONS MAY BE RETAINED BY THE CANDIDATE COMMITTEE FOR USE IN A SUBSEQUENT ELECTION CYCLE FOR THE SAME PUBLIC OFFICE, IN AN AMOUNT NOT TO EXCEED THE LIMIT IN ARTICLE XXVIII SECTION 3(3) (AS ADJUSTED BY RULE 10.14).
    - (2) A CANDIDATE COMMITTEE SHALL NOT LIST UNEXPENDED CAMPAIGN CONTRIBUTIONS RETAINED FOR USE IN A SUBSEQUENT ELECTION CYCLE EXPRESSLY ON DISCLOSURE REPORTS AS "CONTRIBUTIONS FROM A POLITICAL PARTY" OR AS CONTRIBUTIONS FROM ANY SPECIFIC POLITICAL PARTY. [ARTICLE XXVIII, SECTION 3(3)(E)]
    - (3) THE AMOUNT RETAINED BY A CANDIDATE FOR USE IN A SUBSEQUENT ELECTION FOR THE SAME OFFICE COUNTS TOWARD THE LIMIT ON CONTRIBUTIONS FROM A POLITICAL PARTY. IF THE AMOUNT RETAINED PLUS ANY POLITICAL PARTY CONTRIBUTIONS TO THE CANDIDATE COMMITTEE DURING THE SUBSEQUENT ELECTION CYCLE EXCEEDS THE LIMIT ON POLITICAL PARTY CONTRIBUTIONS, ANY AMOUNT IN EXCESS OF THE LIMIT ACCEPTED BY THE CANDIDATE COMMITTEE SHALL CONSTITUTE A VIOLATION OF ARTICLE XXVIII, SECTION 3(3)(D), UNLESS RETURNED TO THE CONTRIBUTOR WITHIN 30 DAYS.
  - (C) CANDIDATES SEEKING ELECTION TO A NEW OFFICE
    - (1) CAMPAIGN CONTRIBUTIONS TO A CANDIDATE COMMITTEE MAY BE TRANSFERRED TO A CANDIDATE COMMITTEE ESTABLISHED BY THE SAME CANDIDATE FOR A DIFFERENT PUBLIC OFFICE, SUBJECT TO THE LIMITATIONS SET FORTH IN ARTICLE XXVIII, SECTION 3(3)(E) FOR POLITICAL PARTY CONTRIBUTIONS, ONLY IF THE NEW OFFICE TO BE SOUGHT HAS CONTRIBUTION LIMITS THAT ARE EQUAL TO OR GREATER THAN THE CURRENT OFFICE, OR THE NEW OFFICE SOUGHT HAS NO CONTRIBUTION LIMITS. [ARTICLE XXVIII, SECTION 3]
    - (2) IF A CANDIDATE COMMITTEE TRANSFERS MONEY TO A NEW CANDIDATE COMMITTEE FOR A NEW OFFICE, THE EXISTING CANDIDATE COMMITTEE SHALL BE AFFIRMATIVELY CLOSED BY THE

CANDIDATE WITHIN TEN DAYS OF REGISTERING THE NEW CANDIDATE COMMITTEE.

- (D) CANDIDATES NOT SEEKING RE-ELECTION OR ELECTION TO A NEW OFFICE
  - (1) CAMPAIGN CONTRIBUTIONS HELD BY A CANDIDATE COMMITTEE THAT WISHES TO TERMINATE AND WILL NOT TRANSFER FUNDS TO A NEW CANDIDATE COMMITTEE MAY BE:
    - (A) CONTRIBUTED TO A POLITICAL PARTY, IN AN AMOUNT NOT TO EXCEED THE LIMIT IN ARTICLE XXVIII SECTION 3(3) (AS ADJUSTED BY RULE 10.14);
    - (B) DONATED TO A CHARITABLE ORGANIZATION RECOGNIZED BY THE I.R.S.;
    - (C) RETURNED TO CONTRIBUTORS; OR
    - (D) FOR CANDIDATES ELECTED TO OFFICE, FUNDS MAY BE USED FOR VOTER REGISTRATION, POLITICAL ISSUE EDUCATION, POSTSECONDARY EDUCATIONAL SCHOLARSHIPS, TO COMMUNICATE WITH CONSTITUENTS, OR FOR EXPENSES DIRECTLY RELATED TO THE OFFICEHOLDER'S OFFICIAL DUTIES.

[SECTION 1-45-106(1)(A)(I) AND (B), C.R.S.]

- 2.2.5 DISPOSITION OF DEBT IN ANTICIPATION OF COMMITTEE TERMINATION
  - (A) ALL CONTRIBUTIONS RECEIVED BY A CANDIDATE COMMITTEE IN THE CURRENT ELECTION CYCLE SHALL BE SUBJECT TO THE LIMITS ON CONTRIBUTIONS FOR THE CURRENT ELECTION CYCLE AND SHALL BE REPORTED AS CONTRIBUTIONS FOR THE CURRENT ELECTION CYCLE, REGARDLESS OF ANY DEBT CARRIED OVER FROM A PRIOR ELECTION CYCLE. A CANDIDATE COMMITTEE MAY NOT COUNT CONTRIBUTIONS THAT ARE EARMARKED FOR DEBT RETIREMENT AGAINST CONTRIBUTION LIMITS FOR THE PAST ELECTION CYCLE.
  - (B) ANY FINANCIAL OBLIGATIONS INCURRED BY A CANDIDATE COMMITTEE IN AN ELECTION CYCLE THAT ARE NOT PAID WITHIN A COMMERCIALLY REASONABLE PERIOD OF TIME, NOT TO EXCEED SIX MONTHS AFTER THE CLOSE OF THAT ELECTION CYCLE, SHALL BE TREATED AS "CONTRIBUTIONS" FROM THE SERVICE PROVIDER OR VENDOR EXTENDING CREDIT.

## 2.3 CANDIDATE AFFIDAVITS

2.3.1 AN AFFIDAVIT THAT MUST BE FILED WITH THE SECRETARY OF STATE SHALL BE FILED ELECTRONICALLY USING THE SECRETARY OF STATE'S ONLINE CAMPAIGN FINANCE FILING SYSTEM. [SECTIONS 1-45-110(1) AND 24-21-111, C.R.S.]

- 2.3.2 CANDIDATES RUNNING FOR A JUNIOR COLLEGE BOARD OF TRUSTEES ARE NOT REQUIRED TO FILE A CANDIDATE AFFIDAVIT. [ARTICLE XXVIII, SECTION 2(2) AND SECTION 23-71-110, C.R.S. SEE ALSO RULE 14.]
- 2.4 PERSONAL FINANCIAL DISCLOSURES [ARTICLE XXVIII, SECTION 10(2); SECTIONS 1-45-110 AND 24-6-202, C.R.S.]
  - 2.4.1 A CANDIDATE SHALL NOT BE REQUIRED TO FILE A DISCLOSURE STATEMENT IF THE CANDIDATE FILED EITHER A COMPLETE OR AMENDED DISCLOSURE STATEMENT LESS THAN 90 DAYS BEFORE FILING A CANDIDATE AFFIDAVIT. [SECTION 1-45-110(2)(A) AND (B), C.R.S.]
  - 2.4.2 PERSONAL FINANCIAL DISCLOSURE UPDATE FORMS (AMENDED STATEMENTS). AN AMENDED DISCLOSURE STATEMENT WILL SATISFY THE DISCLOSURE REQUIREMENT IF:
    - (A) A CANDIDATE FILES AN AFFIDAVIT 90 DAYS OR MORE AFTER FILING A DISCLOSURE;
    - (B) AN INDIVIDUAL FILES A CANDIDATE AFFIDAVIT FOR A NEW OFFICE SOUGHT, IF ALL NECESSARY AMENDED STATEMENTS HAVE BEEN FILED SINCE THE FILING OF THE ORIGINAL DISCLOSURE STATEMENT; OR
    - (C) AN INCUMBENT HAS MAINTAINED CURRENT UPDATES ON FILE SINCE FILING AN ORIGINAL, COMPLETE PERSONAL FINANCIAL DISCLOSURE.
  - 2.4.3 IF A CANDIDATE WITHDRAWS FROM HIS OR HER CANDIDACY BY SUBMITTING APPROPRIATE DOCUMENTATION BEFORE FILING THE DISCLOSURE STATEMENT REQUIRED IN SECTION 1-45-110(2)(A), C.R.S., THE CANDIDATE IS NOT REQUIRED TO FILE A DISCLOSURE STATEMENT, BUT ANY FINES THAT THE CANDIDATE ACCRUED FOR FAILURE TO FILE A DISCLOSURE STATEMENT PRIOR TO WITHDRAWING SHALL REMAIN IN EFFECT.

## **RULE 3. POLITICAL COMMITTEES AND SMALL DONOR COMMITTEES**

- 3.1 POLITICAL COMMITTEES AND SMALL DONOR COMMITTEES SHALL NOT MAKE CONTRIBUTIONS TO ISSUE COMMITTEES OR OTHER POLITICAL COMMITTEES, EXCEPT TO THE EXTENT THAT A CONTRIBUTION IS FOR THE PURCHASE OF EVENT TICKETS, MERCHANDISE, OR SERVICES. [ARTICLE XXVIII, SECTION 2(12)(A)]
- 3.2 A POLITICAL COMMITTEE MAY CHANGE STATUS TO A SMALL DONOR COMMITTEE WITHOUT TERMINATING THE POLITICAL COMMITTEE IF IT HAS NEVER ACCEPTED CONTRIBUTIONS OF MORE THAN \$50 PER NATURAL PERSON PER YEAR.
- 3.3 A COMMITTEE THAT RAISES MONEY SOLELY FOR THE PURPOSE OF MAKING INDEPENDENT EXPENDITURES, AND WHICH DOES NOT MAKE CONTRIBUTIONS TO CANDIDATES FOR ANY OFFICE, SHALL BE AN INDEPENDENT EXPENDITURE COMMITTEE AND SHALL NOT BE CONSIDERED A POLITICAL COMMITTEE. AN INDEPENDENT EXPENDITURE COMMITTEE IS NOT

SUBJECT TO THE RESTRICTIONS IN ARTICLE XXVIII, SECTION 3(5). [SECTION 1-45-103.7(2.5)]

## **RULE 4. ISSUE COMMITTEES**

- 4.1 AN ISSUE COMMITTEE SHALL NOT BE SUBJECT TO ANY OF THE REQUIREMENTS OF ARTICLE XXVIII OR ARTICLE 45 OF TITLE 1, C.R.S., UNTIL THE ISSUE COMMITTEE HAS ACCEPTED \$5,000 OR MORE IN CONTRIBUTIONS OR MADE EXPENDITURES OF \$5,000 OR MORE DURING AN ELECTION CYCLE. AN ISSUE COMMITTEE THAT ACCEPTS \$5,000 OR MORE IN CONTRIBUTIONS OR MAKES EXPENDITURES OF \$5,000 OR MORE DURING AN ELECTION CYCLE SHALL REGISTER WITH THE APPROPRIATE OFFICER WITHIN TEN CALENDAR DAYS OF ACCEPTING OR MAKING SUCH CONTRIBUTIONS AND EXPENDITURES.
  - 4.1.1 CONTRIBUTIONS RECEIVED AND EXPENDITURES MADE BEFORE REACHING THE \$5,000 THRESHOLD ARE NOT REQUIRED TO BE REPORTED. CONTRIBUTIONS RECEIVED AND EXPENDITURES MADE AFTER REACHING THE \$5,000 THRESHOLD SHALL BE REPORTED IN ACCORDANCE WITH THE REPORTING SCHEDULE SPECIFIED IN SECTION 1-45-108(2)(A), C.R.S.
  - 4.1.2 AN ISSUE COMMITTEE SHALL PROVIDE THE COMMITTEE'S BALANCE ON THE DATE OF COMMITTEE REGISTRATION AS A "BEGINNING BALANCE" ON THE COMMITTEE'S INITIAL REPORT OF CONTRIBUTIONS AND EXPENDITURES.
  - 4.1.3 FOR PURPOSES OF THIS RULE, AN ELECTION CYCLE IS THE TWO-YEAR HOUSE OF REPRESENTATIVES ELECTION CYCLE.

[SAMPSON V. BUESCHER, 625 F.3D 1247 (10TH CIR. 2010)]

The Denver District Court declared Rule 4.27, the predecessor to Rule 4.1, invalid in *Common Cause et. al v. Gessler*, 2011 CV 4164. The Secretary has appealed the decision, and accordingly will not enforce Rule 4.1 unless or until the Colorado appellate courts reverse the District Court's decision. The Secretary will revive Rule 4.1 if the appellate courts reverse the decision.

- 4.2 AN ISSUE COMMITTEE MAY SUPPORT OR OPPOSE MORE THAN ONE ISSUE IF THE FOLLOWING CONDITIONS ARE MET:
  - 4.2.1 The specific issues are included on the committee registration form when each issue meets the requirements of section 1-45-108(7), C.R.S.;
  - 4.2.2 EACH ISSUE IS DESCRIBED ON THE COMMITTEE REGISTRATION FORM; AND
  - 4.2.3 The registration form states whether the committee will be supporting or opposing those issues.

[ARTICLE XXVIII, SECTION 2(10)(A)(I) AND (2)(10)(A)(II)]

- 4.3 AN ISSUE COMMITTEE SHALL FILE ON A FREQUENT FILING SCHEDULE ONCE IT HAS SPENT MONEY TO SUPPORT OR OPPOSE BALLOT ISSUES OR BALLOT QUESTIONS, OR POTENTIAL BALLOT ISSUES OR BALLOT QUESTIONS ON AN UPCOMING BALLOT. SEE RULE 1.9.3.
- 4.4 DISCLOSURE.
  - 4.4.1 AN ISSUE COMMITTEE IS ONLY REQUIRED TO REPORT THOSE CONTRIBUTIONS ACCEPTED, EXPENDITURES MADE, AND OBLIGATIONS ENTERED INTO FOR THE PURPOSE OF SUPPORTING OR OPPOSING BALLOT ISSUES OR BALLOT QUESTIONS.
  - 4.4.2 CONTRIBUTIONS ACCEPTED FOR THE PURPOSE OF SUPPORTING OR OPPOSING BALLOT ISSUES OR BALLOT QUESTIONS SHALL BE DEPOSITED IN AN ACCOUNT SEPARATE FROM OTHER FUNDS OF THE ISSUE COMMITTEE IN ACCORDANCE WITH ARTICLE XXVIII, SECTION 3(9).
- 4.5 TERMINATION. AN ISSUE COMMITTEE MAY TERMINATE BY FILING A TERMINATION REPORT WITH THE APPROPRIATE FILING OFFICER. IN ACCORDANCE WITH RULE 12.3, A TERMINATION REPORT MAY BE FILED AT ANY TIME IF THE FOLLOWING CONDITIONS ARE MET:
  - 4.5.1 The committee no longer has a major purpose of supporting or opposing any ballot issue or ballot question and no longer intends to accept or make contributions or expenditures to support or oppose a ballot issue or ballot question; and
  - 4.5.2 The committee's separate account maintained in accordance with Article XXVIII, Section 3(9) has no cash on hand and no outstanding debts or obligations.

## **RULE 5. INDEPENDENT EXPENDITURES AND INDEPENDENT EXPENDITURE COMMITTEES**

- 5.1 DISCLAIMER REQUIREMENT FOR NONBROADCAST INDEPENDENT EXPENDITURE COMMUNICATIONS.
  - 5.1.1 ANY NONBROADCAST COMMUNICATION THAT CONSTITUTES AN INDEPENDENT EXPENDITURE AND IS SUBJECT TO THE REQUIREMENTS OF SECTION 1-45-107.5(5), C.R.S., SHALL CONTAIN A CLEAR AND CONSPICUOUS DISCLAIMER INCLUDING:
    - (A) THE NAME OF THE PERSON THAT PAID FOR THE COMMUNICATION; AND
    - (B) THE SPECIFIC STATEMENT THAT THE COMMUNICATION IS NOT AUTHORIZED BY ANY CANDIDATE.

THE DISCLAIMER SHALL BE CLEARLY READABLE, AND SHALL BE PRINTED IN TEXT THAT IS NO LESS THAN FIFTEEN PERCENT OF THE SIZE OF THE LARGEST FONT USED IN THE COMMUNICATION, OR AT LEAST EIGHT-POINT FONT.

5.1.2 THE REQUIREMENTS OF PARAGRAPH (A) DO NOT APPLY TO BUMPER STICKERS, PINS, BUTTONS, PENS, AND SIMILAR SMALL ITEMS UPON WHICH THE DISCLAIMER CANNOT BE REASONABLY PRINTED. 5.2 A COMMITTEE THAT RAISES MONEY SOLELY FOR THE PURPOSE OF MAKING INDEPENDENT EXPENDITURES, AND WHICH DOES NOT MAKE CONTRIBUTIONS TO CANDIDATES, SHALL BE AN INDEPENDENT EXPENDITURE COMMITTEE AND SHALL NOT BE CONSIDERED A POLITICAL COMMITTEE. AN INDEPENDENT EXPENDITURE COMMITTEE IS NOT SUBJECT TO THE POLITICAL COMMITTEE RESTRICTIONS IN ARTICLE XXVIII, SECTION 3(5). [SECTION 1-45-103.7(2.5), C.R.S.]

## **RULE 6. POLITICAL PARTIES**

- 6.1 THE APPROPRIATE FILING OFFICER FOR A STATE OR COUNTY POLITICAL PARTY IS THE SECRETARY OF STATE. THEREFORE, STATE AND COUNTY POLITICAL PARTIES ARE SUBJECT TO THE REQUIREMENTS OF SECTION 1-45-109(1)(C), C.R.S., AND MUST FILE REPORTS WITH THE SECRETARY OF STATE. [ARTICLE XXVIII SECTION 2(1); SECTION 1-45-109(1)(C), C.R.S.]
  - 6.1.1 This rule shall not apply to a political party in a home rule jurisdiction reporting in accordance with Rule 14.4.
- 6.2 TRANSFERS OF MONEY WITHIN A PARTY
  - 6.2.1 A PARTY MAY TRANSFER MONEY FROM ONE LEVEL OF THE ORGANIZATION TO ANOTHER WITHOUT LIMIT.
  - 6.2.2 Transfers of money within a party shall be disclosed as "other income" in accordance with Rule 10.12.

#### RULE 7. FEDERAL PACS AND 527 POLITICAL ORGANIZATIONS

- 7.1 FEDERAL PACS
  - 7.1.1 A POLITICAL COMMITTEE THAT IS SUBJECT TO REPORTING UNDER BOTH SECTION 1-45-108, C.R.S., AND THE "FEDERAL ELECTION COMMISSION ACT OF 1971" (A "FEDERAL PAC") SHALL REGISTER WITH THE SECRETARY OF STATE'S OFFICE AS A "FEDERAL PAC." A FEDERAL PAC SHALL FILE DISCLOSURE REPORTS ELECTRONICALLY WITH THE SECRETARY OF STATE. IN ACCORDANCE WITH THE REQUIREMENT OF SECTION 1-45-108 (3.5), C.R.S., THAT FEDERAL PACS ARE SUBJECT TO "ALL OTHER LEGAL REQUIREMENTS", A FEDERAL PAC MUST:
    - (A) IDENTIFY THE CONTRIBUTIONS THE FEDERAL PAC RECEIVED THAT WERE USED TO SUPPORT OR OPPOSE CANDIDATES IN COLORADO AND DISCLOSE ALL SUCH CONTRIBUTIONS ON REPORTS FILED WITH THE SECRETARY OF STATE.
    - (B) ITEMIZE ON THE COLORADO REPORT ALL CONTRIBUTIONS OF \$20 OR MORE IDENTIFIED BY THE FEDERAL PAC AS MAKING UP THE FUNDS USED TO SUPPORT OR OPPOSE CANDIDATES IN COLORADO, AND LIST THE OCCUPATION AND EMPLOYER OF ANY PERSON WHO HAS MADE A CONTRIBUTION OF \$100 OR MORE.

- (C) USE ONLY CONTRIBUTIONS RECEIVED BY THE FEDERAL PAC THAT ARE WITHIN SOURCE AND CONTRIBUTION LIMITS ESTABLISHED BY COLORADO LAW TO SUPPORT OR OPPOSE STATE OR LOCAL CANDIDATES. CONTRIBUTIONS RECEIVED BY THE PAC THAT THE ORGANIZATION HAS NOT DESIGNATED FOR USE TO SUPPORT OR OPPOSE CANDIDATES IN COLORADO DO NOT HAVE TO BE DISCLOSED ON REPORTS FILED IN COLORADO AND ARE NOT SUBJECT TO THE COLORADO SOURCE AND AMOUNT LIMITS AND PROHIBITIONS.
- (D) ITEMIZE ALL EXPENDITURES IN THE STATE OF \$20 OR MORE, AND LIST ANY EXPENDITURES OF LESS THAN \$20 MADE IN COLORADO AS NON-ITEMIZED EXPENDITURES.
- (E) DEPOSIT FEDERAL PAC FUNDS INTO A SEPARATE ACCOUNT THAT IS USED FOR THE FEDERAL PAC EXCLUSIVELY, IN ACCORDANCE WITH ARTICLE XXVIII, SECTION 3(9) AND RULE 4.18. THE FEDERAL PAC MAY, BUT IS NOT REQUIRED TO, SEGREGATE FUNDS INTENDED TO SUPPORT OR OPPOSE STATE OR LOCAL CANDIDATES IN COLORADO.
- 7.1.2 FEDERAL PACS SHALL FILE REPORTS IN EVERY REPORTING PERIOD AS LONG AS THE FEDERAL PAC REMAINS IN "ACTIVE" STATUS WITH THE SECRETARY OF STATE'S OFFICE. REPORTS FILED BY A FEDERAL PAC ARE FILED ON THE SCHEDULE OUTLINED FOR POLITICAL COMMITTEES IN SECTION 1-45-108(2)(A)(I), C.R.S.
- 7.1.3 IF THE FEDERAL PAC IS REGISTERED AS A COLORADO POLITICAL COMMITTEE RATHER THAN AS A FEDERAL PAC, THE COMMITTEE MUST FOLLOW THE REQUIREMENTS APPLICABLE TO STATE POLITICAL COMMITTEES, AND NOT THOSE OUTLINED IN THIS RULE.
- 7.1.4 ANY FEDERAL PAC REGISTERED WITH THE SECRETARY OF STATE MAY TERMINATE ITS ACTIVE STATUS BY FILING A TERMINATION REPORT.
- 7.2 POLITICAL ORGANIZATIONS. IN THE CASE OF POLITICAL ORGANIZATIONS AS DEFINED IN SECTION 1-45-103(14.5), C.R.S.:
  - 7.2.1 FOR PURPOSES OF SECTION 1-45-108.5, C.R.S., AN ENTITY IS CONSIDERED A POLITICAL ORGANIZATION ONLY IF:
    - (A) HAS AS ITS MAJOR PURPOSE INFLUENCING OR ATTEMPTING TO INFLUENCE ELECTIONS AS DEFINED IN RULE 1.10; AND
    - (B) IS EXEMPT, OR INTENDS TO SEEK EXEMPTION, FROM TAXATION BY THE INTERNAL REVENUE SERVICE.

[I.R.C. § 527(1)(5)(B) (2010)]

7.2.2 POLITICAL ORGANIZATIONS SHALL FILE ON THE FREQUENT FILING SCHEDULE FOR A POLITICAL COMMITTEE IN AN EVEN-NUMBERED YEAR, AND ON THE INFREQUENT

FILING SCHEDULE IN AN ODD-NUMBERED YEAR, ACCORDING TO THE FILING SCHEDULES SET FORTH IN SECTION 1-45-108(2), C.R.S.

- (A) FOR THE PURPOSES OF THIS RULE, "OFF-ELECTION YEAR" FOR A POLITICAL ORGANIZATION SHALL MEAN EVERY ODD-NUMBERED YEAR.
- (B) FOR THE PURPOSES OF THIS RULE, "MAJOR ELECTION" SHALL MEAN AN ELECTION HELD IN NOVEMBER OF AN EVEN-NUMBERED YEAR.
- 7.2.3 POLITICAL ORGANIZATIONS ARE NOT REQUIRED TO FILE DISCLOSURE REPORTS FOR REPORTING PERIODS WHEN NO CONTRIBUTIONS WERE RECEIVED AND SPENDING WAS LESS THAN \$20. [SECTION 1-45-108.5(1)(B), C.R.S.]
- 7.2.4 POLITICAL ORGANIZATIONS SHALL FILE ALL APPLICABLE DISCLOSURE REPORTS REQUIRED BY SECTION 1-45-108.5, C.R.S., WITH THE APPROPRIATE FILING OFFICER. FOR THE PURPOSES OF THIS RULE, THE APPROPRIATE FILING OFFICER SHALL BE THE SAME FOR POLITICAL ORGANIZATIONS AS FOR POLITICAL COMMITTEES AS OUTLINED IN SECTION 1-45-109, C.R.S.

## **RULE 8. REGISTERING A COMMITTEE**

- 8.1 The purpose or nature of interest of the committee or party shall be included in the committee registration.
  - 8.1.1 A CANDIDATE COMMITTEE SHALL IDENTIFY THE NAME OF THE CANDIDATE AND THE SPECIFIC OFFICE SOUGHT.
  - 8.1.2 A POLITICAL COMMITTEE, INDEPENDENT EXPENDITURE COMMITTEE, SMALL DONOR COMMITTEE, FEDERAL PAC, OR POLITICAL ORGANIZATION SHALL IDENTIFY THE TYPES OF CANDIDATES BEING SUPPORTED OR OPPOSED, INCLUDING PARTY AFFILIATION AND OFFICE(S) SOUGHT OR PUBLIC POLICY POSITION(S).
  - 8.1.3 AN ISSUE COMMITTEE MUST IDENTIFY THE BALLOT MEASURES TO BE SUPPORTED OR OPPOSED, IF KNOWN. IF PARTICULAR BALLOT MEASURES ARE NOT KNOWN, AN ISSUE COMMITTEE MUST IDENTIFY POLICY POSITIONS TO BE SUPPORTED OR OPPOSED.
- 8.2 When a committee registration form is received and deemed complete by the Appropriate filing officer, an identification number will be assigned and a letter or email of acknowledgement will be sent by the appropriate filing officer to the registered agent on file.

## **RULE 9. REGISTERED AGENTS**

9.1 The registered agent or a designated filing agent for any committee shall sign the committee's registration form and all disclosure reports. For registration forms and reports filed by a candidate or candidate committee, the candidate may sign. [Sections 1-45-108(3), (5), and (6), C.R.S.]

- 9.2 FOR A CANDIDATE COMMITTEE, THE CANDIDATE MAY SERVE AS THE REGISTERED AGENT, OR THE CANDIDATE MAY APPOINT ANOTHER PERSON.
- 9.3 **RESIGNATION OF REGISTERED AGENT** 
  - 9.3.1 A COMMITTEE MAY ASSIGN A NEW REGISTERED AGENT BY FILING AN AMENDED COMMITTEE REGISTRATION USING THE ONLINE CAMPAIGN FINANCE FILING SYSTEM. THE SECRETARY OF STATE'S OFFICE WILL MAINTAIN A REGISTERED AGENT'S NAME ON FILE UNTIL THE COMMITTEE ASSIGNS A NEW REGISTERED AGENT.
  - 9.3.2 IN ACCORDANCE WITH RULE 12.1, THE COMMITTEE OR PARTY SHALL FILE AN AMENDED COMMITTEE REGISTRATION FORM WITHIN FIVE DAYS AFTER THE RESIGNATION OF A REGISTERED AGENT OR THE APPOINTMENT OF A NEW REGISTERED AGENT. THE COMMITTEE OR PARTY MUST HAVE AN ACTIVE REGISTERED AGENT AT ALL TIMES. [SECTION 1-45-108(3)(B), C.R.S.]

#### **RULE 10. MANAGING CONTRIBUTIONS AND EXPENDITURES**

- 10.1 CONTRIBUTIONS HOW REPORTED
  - 10.1.1 All contributions received of \$20 or more during a reporting period shall be listed individually on the contribution and expenditure report, including names and addresses of the contributors. If a contributor gives \$20 or more in the aggregate during the reporting period, the contributor must be listed individually on the report, regardless of the amount of each contribution. [Section 1-45-108(1), C.R.S.]
  - 10.1.2 All other receipts and contributions less than \$20 may be reported in total as non-itemized contributions for the reporting period, except for contributions from an LLC.
  - 10.1.3 CONTRIBUTIONS FROM AN LLC MUST BE ITEMIZED REGARDLESS OF AMOUNT. [SECTION 1-45-103.7(5)(D), C.R.S.]
  - 10.1.4 DISCLOSURE OF OCCUPATION AND EMPLOYER
    - (A) THE REQUIREMENT TO DISCLOSE THE OCCUPATION AND EMPLOYER OF A CONTRIBUTOR IN ARTICLE XXVIII, SECTION 7 AND SECTION 1-45-108, C.R.S., APPLIES TO ANY ONE-TIME CONTRIBUTION OF \$100 OR MORE, AND NOT TO AGGREGATE CONTRIBUTIONS TOTALING \$100 OR MORE.
    - (B) IF OCCUPATION AND EMPLOYER INFORMATION IS NOT PROVIDED FOR CONTRIBUTIONS OF \$100 OR MORE, AND THE COMMITTEE IS UNABLE TO GATHER THE INFORMATION WITHIN 30 DAYS AFTER RECEIPT FROM THE CONTRIBUTION, THE CONTRIBUTION SHALL BE RETURNED TO THE CONTRIBUTOR NO LATER THAN THE 31ST DAY AFTER RECEIPT. [ARTICLE XXVIII, SECTION 7]
- 10.2 EXPENDITURES HOW REPORTED

- 10.2.1 All expenditures made by a committee of \$20 or more during a reporting period shall be listed individually on the contribution and expenditure report, including names and addresses of payees.
- 10.2.2 INDIVIDUAL EXPENDITURES IN AMOUNTS LESS THAN \$20 THAT AGGREGATE TO TOTAL \$20 OR MORE TO THE SAME PAYEE DURING THE REPORTING PERIOD SHALL BE LISTED INDIVIDUALLY ON THE CONTRIBUTION AND EXPENDITURE REPORT.
- 10.2.3 All other expenditures less than \$20 during a reporting period may be reported in total as non-itemized expenditures.

[SECTION 1-45-108(1), C.R.S.]

- 10.3 CONTRIBUTIONS AND DONATIONS WHEN COUNTED.
  - 10.3.1 A CONTRIBUTION OR DONATION IS CONSIDERED MADE OR RECEIVED AS OF THE DATE THAT IT IS ACCEPTED BY THE COMMITTEE OR PARTY.
    - (A) A CONTRIBUTION OR DONATION BY CHECK IS CONSIDERED ACCEPTED, AT THE LATEST, ON THE DATE THAT THE CONTRIBUTION OR DONATION IS DEPOSITED BY THE COMMITTEE INTO ITS ACCOUNT. ANY CONTRIBUTION OR DONATION IN THE FORM OF A CHECK RECEIVED BY A COMMITTEE AT LEAST FIVE BUSINESS DAYS BEFORE THE END OF A REPORTING PERIOD MUST BE DEPOSITED OR RETURNED TO THE CONTRIBUTOR BY THE CLOSE OF THAT REPORTING PERIOD.
    - (B) A CASH CONTRIBUTION OR DONATION IS RECEIVED AS OF THE DATE THE CASH IS TRANSFERRED TO THE COMMITTEE'S POSSESSION.
    - (C) A CONTRIBUTION OR DONATION MADE BY CREDIT CARD, PAYPAL, OR OTHER PAYMENT INTERMEDIARY SERVICE IS RECEIVED AS OF THE DATE THE CONTRIBUTOR OR DONOR AUTHORIZES THE PAYMENT TO BE MADE.
    - (D) A NON-MONETARY (IN-KIND) CONTRIBUTION OR DONATION IS RECEIVED AS OF THE DATE ON WHICH THE COMMITTEE TAKES POSSESSION OF THE ITEM, OR HAS THE RIGHT TO POSSESS OR USE THE ITEM.
  - 10.3.2 For purposes of section 1-45-105.5, C.R.S., Concerning contributions by LOBBYISTS TO CERTAIN STATE OFFICERS AND CANDIDATES WHEN LEGISLATION IS UNDER CONSIDERATION, A CONTRIBUTION IS CONSIDERED MADE OR PROMISED WHEN THE PLEDGE IS MADE OR POSSESSION OF THE CHECK IS TRANSFERRED TO ANY PERSON NOT UNDER THE CONTROL OF THE ISSUER, WHICHEVER IS SOONER.
- 10.4 All committees shall maintain all financial records for 180 days after any general election in which the committee received contributions. If a complaint is filed against the committee, the committee shall maintain financial records until final disposition of the complaint and any consequent litigation. LLC

AFFIRMATIONS MUST BE MAINTAINED FOR ONE YEAR AFTER THE END OF THE ELECTION CYCLE. [ARTICLE XXVIII, SECTION 3(9)]

- 10.5 FOR ANY CONTRIBUTION RECEIVED IN EXCESS OF CONTRIBUTION LIMITS, NEITHER THE CONTRIBUTOR NOR THE RECEIVING COMMITTEE SHALL BE LIABLE FOR EXCEEDING THE CONTRIBUTION LIMIT IF THE EXCESS AMOUNT IS RETURNED TO THE CONTRIBUTOR WITHIN TEN DAYS OF RECEIPT OR WITHIN THREE DAYS AFTER RECEIVING NOTIFICATION FROM THE SECRETARY OF STATE THAT THE CONTRIBUTION VIOLATES THE LIMITS, WHICHEVER IS SOONER.
- 10.6 Contributions where the identity of the contributor is unknown (anonymous contributions or donations)
  - 10.6.1 Committees cannot keep anonymous contributions or donations of \$20 or more. An anonymous contribution or donation is one where the identity of the contributor or donor is unknown. Anonymous contributions or donations of \$20 or more must be donated to any charitable organization recognized by the Internal Revenue Service, or transmitted to the State Treasurer for deposit into the unclaimed property fund or such other fund as the State Treasurer may direct, within 30 days after receipt. [Section 1-45-108(1)(a), C.R.S.]
- 10.7 CONTRIBUTIONS BY CANDIDATE VOLUNTARY SPENDING LIMITS LOANS.
  - 10.7.1 IF A CANDIDATE DOES NOT ACCEPT VOLUNTARY SPENDING LIMITS, THE CANDIDATE MAY MAKE UNLIMITED CONTRIBUTIONS FROM HIS OR HER PERSONAL FUNDS TO HIS OR HER CANDIDATE COMMITTEE.
  - 10.7.2 CONTRIBUTIONS TO A CANDIDATE'S OWN COMMITTEE BY A CANDIDATE WHO DOES ACCEPT VOLUNTARY SPENDING LIMITS SHALL BE COUNTED TOWARD THE LIMIT ON POLITICAL PARTY CONTRIBUTIONS IN ARTICLE XXVIII, SECTION 3(3)(D), AND SECTION 4(2).
  - 10.7.3 A CANDIDATE WHO ACCEPTS VOLUNTARY SPENDING LIMITS MAY MAKE A LOAN TO HIS OR HER CANDIDATE COMMITTEE IN ANY AMOUNT, SO LONG AS THE UNPAID BALANCE OF ANY LOAN DOES NOT EXCEED THE CONTRIBUTION LIMIT IN ARTICLE XXVIII, SECTIONS 3 AND 4(2) AT ANY TIME.
- 10.8 COST-SHARING BY CANDIDATES
  - 10.8.1 CANDIDATE COMMITTEES MAY SHARE THE COST OF BROCHURES, OFFICES, OFFICE EQUIPMENT, ETC. THAT ARE PRODUCED OR USED JOINTLY IF EACH CANDIDATE COMMITTEE PAYS FOR ITS PROPORTIONATE SHARE OF THE EXPENSE.
  - 10.8.2 Any reimbursement by one candidate committee to another for shared costs must be made within 30 days of the original expenditure. Reimbursement is not a "contribution" from one committee to the other; it shall be reported as an expenditure by the reimbursing committee and

AS A RETURNED EXPENDITURE BY THE REIMBURSED COMMITTEE. IF SHARING EXPENDITURES RESULTS IN A PRICE DISCOUNT BASED ON VOLUME OR QUANTITY, THE DISCOUNT IS NOT CONSIDERED A "CONTRIBUTION" FROM THE VENDOR.

- 10.9 REIMBURSEMENT OF EXPENDITURES PAYMENTS BY CREDIT CARD OR PAYMENT INTERMEDIARY SERVICE
  - 10.9.1 When reporting a reimbursement to a candidate or to any other person, the committee or party shall separately disclose each expenditure of \$20 or more, including the purpose, payee, and amount of each expenditure as of the date of the expenditure, regardless of the date of reimbursement.
  - 10.9.2 For the purpose of reporting an expenditure, simply disclosing that a payment was made to a credit card company or a payment intermediary service such as PayPal is not adequate. All expenditures of \$20 or more made by credit card or payment intermediary service must be itemized, including the name and address of the original payee, amount, original date of expenditure, and purpose of the expenditure.
  - 10.9.3 NOTHING IN THIS RULE PERMITS CONTRIBUTIONS OR REIMBURSEMENTS OF CONTRIBUTIONS PROHIBITED BY ARTICLE XXVIII, SECTION 3(11).
  - 10.9.4 A REIMBURSEMENT NOT CONSIDERED A CONTRIBUTION TO THE PERSON BEING REIMBURSED FOR PURPOSES OF ARTICLE XXVIII, SECTION 2(5).

[SECTION 1-45-108(1)(E), C.R.S.]

- 10.10 LOANS RECEIVED BY A CANDIDATE COMMITTEE
  - 10.10.1 All loans received by a candidate committee must be reported continuously until repaid. [Article XXVIII, Section 3(8)]
  - 10.10.2 LOANS MADE FROM A FINANCIAL INSTITUTION TO A CANDIDATE COMMITTEE UNDER ARTICLE XXVIII, SECTION 3(8) SHALL NOT BE FORGIVEN.
  - 10.10.3 LOANS MADE BY A CANDIDATE TO HIS OR HER COMMITTEE
    - (A) A CANDIDATE MAY MAKE AN INTEREST-FREE LOAN TO HIS OR HER CANDIDATE COMMITTEE. ANY FOREGONE INTEREST IS NOT A CONTRIBUTION TO THE COMMITTEE.
    - (B) ANY REPAYMENT OF A LOAN SHALL BE CONSIDERED A LOAN PAYMENT, EXCEPT THAT INTEREST REPAID FOR A LOAN MADE UNDER ARTICLE XXVIII, SECTION 3(8) SHALL BE REPORTED AS AN EXPENDITURE BY THE COMMITTEE.
    - (C) A LOAN MADE BY A CANDIDATE TO THE CANDIDATE'S OWN COMMITTEE MAY BE FORGIVEN BY THE CANDIDATE. THE AMOUNT OF UNPAID DEBT

FORGIVEN BY THE CANDIDATE REMAINS A CONTRIBUTION AND IS NOT CONSIDERED A RETURNED CONTRIBUTION.

- 10.11 The requirement that committee funds be deposited into "A financial INSTITUTION" DOES NOT REQUIRE THAT ALL COMMITTEE FUNDS MUST BE DEPOSITED IN ONE SINGLE BANK, CREDIT UNION, OR OTHER COMMERCIAL FINANCIAL INSTITUTION. [ARTICLE XXVIII, Section 3(9)]
- 10.12 OTHER INCOME
  - 10.12.1 A COMMITTEE'S FUNDS MAY BE INVESTED IN ANY TYPE OF ACCOUNT OR INSTRUMENT OF A GOVERNMENT REGULATED FINANCIAL INSTITUTION.
  - 10.12.2 Any interest or dividends earned on a committee's account, earned income from a commercially reasonable transaction, or transfers of money within a political party shall be disclosed as other income on the committee's reports. This "other income" is not subject to contribution limits.
- 10.13 DISCLOSURE OF CONTRIBUTIONS BY LIMITED LIABILITY COMPANIES (LLCS) [SECTION 1-45-103.7(5), (6), (7), AND (8), C.R.S.]
  - 10.13.1 THE WRITTEN AFFIRMATION PROVIDED BY AN LLC IN ACCORDANCE WITH SECTION 1-45-103.7, C.R.S., SHALL INCLUDE THE NAMES AND ADDRESSES OF ALL LLC MEMBERS AND DESCRIBE HOW THE CONTRIBUTION IS TO BE ATTRIBUTED TO THE LLC MEMBERS.
  - 10.13.2 The affirmation shall include the occupation and employer of any member to whom a contribution of \$100 or more is attributed.
  - 10.13.3 A COMMITTEE THAT RECEIVES A CONTRIBUTION FROM AN LLC SHALL REPORT THE CONTRIBUTION AS HAVING BEEN RECEIVED FROM CONTRIBUTOR TYPE "LLC," AND SHALL THEN LIST EACH LLC MEMBER AND THE AMOUNT ATTRIBUTED TO EACH MEMBER (AS DETERMINED BY THE PRO-RATA OWNERSHIP HELD BY EACH). DISCLOSURE SHALL INCLUDE THE NAME AND ADDRESS OF THE LLC AND THE NAME AND ADDRESS OF EACH MEMBER. [SECTION 1-45-108(1)(A)(IV), C.R.S.]
  - 10.13.4 ANY CONTRIBUTION RECEIVED BY A COMMITTEE FROM AN LLC THAT DOES NOT COMPLY WITH THE AFFIRMATION REQUIREMENTS IN SECTION 1-45-103.7, C.R.S., AND THIS RULE SHALL BE RETURNED TO THE CONTRIBUTOR WITHIN 30 DAYS.
  - 10.13.5 EACH CONTRIBUTION RECEIVED FROM AN LLC SHALL BE ITEMIZED ON DISCLOSURE REPORTS, REGARDLESS OF THE DOLLAR AMOUNT.
  - 10.13.6 Any contribution from an LLC is counted against contribution Limits for both the individual member(s) to whom the contribution is Attributed and the LLC itself. [Article XXVIII, Section 3(9)]

- (A) NO LLC SHALL BE PERMITTED TO MAKE A CONTRIBUTION THAT EXCEEDS THE LIMIT FOR A "PERSON" ESTABLISHED IN ARTICLE XXVIII, SECTION 3, AS ADJUSTED BY RULE 10, REGARDLESS OF THE AMOUNT ATTRIBUTED TO EACH INDIVIDUAL MEMBER.
- 10.14 INFLATIONARY ADJUSTMENTS TO CONTRIBUTION AND VOLUNTARY SPENDING LIMITS
  - 10.14.1 CALCULATION OF ADJUSTMENTS
    - (A) IN ACCORDANCE WITH ARTICLE XXVIII, SECTIONS 3(13) AND 4(7), LIMITS ON CONTRIBUTIONS IN SECTION 2(14) AND SECTION 3, SUBSECTIONS (1), (2), (3), AND (5) AND THE VOLUNTARY LIMITS ON SPENDING IN SECTION 4(1), ARE ADJUSTED EVERY FOUR YEARS BASED ON THE PERCENTAGE CHANGE IN THE CONSUMER PRICE INDEX FOR THE DENVER-BOULDER-GREELEY AREA, OVER THE FOUR YEAR PERIOD IMMEDIATELY PRECEDING THE ADJUSTMENT.
    - (B) IN DETERMINING THE ADJUSTED AMOUNT, THE PERCENTAGE CHANGE IN THE CONSUMER PRICE INDEX IS ROUNDED TO THE NEAREST WHOLE PERCENTAGE POINT. IN ACCORDANCE WITH ARTICLE XXVIII, SECTIONS 3(13) AND 4(7), THE ADJUSTED LIMITS ARE ROUNDED TO THE NEAREST, LOWEST \$25.
  - 10.14.2 Adjusted limits made in the first quarter of 2011 and effective until the next adjustment is made in 2015:
    - (A) THERE IS NO ADJUSTMENT TO THE CONTRIBUTION LIMITS ON INDIVIDUAL DONATIONS TO SMALL DONOR COMMITTEES OUTLINED IN ARTICLE XXVIII, SECTION 2(14).
    - (B) THE AGGREGATE LIMITS ON CONTRIBUTIONS FROM ANY PERSON FOR A PRIMARY OR A GENERAL ELECTION, DESCRIBED IN ARTICLE XXVIII, SECTION 3(1), ARE ADJUSTED AS FOLLOWS:
      - (1) \$550 TO ANY ONE:
        - (A) GOVERNOR CANDIDATE COMMITTEE FOR THE PRIMARY ELECTION, AND GOVERNOR AND GOVERNOR AND LIEUTENANT GOVERNOR CANDIDATE COMMITTEE, AS JOINT CANDIDATES UNDER SECTION 1-1-104, C.R.S., OR ANY SUCCESSOR SECTION, FOR THE GENERAL ELECTION;
        - (B) SECRETARY OF STATE, STATE TREASURER, OR ATTORNEY GENERAL CANDIDATE COMMITTEE.
      - (2) THERE IS NO ADJUSTMENT TO THE LIMITS ON CONTRIBUTIONS TO ANY ONE STATE SENATE, STATE HOUSE OF REPRESENTATIVES, STATE BOARD OF EDUCATION, REGENT OF THE UNIVERSITY OF COLORADO, OR ANY DISTRICT ATTORNEY CANDIDATE COMMITTEE.

- (C) THE AGGREGATE LIMITS ON CONTRIBUTIONS FROM A SMALL DONOR COMMITTEE FOR A PRIMARY OR A GENERAL ELECTION, DESCRIBED IN ARTICLE XXVIII, SECTION 3(2), ARE ADJUSTED AS FOLLOWS:
  - (1) \$5,675 TO ANY ONE:
    - (A) GOVERNOR CANDIDATE COMMITTEE FOR THE PRIMARY ELECTION, AND GOVERNOR AND LIEUTENANT GOVERNOR CANDIDATE COMMITTEE, AS JOINT CANDIDATES UNDER SECTION 1-1-104, C.R.S., OR ANY SUCCESSOR SECTION, FOR THE GENERAL ELECTION;
    - (B) SECRETARY OF STATE, STATE TREASURER, OR ATTORNEY GENERAL CANDIDATE COMMITTEE; AND
  - (2) \$2,250 to any one State Senate, State House of Representatives, State Board of Education, Regent of the University of Colorado, or any District Attorney Candidate committee.
- (D) THE AGGREGATE LIMITS ON CONTRIBUTIONS FROM ANY PERSON TO A POLITICAL PARTY, DESCRIBED IN ARTICLE XXVIII, SECTION 3(3)(A), ARE ADJUSTED AS FOLLOWS:
  - (1) \$3,400 PER YEAR AT THE STATE, COUNTY, DISTRICT, AND LOCAL LEVEL COMBINED; AND
  - (2) OF SUCH, NO MORE THAN \$2,825 AT THE STATE LEVEL.
- (E) THE AGGREGATE LIMITS ON CONTRIBUTIONS FROM A SMALL DONOR COMMITTEE TO A POLITICAL PARTY, DESCRIBED IN ARTICLE XXVIII, SECTION 3(3)(B), ARE ADJUSTED AS FOLLOWS:
  - (1) \$17,075 PER YEAR AT THE STATE, COUNTY, DISTRICT, AND LOCAL LEVEL COMBINED; AND
  - (2) OF SUCH, NO MORE THAN \$14,225 AT THE STATE LEVEL.
- (F) THE AGGREGATE LIMITS ON PRO-RATA CONTRIBUTIONS OR DUES MADE TO POLITICAL COMMITTEES, DESCRIBED IN ARTICLE XXVIII, SECTION 3(5), ARE ADJUSTED TO \$550 PER HOUSE OF REPRESENTATIVES ELECTION CYCLE.
- (G) THIS TABLE CONTAINS THE CONTRIBUTION LIMITS LISTED IN SUBSECTIONS I-VI.

CONTRIBUTOR:

RECIPIENT	NATURAL	Person,	Political	Small	POLITICAL
	Person	OTHER THAN	COMMITTEE	DONOR	PARTY
7.		A NATURAL		COMMITTEE	

		PERSON			
Political	\$550 per	\$550 per	\$550 per	\$550 PER	\$550 per
COMMITTEE	ELECTION	ELECTION	ELECTION	ELECTION	ELECTION
	CYCLE	CYCLE	CYCLE	CYCLE	CYCLE
Small	\$50 per	PROHIBITED	PROHIBITED	PROHIBITED	Prohibited
DONOR	YEAR				
COMMITTEE					
GOVERNOR	\$550 per	\$550 PER	\$550 per	\$5,675 PER	\$569,530
(GOVERNOR	ELECTION	ELECTION	ELECTION	ELECTION	PER
& LT.	CYCLE*	CYCLE*	CYCLE*	CYCLE*	ELECTION
GOVERNOR)					CYCLE
SECRETARY	\$550 per	\$550 per	\$550 per	\$5,675 PER	\$113,905
OF STATE,	ELECTION	ELECTION	ELECTION	ELECTION	PER
STATE	CYCLE*	CYCLE*	CYCLE*	CYCLE*	ELECTION
TREASURER,					CYCLE
ATTORNEY					
GENERAL					
State	\$200 per	\$200 per	\$200 per	\$2,250 per	\$20,500 per
SENATE	ELECTION	ELECTION	ELECTION	ELECTION	ELECTION
	CYCLE*	CYCLE*	CYCLE*	CYCLE*	CYCLE
STATE HOUSE	\$200 per	\$200 per	\$200 per	\$2,250 per	\$14,805 per
OF	ELECTION	ELECTION	ELECTION	ELECTION	ELECTION
REPRESENTA	CYCLE*	CYCLE*	CYCLE*	CYCLE*	CYCLE
TIVES, STATE					
BOARD OF					
EDUCATION,					
REGENT OF	1. The second	n onfol			
THE					
University					
OF					
Colorado,					
DISTRICT					
ATTORNEY					
Political	\$3,400	\$3,400	\$3,400	\$17,075	TRANSFERS
PARTY	(\$2,825 at	(\$2,825 at	(\$2,825 at	(\$14,225 at	WITHIN A
- 5a	THE STATE	THE STATE	THE STATE	THE STATE	PARTY MAY
	LEVEL) PER	LEVEL) PER	LEVEL) PER	LEVEL) PER	BE MADE
	YEAR	YEAR	YEAR	YEAR	WITHOUT
	G				LIMITATION.

\* All major party candidates may accept the contribution limit for the primary election and the general election. Minor party candidates who appear on a primary election ballot may accept contributions for the primary and general elections. Unaffiliated and minor party candidates who do not appear on a primary election ballot may accept contributions only for the general election.

- (H) THE VOLUNTARY SPENDING LIMITS FOR A CANDIDATE DESCRIBED IN ARTICLE XXVIII, SECTION 4(1), ARE ADJUSTED AS FOLLOWS:
  - (1) The spending limit for Governor, and Governor and Lieutenant Governor as joint candidates under section 1-1-104, C.R.S., or any successor section shall be adjusted to \$2,847,650.
  - (2) The spending limit for a candidate for Secretary of State, Attorney General, or Treasurer shall be adjusted to \$569,525.
  - (3) The spending limit for a candidate for State Senate shall be adjusted to \$102,500.
  - (4) The spending limit for a candidate for State House of Representatives, State Board of Education, Regent of the University of Colorado, or any District Attorney shall be adjusted to \$74,025.

Candidate	VOLUNTARY SPENDING LIMIT
GOVERNOR, AND GOVERNOR AND	\$2,847,650
LIEUTENANT GOVERNOR AS JOINT	
CANDIDATES	
SECRETARY OF STATE, ATTORNEY	\$569,525
GENERAL, OR STATE TREASURER	
STATE SENATE	\$102,500
STATE HOUSE OF REPRESENTATIVES,	\$74,025
STATE BOARD OF EDUCATION, REGENT	
OF THE UNIVERSITY OF COLORADO, OR	
DISTRICT ATTORNEY	×

- 10.14.3 Adjusted limits made in the first quarter of 2007 and effective through the first quarter of 2011:
  - (A) THERE IS NO ADJUSTMENT TO THE CONTRIBUTION LIMIT ON INDIVIDUAL DONATIONS TO SMALL DONOR COMMITTEES OUTLINED IN ARTICLE XXVIII, SECTION 2(14).
  - (B) THE AGGREGATE LIMITS ON CONTRIBUTIONS FROM ANY PERSON FOR A PRIMARY OR A GENERAL ELECTION, DESCRIBED IN ARTICLE XXVIII, SECTION 3(1), ARE ADJUSTED AS FOLLOWS:
    - (1) \$525 TO ANY ONE:
      - (A) GOVERNOR CANDIDATE COMMITTEE FOR THE PRIMARY ELECTION, AND GOVERNOR AND LIEUTENANT GOVERNOR

CANDIDATE COMMITTEE, AS JOINT CANDIDATES UNDER SECTION 1-1-104, C.R.S., OR ANY SUCCESSOR SECTION, FOR THE GENERAL ELECTION;

- (B) SECRETARY OF STATE, STATE TREASURER, OR ATTORNEY GENERAL, CANDIDATE COMMITTEE.
- (2) THERE IS NO ADJUSTMENT TO THE LIMITS ON CONTRIBUTIONS TO ANY ONE STATE SENATE, STATE HOUSE OF REPRESENTATIVES, STATE BOARD OF EDUCATION, REGENT OF THE UNIVERSITY OF COLORADO, OR ANY DISTRICT ATTORNEY CANDIDATE COMMITTEE.
- (C) THE AGGREGATE LIMITS ON CONTRIBUTIONS FROM A SMALL DONOR COMMITTEE FOR A PRIMARY OR A GENERAL ELECTION, DESCRIBED IN ARTICLE XXVIII, SECTION 3(2), ARE ADJUSTED AS FOLLOWS:
  - (1) \$5,300 TO ANY ONE:
    - (A) GOVERNOR CANDIDATE COMMITTEE FOR THE PRIMARY ELECTION, AND GOVERNOR AND LIEUTENANT GOVERNOR CANDIDATE COMMITTEE, AS JOINT CANDIDATES UNDER SECTION 1-1-104, C.R.S., OR ANY SUCCESSOR SECTION, FOR THE GENERAL ELECTION;
      - (B) SECRETARY OF STATE, STATE TREASURER, OR ATTORNEY GENERAL, CANDIDATE COMMITTEE; AND
  - (2) \$2,125 to any one State Senate, State House of Representatives, State Board of Education, Regent of the University of Colorado, or any District Attorney Candidate committee.
- (D) THE AGGREGATE LIMITS ON CONTRIBUTIONS FROM ANY PERSON TO A POLITICAL PARTY, DESCRIBED IN ARTICLE XXVIII, SECTION 3(3)(A), ARE ADJUSTED AS FOLLOWS:
  - (1) \$3,175 PER YEAR AT THE STATE, COUNTY, DISTRICT, AND LOCAL LEVEL COMBINED; AND
  - (2) OF SUCH, NO MORE THAN \$2,650 AT THE STATE LEVEL.
- (E) THE AGGREGATE LIMITS ON CONTRIBUTIONS FROM A SMALL DONOR COMMITTEE TO A POLITICAL PARTY, DESCRIBED IN ARTICLE XXVIII, SECTION 3(3)(B), ARE ADJUSTED AS FOLLOWS:
  - (1) \$15,900 PER YEAR AT THE STATE, COUNTY, DISTRICT, AND LOCAL LEVEL COMBINED; AND
  - (2) OF SUCH, NO MORE THAN \$13,250 AT THE STATE LEVEL.

- (F) THE AGGREGATE LIMITS ON PRO-RATA CONTRIBUTIONS OR DUES MADE TO POLITICAL COMMITTEES, DESCRIBED IN SECTION 3(5), ARTICLE XXVIII OF THE COLORADO CONSTITUTION, ARE ADJUSTED TO \$525 PER HOUSE OF REPRESENTATIVES ELECTION CYCLE.
- (G) THE VOLUNTARY SPENDING LIMITS FOR A CANDIDATE DESCRIBED IN ARTICLE XXVIII, SECTION 4(1), ARE ADJUSTED AS FOLLOWS:
  - (1) The spending limit for Governor, and Governor and Lieutenant Governor as joint candidates under section 1-1-104, C.R.S., or any successor section shall be adjusted to \$2,650,000.
  - (2) The spending limit for a candidate for Secretary of State, Attorney General, or Treasurer shall be adjusted to \$530,000.
  - (3) THE SPENDING LIMIT FOR A CANDIDATE FOR STATE SENATE SHALL BE ADJUSTED TO \$95,400.
  - (4) The spending limit for a candidate for State House of Representatives, State Board of Education, Regent of the University of Colorado, or any District Attorney shall be adjusted to \$68,900.

## **RULE 11. ELECTIONEERING COMMUNICATIONS**

- 11.1 IF A PERSON SPENDING MONEY FOR ELECTIONEERING COMMUNICATIONS IS A CORPORATION OR LABOR ORGANIZATION, DISCLOSURE OF THE NAMES AND ADDRESSES OF PERSONS CONTRIBUTING \$250 OR MORE USED TO MAKE ELECTIONEERING COMMUNICATIONS SHALL ONLY BE REQUIRED IF THE MONEY IS SPECIFICALLY EARMARKED FOR ELECTIONEERING COMMUNICATIONS. [SECTION 1-45-108(1)(A)(III), C.R.S.]
- 11.2 ALL CONTRIBUTIONS OF \$250 OR MORE RECEIVED FOR ELECTIONEERING COMMUNICATIONS DURING A REPORTING PERIOD, INCLUDING NON-MONETARY CONTRIBUTIONS, SHALL BE LISTED INDIVIDUALLY ON THE ELECTIONEERING REPORT. [ARTICLE XXVIII, SECTION 6(1)]
- 11.3 All spending of \$1,000 or more per calendar year shall be listed individually on the electioneering report, including name, address, and method of communication. [Article XXVIII, Section 6(1)]
- 11.4 ENTITIES MAKING ELECTIONEERING COMMUNICATIONS SHALL MAINTAIN ALL FINANCIAL RECORDS FOR 180 DAYS AFTER ANY GENERAL ELECTION IN WHICH THE ENTITY RECEIVED CONTRIBUTIONS. IF A COMPLAINT IS FILED AGAINST THE ENTITY MAKING ELECTIONEERING COMMUNICATIONS, THE ENTITY SHALL MAINTAIN FINANCIAL RECORDS UNTIL FINAL DISPOSITION OF THE COMPLAINT AND ANY CONSEQUENT LITIGATION.

- 11.5 THE NAME OF THE CANDIDATE(S) UNAMBIGUOUSLY REFERRED TO IN THE ELECTIONEERING COMMUNICATION SHALL BE INCLUDED IN THE ELECTIONEERING REPORT. [ARTICLE XXVIII, SECTION 2(7)(I)]
- 11.6 SUBMISSION OF ELECTIONEERING COMMUNICATION DISCLOSURE REPORTS
  - 11.6.1 Committees are not required to file electioneering communication reports separate from regularly filed independent expenditure disclosure reports so long as any expenditure or spending subject to Article XXVIII, Section 6 and Rule 11.5 is identified as an electioneering communication. The disclosure of electioneering expenditures or spending on a regularly filed report shall include the name of the candidate referred to in the electioneering communication.

## RULE 12. CHANGING OR CLOSING A COMMITTEE

- 12.1 CHANGES TO ANY INFORMATION DISCLOSED ON THE COMMITTEE REGISTRATION STATEMENT MUST BE REPORTED TO THE APPROPRIATE FILING OFFICER WITHIN TEN DAYS. [SECTION 1-45-108(3), C.R.S.]
- 12.2 A CANDIDATE THAT CHANGES OFFICE SOUGHT SHALL TERMINATE HIS OR HER EXISTING CANDIDATE COMMITTEE AND REGISTER A NEW CANDIDATE COMMITTEE WITHIN TEN DAYS OF THE CHANGE. SEE RULE 2.2.
- 12.3 A COMMITTEE MAY TERMINATE IF THE FOLLOWING CONDITIONS ARE MET:
  - 12.3.1 THE COMMITTEE NO LONGER INTENDS TO RECEIVE CONTRIBUTIONS OR MAKE EXPENDITURES;
  - 12.3.2 THE COMMITTEE HAS A ZERO BALANCE BECAUSE IT HAS NO CASH OR ASSETS ON HAND AND NO OUTSTANDING DEBTS OR OBLIGATIONS; AND
  - 12.3.3 The candidate or committee files a termination report of contributions and expenditures.

A COMMITTEE MAY DISPOSE OF ASSETS REMAINING IN ITS POSSESSION BEFORE TERMINATION IN THE SAME MANNER AS ALLOWED FOR UNEXPENDED CONTRIBUTIONS. A TERMINATION REPORT MAY BE FILED AT ANY TIME. [ARTICLE XXVIII, SECTION 2(3) AND SECTION 1-45-106, C.R.S.]

- 12.4 UNEXPENDED CONTRIBUTIONS
  - 12.4.1 UNEXPENDED CAMPAIGN CONTRIBUTIONS HELD BY A CANDIDATE COMMITTEE. SEE RULE 2.2.
  - 12.4.2 AN ISSUE COMMITTEE MAY DONATE UNEXPENDED CONTRIBUTIONS TO A CHARITABLE ORGANIZATION RECOGNIZED BY THE I.R.S. OR RETURN UNEXPENDED CONTRIBUTIONS TO THE CONTRIBUTOR. [SECTION 1-45-106(3), C.R.S.]

- 12.4.3 POLITICAL COMMITTEES, SMALL DONOR COMMITTEES, INDEPENDENT EXPENDITURE COMMITTEES, POLITICAL PARTIES, FEDERAL PACS, AND POLITICAL ORGANIZATIONS ARE NOT COVERED BY STATUTE. [SECTION 1-45-106, C.R.S.]
- 12.5 Administrative committee terminations
  - 12.5.1 IN ACCORDANCE WITH THE PROCEDURES SET OUT IN THE "STATE ADMINISTRATIVE PROCEDURE ACT" (ARTICLE 4 OF TITLE 24, C.R.S.), THE SECRETARY OF STATE MAY CLOSE AN INACTIVE COMMITTEE AFTER SIX MISSED REPORTS OR 18 MONTHS OF NON-REPORTING, WHICHEVER HAPPENS FIRST.
  - 12.5.2 A COMMITTEE SHALL BE DEEMED INACTIVE FOR THE PURPOSE OF THIS RULE AFTER FAILING TO FILE ANY REPORTS WITH THE APPROPRIATE FILING OFFICER FOR SIX CONSECUTIVE REPORTING PERIODS OR 18 MONTHS, WHICHEVER IS SHORTER. [ARTICLE XXVIII, SECTION 2(3), AND SECTION 24-4-105, C.R.S.]

## **RULE 13. CORPORATIONS AND MEMBERSHIP ORGANIZATIONS**

- 13.1 A CORPORATION OR LABOR ORGANIZATION MAY ESTABLISH A POLITICAL COMMITTEE, AN INDEPENDENT EXPENDITURE COMMITTEE, AND A SMALL DONOR COMMITTEE. EACH COMMITTEE IS SUBJECT TO THE APPLICABLE INDIVIDUAL CONTRIBUTION AND EXPENDITURE LIMITS FOR THAT COMMITTEE. A CORPORATION OR LABOR ORGANIZATION MAY PAY FOR THE COSTS OF ESTABLISHING, ADMINISTERING, AND SOLICITING FUNDS FROM ITS OWN EMPLOYEES OR MEMBERS FOR A POLITICAL COMMITTEE, A SMALL DONOR COMMITTEE, OR AN INDEPENDENT EXPENDITURE COMMITTEE. [ARTICLE XXVIII, SECTIONS 2(5)(B) AND 2(14)(B)]
- 13.2 MEMBERSHIP DUES TRANSFERRED TO SMALL DONOR COMMITTEES, INDEPENDENT EXPENDITURE COMMITTEES, AND POLITICAL COMMITTEES.
  - 13.2.1 MEMBERSHIP ORGANIZATIONS TRANSFERRING A PORTION OF A MEMBER'S DUES TO A SMALL DONOR COMMITTEE, INDEPENDENT EXPENDITURE COMMITTEE, OR POLITICAL COMMITTEE SHALL PROVIDE THE RESPECTIVE COMMITTEE WITH THE MEMBER'S NAME, ADDRESS, AMOUNT OF DUES TRANSFERRED, AND THE DATE OF THE DUES TRANSFER.
  - 13.2.2 EACH SMALL DONOR COMMITTEE, INDEPENDENT EXPENDITURE COMMITTEE, AND POLITICAL COMMITTEE SHALL KEEP RECORDS OF ALL CONTRIBUTIONS OR DONATIONS RECEIVED IN THE FORM OF MEMBERSHIP DUES TRANSFERRED BY A MEMBERSHIP ORGANIZATION TO THE COMMITTEE. THE RECORDS SHALL INCLUDE EACH CONTRIBUTING OR DONATING MEMBER'S NAME, ADDRESS, AND AMOUNT OF THE DUES TRANSFERRED. [SECTION 1-45-108(1)(A)(I), C.R.S.]
  - 13.2.3 Each small donor committee and political committee shall itemize and report the name and address of each person who has contributed \$20 or more in a reporting period, including but not limited to contributions received in the form of membership dues transferred by a membership

ORGANIZATION TO THE COMMITTEE. [ARTICLE XXVIII, SECTION 2(14)(A); SECTION 1-45-108(1)(A), C.R.S.]

13.2.4 ON EACH DISCLOSURE REPORT, THE CANDIDATE OR REGISTERED AGENT OF A COMMITTEE SHALL CERTIFY AND DECLARE, UNDER PENALTY OF PERJURY, THAT TO THE BEST OF HIS OR HER KNOWLEDGE OR BELIEF ALL CONTRIBUTIONS OR DONATIONS RECEIVED IN A REPORTING PERIOD, INCLUDING CONTRIBUTIONS OR DONATIONS RECEIVED IN THE FORM OF MEMBERSHIP DUES TRANSFERRED BY A MEMBERSHIP ORGANIZATION, ARE FROM PERMISSIBLE SOURCES. [ARTICLE XXVIII, SECTION 3]

## RULE 14. LOCAL OFFICES AND HOME RULE

- 14.1 The requirements of Article XXVIII and of Article 45 of Title 1, C.R.S., do not apply to home rule counties or home rule municipalities that have adopted charters, ordinances, or resolutions that address any of the matters covered by Article XXVIII or Article 45 of Title 1.
- 14.2 The provisions of Article XXVIII, Section 3(4) relating to contributions of corporations and labor unions apply to elections to every state and local public office, except local public offices in home rule counties or home rule municipalities that have adopted charters, ordinances, or resolutions that address any of the matters covered by Article XXVIII or Title 1, Article 45.
- 14.3 The provisions of section 1-45-105.5, C.R.S., relating to a prohibition on lobby ist contributions to members of the General Assembly during legislative sessions, apply to members of the General Assembly who are candidates for any state or local office, including any office in home rule municipalities that have adopted charters, ordinances, or resolutions that address any of the matters covered by Article XXVIII or Article 45 of Title 1.
- 14.4 A POLITICAL PARTY, AS DEFINED IN ARTICLE XXVIII, SECTION 2(13) AT THE LEVEL OF A HOME RULE COUNTY OR HOME RULE MUNICIPALITY THAT HAS ADOPTED A CHARTER, ORDINANCE, OR RESOLUTION THAT ADDRESSES ANY OF THE MATTERS COVERED BY ARTICLE XXVIII OR ARTICLE 45 OF TITLE 1, MAY ESTABLISH A SEPARATE ACCOUNT THAT IS USED SOLELY FOR CONTRIBUTIONS MADE TO THE PARTY, AND EXPENDITURES MADE BY THE PARTY, FOR THE PURPOSE OF SUPPORTING THE PARTY'S COUNTY OR MUNICIPAL CANDIDATES FOR OFFICES WITHIN THE COUNTY OR MUNICIPALITY. CONTRIBUTIONS TO AND EXPENDITURES FROM SUCH ACCOUNT SHALL NOT BE INCLUDED FOR PURPOSES OF ANY LIMITATIONS OR REPORTING CONTAINED IN ARTICLE XXVIII OR ARTICLE 45 OF TITLE 1, C.R.S.
- 14.5 The provisions of section 1-45-117, C.R.S., relating to the use of public funds for political purposes, apply to home rule counties or home rule municipalities that have adopted charters, ordinances, or resolutions that address any of the matters covered by Article XXVIII or Title 1, Article 45.

14.6 JUNIOR COLLEGE BOARDS OF TRUSTEES. A PERSON SEEKING ELECTION TO A JUNIOR COLLEGE BOARD OF TRUSTEES IS NOT SUBJECT TO THE PROVISIONS OF ARTICLE XXVIII OR ARTICLE 45 OF TITLE 1, C.R.S. [ARTICLE XXVIII, SECTION 2(2); SECTION 23-71-110, C.R.S.]

## **RULE 15. RECALL ELECTIONS**

- 15.1 The election cycle for a recall election shall be from the date the recall petition is approved for circulation by the designated election official through 30 days following the date of the recall election.
  - 15.1.1 IN THE EVENT THAT NO RECALL ELECTION IS HELD BECAUSE THE PETITION IS DETERMINED TO BE INSUFFICIENT, THE RECALL ELECTION CYCLE ENDS 30 DAYS AFTER THE FINAL DETERMINATION OF INSUFFICIENCY, INCLUDING PASSAGE OF THE TIME FOR PROTEST AND FINAL DISPOSITION OF ANY PROTEST OR APPEAL OF SUCH DETERMINATION.
  - 15.2.2 In the event that no recall election is held for any other reason, the recall election cycle ends 30 days after the deadline for filing the recall election petition.
- 15.2 Committees participating in a recall election shall file reports on the fifth day of every month until disclosure as set forth in section 1-45-108(2.7), C.R.S., Begins.
  - 15.2.1 The initial reporting period for committees participating in the recall election shall begin on the date the committee registers with the Appropriate filing office.
  - 15.2.2 Subsequent reporting periods shall begin on the first day of each month, and end on the last day of that month.
- 15.3 The incumbent in a recall election is not a candidate for the successor election according to section 1-12-117, C.R.S.; therefore, the incumbent may open an issue committee to oppose the recall.
- 15.4 The aggregate contribution limits specified for a general election in Article XXVIII, Section 3, shall apply to the recall election with respect to each successor candidate.
- 15.5 ANY POLITICAL COMMITTEE SUPPORTING OR OPPOSING ANY CANDIDATE IN A RECALL ELECTION SHALL FILE DISCLOSURE REPORTS:
  - 15.5.1 14 DAYS BEFORE THE RECALL ELECTION;
  - 15.5.2 Seven days before the recall election; and
  - 15.5.3 30 DAYS AFTER THE RECALL ELECTION

[SECTION 1-45-108 (2.7), C.R.S.]

15.6 AN ISSUE COMMITTEE SUPPORTING OR OPPOSING A RECALL ELECTION IS NOT REQUIRED TO REGISTER WITH THE APPROPRIATE OFFICER UNTIL THE COMMITTEE HAS ACCEPTED \$5,000 OR MORE IN CONTRIBUTIONS OR MADE EXPENDITURES OF \$5,000 OR MORE IN SUPPORT OF OR OPPOSITION TO THE RECALL.

## **RULE 16. SPECIAL DISTRICTS**

- 16.1 SEE RULE 17.4 FOR REPORTING PERIODS AND REPORT DUE DATES FOR SPECIAL DISTRICT ELECTIONS.
- 16.2 A SPECIAL DISTRICT DESIGNATED ELECTION OFFICIAL OR DIRECTOR CANDIDATE SHALL FILE A COPY OF THE SELF-NOMINATION AND ACCEPTANCE FORM DESCRIBED IN RULE 16.3 WITH THE SECRETARY OF STATE NO LATER THAN 60 DAYS BEFORE THE SPECIAL DISTRICT ELECTION. THIS RULE DOES NOT APPLY IF THE SPECIAL DISTRICT CANCELS THE ELECTION.
- 16.3 Self-nomination and acceptance forms and affidavits of intent to be a write-in candidate.
  - 16.3.1 The self-nomination and acceptance forms and letters, and affidavits of intent to be a write-in candidate must include the following information:
    - (A) THE CANDIDATE'S FULL NAME;
    - (B) THE NAME OF THE SPECIAL DISTRICT IN WHICH THE CANDIDATE IS SEEKING TO BE ELECTED TO THE BOARD;
    - (C) THE YEAR IN WHICH THE ELECTION WILL OCCUR;
    - (D) THE COUNTY IN WHICH THE DISTRICT COURT THAT AUTHORIZED THE CREATION OF THE SPECIAL DISTRICT IS LOCATED;
    - (E) THE CANDIDATE'S PHYSICAL AND MAILING ADDRESSES;
    - (F) A TELEPHONE NUMBER FOR THE CANDIDATE;
    - (G) THE CANDIDATE'S EMAIL ADDRESS;
    - (H) THE DATE ON WHICH THE FORM, LETTER, OR AFFIDAVIT WAS FILED BY THE CANDIDATE;
    - (I) THE CANDIDATE'S SIGNATURE; AND
    - (J) THE SIGNATURE OF A REGISTERED ELECTOR ACTING AS A WITNESS.

[SECTIONS 1-45-110, 32-1-804.3(1), C.R.S.]

- 16.4 IF A CANDIDATE FOR A SPECIAL DISTRICT OFFICE FAILS TO FILE A CANDIDATE AFFIDAVIT, OR THE FILED SELF-NOMINATION AND ACCEPTANCE FORM OR LETTER, OR THE AFFIDAVIT OF INTENT TO BE A WRITE-IN CANDIDATE DOES NOT CONTAIN THE STATEMENT REQUIRED BY SECTION 1-45-110(1), C.R.S., THE SECRETARY OF STATE WILL MAIL THE SPECIAL DISTRICT A COPY OF THE NOTIFICATION TO THE CANDIDATE REGARDING PENDING DISQUALIFICATION SENT ACCORDING TO SECTION 1-45-110(3), C.R.S.
- 16.5 A DOCUMENT FILED ACCORDING TO RULE 16.3 IS CONSIDERED TO BE FILED WHEN RECEIVED BY THE SECRETARY OF STATE. THIS RULE DOES NOT RELIEVE ANY CANDIDATE OF ANY OBLIGATION TO FILE ANY DOCUMENT REQUIRED BY THE FAIR CAMPAIGN PRACTICES ACT, ARTICLE XXVIII, OR OTHER LAW, NOR DOES IT IMPOSE A REQUIREMENT ON A DESIGNATED ELECTION OFFICIAL, PRESIDING OFFICER, OR THE SECRETARY TO FILE ANY DOCUMENT ON BEHALF OF ANY CANDIDATE.
- 16.6 A SPECIAL DISTRICT CANDIDATE IS NOT REQUIRED TO FILE DISCLOSURE REPORTS IF:
  - 16.6.1 The special district candidate affidavit, the filed self-nomination and acceptance form or letter, or the affidavit of intent to be a write-in candidate contains a statement substantially stating, "I will not, in my campaign for this office, receive contributions or make expenditures exceeding \$20 in the aggregate, however, if I do so, I will thereafter file all disclosure reports required under the fair campaign practices act;" and
  - 16.6.2 The candidate does not accept contributions or make expenditures exceeding \$20 in the aggregate.

[ARTICLE XXVIII, SECTION 2(2) AND SECTION 1-45-108(1)]

## **RULE 17. FILING CALENDARS AND REPORTING PERIODS**

- 17.1 UNTIL TERMINATED IN ACCORDANCE WITH THESE RULES, A COMMITTEE OTHER THAN A POLITICAL ORGANIZATION SHALL FILE A DISCLOSURE REPORT FOR EVERY REPORTING PERIOD, EVEN IF THE COMMITTEE HAS NO ACTIVITY (CONTRIBUTIONS, DONATIONS, OR EXPENDITURES) TO REPORT DURING THE REPORTING PERIOD.
- 17.2 FILING SCHEDULES.

17.2.1 A CANDIDATE COMMITTEE SHALL FILE ON:

- (A) A FREQUENT FILING SCHEDULE DURING THE YEAR IN WHICH THE OFFICE TO WHICH CANDIDATE SEEKS TO BE ELECTED IS UP FOR ELECTION.
- (B) AN INFREQUENT FILING SCHEDULE DURING ANY YEAR IN WHICH THE OFFICE TO WHICH CANDIDATE SEEKS TO BE ELECTED IS NOT UP FOR ELECTION.

For purposes of this rule, the office to which the candidate seeks to be elected is the office named in the candidate's most recent candidate affidavit.

- 17.2.2 A POLITICAL COMMITTEE, SMALL DONOR COMMITTEE, POLITICAL PARTY, INDEPENDENT EXPENDITURE COMMITTEE, FEDERAL PAC, OR POLITICAL ORGANIZATION SHALL FILE ON:
  - (A) A FREQUENT FILING SCHEDULE DURING ANY YEAR IN WHICH A GENERAL ELECTION OCCURS.
  - (B) AN INFREQUENT FILING SCHEDULE DURING ANY YEAR IN WHICH NO GENERAL ELECTION OCCURS, NOTWITHSTANDING ANY ACTIVITY BY THE COMMITTEE TO SUPPORT OR OPPOSE CANDIDATES.
- 17.2.3 AN ISSUE COMMITTEE SHALL FILE ON:
  - (A) A FREQUENT FILING SCHEDULE DURING ANY YEAR IN WHICH AN ISSUE THAT THE COMMITTEE SUPPORTS OR OPPOSES APPEARS ON, OR SEEKS ACCESS TO, THE BALLOT.
  - (B) AN INFREQUENT FILING SCHEDULE DURING ANY YEAR IN WHICH THE COMMITTEE DOES NOT SUPPORT OR OPPOSE ANY ISSUES APPEARING ON, OR WHICH SEEK ACCESS TO, ANY BALLOT.
- 17.2.4 AN ISSUE COMMITTEE SHALL NOTIFY THE SECRETARY OF STATE WITHIN TEN DAYS AFTER DECIDING THAT IT WILL SUPPORT OR OPPOSE BALLOT ISSUES OR BALLOT QUESTIONS, OR POTENTIAL BALLOT ISSUES OR BALLOT QUESTIONS ON AN UPCOMING BALLOT.
  - (A) AN ISSUE COMMITTEE WHO HAS NOTIFIED THE SECRETARY OF STATE OF ITS ACTIVE STATUS UNDER THIS RULE, THE SECRETARY WILL PLACE THE COMMITTEE ON A FREQUENT FILING CALENDAR.
  - (B) ONCE AN ISSUE COMMITTEE HAS DECLARED ITS COMMITTEE FILING STATUS AS FREQUENT OR INFREQUENT IN A PARTICULAR YEAR, THE COMMITTEE SHALL FOLLOW THE APPROPRIATE FILING SCHEDULE FOR THE REMAINDER OF THAT CALENDAR YEAR, EXCEPT THAT AN INACTIVE COMMITTEE MAY CHANGE ITS STATUS TO ACTIVE AT ANY TIME.

## 17.3 REPORT PERIODS

17.3.1 The reporting period for any report begins on the first day following the last day of the reporting period for the previous report filed with the appropriate officer. The reporting period for any report that is REQUIRED TO BE FILED UNDER SECTION 1-45-109(1)(A)(II) and (1)(C), C.R.S., CLOSES FIVE CALENDAR DAYS BEFORE THE DATE THAT THE REPORT IS DUE. [SECTION 1-45-108(2)(C), C.R.S.]

- 17.3.2 QUARTERLY REPORTING PERIODS CLOSE ON THE LAST DAY OF THE MONTH. THE REPORT IS DUE ON OR BEFORE APRIL 15TH, JULY 15TH, OCTOBER 15<sup>TH</sup>, AND JANUARY 15TH FOLLOWING EACH CALENDAR QUARTER. IF THE FILING DEADLINE FALLS ON A SATURDAY, SUNDAY, OR LEGAL HOLIDAY, THE FILING DEADLINE IS THE NEXT BUSINESS DAY. [SECTION 1-45-108(2)(A), C.R.S.]
- 17.3.3 MONTHLY REPORTING PERIODS CLOSE FIVE CALENDAR DAYS BEFORE THE LAST DAY OF THE MONTH. MONTHLY REPORTS ARE DUE ON OR BEFORE THE FIRST CALENDAR DAY OF THE FOLLOWING MONTH. IF THE FILING DEADLINE FALLS ON A SATURDAY, SUNDAY, OR LEGAL HOLIDAY, THE FILING DEADLINE IS THE NEXT BUSINESS DAY. WHEN THE FILING DEADLINE FOR A MONTHLY REPORT APPROXIMATES THE FILING DEADLINE FOR A BIWEEKLY REPORT, NO SEPARATE MONTHLY REPORT SHALL BE FILED, AND THE BIWEEKLY REPORT SHALL SERVE AS THE MONTHLY REPORT. [SECTION 1-45-108(2)(A) AND (C), C.R.S.]
- 17.3.4 The reporting period for biweekly reports required by section 1-45-108(2)(a)(I)(B) and (D) closes on the Wednesday before the due date. If the filing deadline falls on a Saturday, Sunday, or legal holiday, the filing deadline is the next business day. [Section 1-45-108(2)(a) C.R.S.]
- 17.3.5 The post-election reporting period closes on the last day of the calendar month in which the election was held. The report is due on or before the 30th day following the election. If the filing deadline falls on a Saturday, Sunday, or legal holiday, the filing deadline is the next business day. [Section 1-45-108(2)(a), C.R.S.]
- 17.3.6 Each year, the Secretary of State will publish a filing calendar for each committee type, and will make the calendars available on the Secretary of State website.

(Current Rule 5.14, relating to Report Periods, is repealed to reflect the adoption of SB12-014).

17.4 Special district reporting.

17.4.1 REPORTS RELATING TO SPECIAL DISTRICT ELECTIONS ARE DUE:

- (A) ON THE 21ST DAY BEFORE;
- (B) ON THE FRIDAY BEFORE; AND
- (C) ON THE 30TH DAY AFTER THE DATE OF THE REGULAR ELECTION.

[SECTION 1-45-109(1)(A)(II) AND (1)(C), C.R.S.]

17.5 REPORTS FOR FORMER OFFICEHOLDERS OR PERSONS NOT ELECTED TO OFFICE

#### 17.5.1 ANNUAL REPORTING

- (A) A CANDIDATE COMMITTEE FOR A CANDIDATE NOT ELECTED TO OFFICE, OR WHO WAS FORMERLY IN OFFICE, MAY ELECT TO FILE ONLY AN ANNUAL REPORT FOR EACH CALENDAR YEAR.
  - (1) STATE CANDIDATE COMMITTEES SHALL FILE AN ANNUAL REPORT NOT LATER THAN JANUARY 15TH OF THE FOLLOWING YEAR.
  - (2) ALL OTHER CANDIDATE COMMITTEES SHALL FILE AN ANNUAL REPORT ON THE FIRST DAY OF THE MONTH IN WHICH THE ANNIVERSARY OF THE MAJOR ELECTION OCCURS, IN ACCORDANCE WITH SECTION 1-45-108(2)(A)(II), C.R.S.
- (B) A CHANGE IN THE BALANCE OF FUNDS RESULTING SOLELY FROM THE ACCRUAL OF INTEREST OR DIVIDENDS TO THE ACCOUNT AND/OR THE AUTOMATIC DEDUCTION OF PERIODIC SERVICE FEES DOES NOT SUBJECT A CANDIDATE COMMITTEE TO THE REPORTING REQUIREMENTS OF SECTION 1-45-108, C.R.S. AT A MINIMUM, A CANDIDATE COMMITTEE MUST FILE ANNUAL REPORT AS SET FORTH IN SUBSECTION (A) OF THIS RULE.

[SECTIONS 1-45-108(2)(C) AND (2)(D), C.R.S.]

17.5.2 The reporting exemption in section 1-45-108(2)(d), C.R.S., Applies only to reports for which the entire reporting period occurs after the election in which the candidate's name appeared on the ballot.

#### **RULE 18. PENALTIES, VIOLATIONS, AND COMPLAINTS**

- 18.1 REQUESTS FOR WAIVER OR REDUCTION OF CAMPAIGN FINANCE PENALTIES
  - 18.1.1 A REQUEST FOR WAIVER OR REDUCTION OF CAMPAIGN FINANCE PENALTIES IMPOSED UNDER ARTICLE XXVIII, SECTION 10(2) MUST STATE THE REASON FOR THE DELINQUENCY. THE FILER SHOULD PROVIDE AN EXPLANATION THAT INCLUDES ALL RELEVANT FACTORS RELATING TO THE DELINQUENCY AND ANY MITIGATING CIRCUMSTANCES, INCLUDING MEASURES TAKEN TO AVOID FUTURE DELINQUENCIES. BEFORE THE SECRETARY OF STATE WILL CONSIDER A REQUEST, THE REPORT MUST BE FILED, AND A REQUEST INCLUDING THE INFORMATION REQUIRED BY THIS PARAGRAPH MUST BE SUBMITTED.
  - 18.1.2 REQUESTS FOR WAIVER OR REDUCTION OF CAMPAIGN FINANCE PENALTIES IMPOSED UNDER ARTICLE XXVIII, SECTIONS 9(2) OR 10(2) MUST BE CONSIDERED BY THE SECRETARY OF STATE AND ADMINISTRATIVE LAW JUDGES ACCORDING TO THE FOLLOWING RULES:

SCENARIO - APPLIED IN NUMERICAL ORDER (I.E. IF #1 DOESN'T APPLY, MOVE TO #2)	Result

#1	A WAIVER IS REQUESTED AND ESTABLISHES GOOD CAUSE THAT MADE TIMELY FILING IMPRACTICABLE (FOR EXAMPLE, WAS IN THE HOSPITAL, GOT IN A CAR ACCIDENT, WAS STRANDED BY A BLIZZARD, ETC.). THE EVENT OR EVENTS THAT MADE TIMELY FILING IMPRACTICABLE MUST OCCUR WITHIN A REASONABLE TIME OF THE DATE ON WHICH THE REPORT WAS FILED.	WAIVE PENALTY IN FULL. A WAIVER WILL BE GRANTED WITHOUT CONSIDERATION OF PREVIOUS DELINQUENCIES.
#2	A WAIVER IS REQUESTED BUT DOES NOT PRESENT CIRCUMSTANCES THAT MADE TIMELY FILING IMPRACTICABLE (FOR EXAMPLE, FORGOT, WAS OUT OF TOWN, ELECTRONIC CALENDAR CRASHED), AND:	

(A) FILER HAD CONTRIBUTIONS AND/OR EXPENDITURES DURING THE REPORTING PERIOD. THE PENALTY IMPOSED IS \$100 OR MORE.	FIRST DELINQUENCY IN 24 MONTHS: THE PENALTY WILL BE REDUCED TO \$50. SECOND DELINQUENCY IN 24 MONTHS: THE PENALTY WILL BE REDUCED BY 50%. THIRD (OR SUBSEQUENT) DELINQUENCY IN 24 MONTHS: A REDUCTION IN PENALTY WILL NOT BE GRANTED. PENALTIES IMPOSED UNDER THIS SECTION ARE CAPPED AT THE HIGHER OF THE CONTRIBUTIONS OR EXPENDITURES MADE DURING THE REPORTING PERIOD. IF A DELINQUENCY IS FOUND TO BE WILLFUL, THE PENALTY CAP MAY BE INCREASED TO TWO TO FIVE TIMES THE HIGHER OF THE CONTRIBUTIONS OR EXPENDITURES MADE DURING THE REPORTING PERIOD.
(B) FILER HAS NO ACTIVITY (CONTRIBUTIONS OR EXPENDITURES) DURING THE REPORTING PERIOD AND THE COMMITTEE BALANCE IS ZERO. THE PENALTY IMPOSED IS \$100 OR MORE.	SCENARIO #1 WAS GRANTED. The penalty will be reduced to \$50.

(C) FILER HAS A FUND BALANCE GREATER THAN ZERO AND FILER HAS NO ACTIVITY (CONTRIBUTIONS OR EXPENDITURES) DURING THE REPORTING PERIOD. THE PENALTY IMPOSED IS \$100 OR MORE.	FIRST DELINQUENCY IN 24 MONTHS: THE PENALTY WILL BE REDUCED TO \$50. SECOND DELINQUENCY IN 24 MONTHS: THE PENALTY WILL BE REDUCED BY 50%, SUBJECT TO A CAP OF 10% OF THE FUND BALANCE (BUT NOT LESS THAN \$100). THIRD (OR SUBSEQUENT) DELINQUENCY IN 24 MONTHS: THE PENALTY IS CAPPED AT 10% OF THE FUND BALANCE, AND A MINIMUM PENALTY OF \$100 WILL BE IMPOSED. IF A DELINQUENCY IS FOUND TO BE WILLFUL, THE PENALTY CAP MAY BE INCREASED TO 20% TO 50% OF THE FUND BALANCE. FOR PURPOSES OF THIS ANALYSIS, PREVIOUS DELINQUENCIES EXCLUDE
	THOSE FOR WHICH A WAIVER UNDER SCENARIO #1 WAS GRANTED.
(D) FILER SEEKS TO TERMINATE ACTIVE STATUS, HAS A FUND BALANCE OF \$1,000 OR LESS, AND HAS NO ACTIVITY (CONTRIBUTIONS OR EXPENDITURES) DURING THE REPORTING PERIOD(S) IN QUESTION.	PENALTIES ARE SUBJECT TO A CAP EQUAL TO THE TOTAL AMOUNT OF THE FILER'S FUND BALANCE AS OF THE DATE ON WHICH THE DELINQUENT REPORT WAS FILED, IF THE COMMITTEE IS PROMPTLY TERMINATED.

#3	A WAIVER IS REQUESTED, BUT	A REQUEST WILL NOT BE CONSIDERED
	submitted more than 30 days	UNLESS GOOD CAUSE HAS BEEN SHOWN
	AFTER THE DATE OF PENALTY	FOR FAILURE TO MEET THE 30-DAY
	IMPOSITION. FOR PURPOSES OF	WAIVER FILING REQUIREMENT.
	THIS ANALYSIS, A FILER HAS 30	
	DAYS AFTER THE DATE ON WHICH	
21	THE FINAL NOTICE OF PENALTY	
	IMPOSITION IS ISSUED FOLLOWING	
	THE FILING OF THE DELINQUENT	
	REPORT. UNTIL AN OUTSTANDING	
	REPORT IS FILED, PENALTIES	
	SHALL CONTINUE TO ACCRUE AT	
	A RATE OF \$50 PER DAY AND NO	
	REQUEST FOR WAIVER WILL BE	
	CONSIDERED.	
	l	I

- 18.1.3 THE SECRETARY OF STATE OR ADMINISTRATIVE LAW JUDGE MAY CONSIDER ANY ADDITIONAL FACTORS THAT ESTABLISH GOOD CAUSE OR MAY OTHERWISE BE RELEVANT TO THE REQUEST FOR WAIVER OR REDUCTION OF CAMPAIGN FINANCE PENALTIES. IN CONSIDERING A REQUEST, THE SECRETARY OF STATE OR ADMINISTRATIVE LAW JUDGE MAY REQUEST ADDITIONAL INFORMATION, INCLUDING BUT NOT LIMITED TO FINANCIAL OR OTHER RECORDS MAINTAINED BY THE FILER.
- 18.1.4 FOR WAIVER REQUESTS THAT APPLY TO MORE THAN ONE PENALTY, THE GUIDELINES WILL BE APPLIED SEPARATELY TO EACH PENALTY IN CHRONOLOGICAL ORDER USING THE SINGLE REQUEST AS THE BASIS FOR EACH.
- 18.1.5 FILERS MAY REQUEST THAT THE SECRETARY OF STATE RECONSIDER A REQUEST FOR WAIVER OR REDUCTION OF CAMPAIGN FINANCE PENALTIES. ANY REQUEST FOR RECONSIDERATION MUST PRESENT ADDITIONAL MATERIAL FACTS THAT ARE SIGNIFICANTLY DIFFERENT THAN THOSE ALLEGED IN THE ORIGINAL REQUEST FOR REDUCTION OR WAIVER, AND MUST BE SUBMITTED TO THE SECRETARY OF STATE, IN WRITING, WITHIN 30 DAYS OF THE DATE ON WHICH THE WAIVER DECISION WAS MAILED.
- 18.1.6 The Secretary of State will respond to requests for waiver or reduction of campaign finance penalties within 60 days. Failure to respond within 60 days, however, will not constitute an approval of the request.
- 18.1.7 When reduced, penalties are rounded to the highest \$25. No penalty will be reduced to an amount less than \$25, unless a full waiver has been granted.

#### 18.1.8 MAJOR CONTRIBUTOR REPORTS

- (A) PENALTIES ASSESSED FOR FAILURE TO TIMELY FILE A MAJOR CONTRIBUTOR REPORT UNDER SECTION 1-45-108(2.5), C.R.S., STOP ACCRUING ON THE DATE THAT THE CONTRIBUTION IS FIRST DISCLOSED, EITHER ON THE MAJOR CONTRIBUTOR REPORT OR THE REGULARLY-SCHEDULED REPORT OF CONTRIBUTIONS AND EXPENDITURES. PENALTIES WILL NOT ACCRUE BEYOND THE DATE OF THE GENERAL ELECTION. [SECTION 1-45-108(2.5) C.R.S.]
- (B) THE DATE OF DEPOSIT IS CONSIDERED THE "RECEIVED" DATE FOR CONTRIBUTIONS THAT REQUIRE A MAJOR CONTRIBUTOR REPORT. [SECTION 1-45-108(2.5), C.R.S.]
- (C) FOR PURPOSES OF DETERMINING CONTRIBUTIONS AND EXPENDITURES RECEIVED DURING THE REPORTING PERIOD, THE CONTRIBUTION THAT WAS REQUIRED TO BE DISCLOSED ON THE MAJOR CONTRIBUTOR REPORT SHALL BE THE AMOUNT CONSIDERED.
- 18.2 CURE PERIOD FOR VIOLATIONS DISCOVERED BY THE APPROPRIATE OFFICER
  - 18.2.1 IF THE APPROPRIATE OFFICER, AS DEFINED IN ARTICLE XXVIII, SECTION 2(1), DISCOVERS IN THE ORDINARY COURSE OF HIS OR HER DUTIES IN MAINTAINING A CAMPAIGN FINANCE FILING SYSTEM A POSSIBLE VIOLATION OF ARTICLE XXVIII OR ARTICLE 45 OF TITLE 1, C.R.S., AND NO COMPLAINT ALLEGING SUCH VIOLATION HAS BEEN FILED WITH THE SECRETARY OF STATE UNDER ARTICLE XXVIII, SECTION 9(2)(A), THEN THE APPROPRIATE OFFICER SHALL:
    - (A) PROVIDE THE PERSON BELIEVED TO HAVE COMMITTED THE VIOLATION WITH WRITTEN NOTICE OF THE FACTS OR CONDUCT THAT CONSTITUTE THE POSSIBLE VIOLATION, AND
    - (B) ALLOW 15 BUSINESS DAYS TO CORRECT THE VIOLATION OR TO SUBMIT WRITTEN STATEMENTS EXPLAINING THE REASONS THAT SUPPORT A CONCLUSION THAT A VIOLATION WAS NOT COMMITTED.
  - 18.2.2 NO CURE PERIOD UNDER THIS RULE APPLIES TO LATE FILINGS OF CAMPAIGN FINANCE REPORTS SUBJECT TO PENALTIES UNDER ARTICLE XXVIII, SECTION 10(2)(A).
- 18.3 IF, WITHIN THE TIME ALLOTTED UNDER RULE 18.2, THE PERSON FAILS TO CORRECT THE VIOLATION OR TO OFFER A SATISFACTORY EXPLANATION, THEN THE APPROPRIATE OFFICER MAY FILE A COMPLAINT UNDER ARTICLE XXVIII, SECTION 9(2)(A).
- 18.4 WRITTEN COMPLAINTS.

- 18.4.1 A WRITTEN COMPLAINT FILED WITH THE SECRETARY OF STATE UNDER ARTICLE XXVIII, SECTION 9(2)(A) SHALL INCLUDE THE SECRETARY OF STATE'S COMPLAINT COVER SHEET, WHICH MUST INCLUDE THE FOLLOWING INFORMATION:
  - (A) THE NAME, ADDRESS, AND SIGNATURE OF THE COMPLAINANT (IF THE COMPLAINANT IS REPRESENTED BY COUNSEL, INCLUDE THE COUNSEL'S NAME, ADDRESS, AND SIGNATURE ALONG WITH THE NAME, ADDRESS, AND SIGNATURE OF THE COMPLAINANT);
  - (B) THE NAME AND ADDRESS OF EACH PERSON ALLEGED TO HAVE COMMITTED A VIOLATION; AND
  - (C) THE PARTICULARS OF THE VIOLATION.
- 18.4.2 IF AN INCOMPLETE COMPLAINT IS RECEIVED, THE DATE ON WHICH THE ORIGINALLY FILED COMPLAINT WAS RECEIVED IS CONSIDERED THE FILED DATE FOR PURPOSES OF ARTICLE XXVIII, SECTION 9(2)(A), IF A COMPLETE COPY IS RECEIVED WITHIN TEN DAYS OF NOTIFICATION FROM THE SECRETARY OF STATE THAT THE COMPLAINT WAS INCOMPLETE.
- 18.4.3 A COMPLAINT MAY BE SUBMITTED BY FAX OR ELECTRONIC MAIL IF A SIGNED ORIGINAL IS RECEIVED BY THE SECRETARY OF STATE NO LATER THAN FIVE CALENDAR DAYS THEREAFTER. IF THE COMPLAINT IS COMPLETE, THE SECRETARY OF STATE WILL PROMPTLY TRANSMIT THE COMPLAINT TO THE OFFICE OF ADMINISTRATIVE COURTS IN THE DEPARTMENT OF PERSONNEL AND ADMINISTRATION FOR CONSIDERATION BY AN ADMINISTRATIVE LAW JUDGE, WHICH WILL NOTIFY THE RESPONDENTS OF THE FILING OF THE COMPLAINT AND WHICH WILL ISSUE ALL OTHER APPROPRIATE NOTICES TO THE PARTIES. [ARTICLE XXVIII, SECTION 9(2)(A)]
- 18.5 NO REPORT SHALL BE SUBJECT TO PENALTIES OF MORE THAN \$50 PER DAY FOR ANY LATE FILING OR INCOMPLETE REPORT VIOLATION(S).
- 18.6 PAYMENTS FOR PENALTIES IMPOSED BY AN ADMINISTRATIVE LAW JUDGE SHALL BE REMITTED TO THE SECRETARY OF STATE'S OFFICE, TO THE ATTENTION OF CAMPAIGN FINANCE.

#### **Rule 19. Electronic Filing**

- 19.1 All disclosure reports filed with the Secretary of State under Article XXVIII and Article 45 of Title 1 Statutes, C.R.S., shall be filed electronically, except as provided below. Reports required to be filed electronically with the Secretary of State under this rule that are presented for manual filing shall not be accepted. This Rule does not apply to personal financial disclosure reports required by section 1-45-110, C.R.S.
- 19.2 IN ACCORDANCE WITH SECTION 24-21-111, C.R.S., REPORTS ARE NOT REQUIRED TO BE FILED ELECTRONICALLY IN EITHER OF THE FOLLOWING CIRCUMSTANCES:

- 19.2.1 The Secretary of State has granted an exception to the electronic filing requirement after written application based on hardship or other good cause shown.
  - (A) ALL APPLICATIONS FOR AN EXCEPTION SHALL INCLUDE A BRIEF STATEMENT OF THE HARDSHIP OR GOOD CAUSE. APPLICATIONS MUST BE RECEIVED BY THE SECRETARY OF STATE AT LEAST 15 CALENDAR DAYS BEFORE THE APPLICABLE FILING DEADLINE, UNLESS THE EXCEPTION IS BASED ON EMERGENCY CIRCUMSTANCE. FOR APPLICATIONS MADE UNDER EMERGENCY CIRCUMSTANCES AFTER THE DEADLINE, THE NATURE OF THE EMERGENCY SHALL BE DESCRIBED IN THE APPLICATION.
  - (B) THE FILING OF AN APPLICATION FOR EXCEPTION BASED ON EMERGENCY CIRCUMSTANCES DOES NOT DELAY ANY REPORTING DEADLINES. IF A PENALTY IS IMPOSED FOR FAILURE TO FILE A REPORT ON THE DATE DUE, THE PENALTY MAY BE SET ASIDE OR REDUCED IN ACCORDANCE WITH ARTICLE XXVIII, SECTION 10(2).
  - (C) THE SECRETARY OF STATE SHALL REVIEW AND RESPOND IN WRITING TO ALL APPLICATIONS FOR AN EXCEPTION WITHIN THREE BUSINESS DAYS.
- 19.2.2 The report is filed using the Secretary of State's Electronic Data Interface (EDI) upon approval of the Secretary of State.
- 19.3 FOR THE PURPOSES OF THIS RULE 19, "ELECTRONIC FILING" IS DEFINED AS THE FILING OF REPORTS REQUIRED BY ARTICLE XXVIII AND ARTICLE 45 OF TITLE 1, C.R.S., USING THE TRACER INTERNET FILING SYSTEM CREATED BY THE SECRETARY OF STATE UNDER SECTION 1-45-109(6), C.R.S.
- 19.4 The Secretary of State's online campaign finance filing system will attempt to identify potential violations by displaying warning messages when contributions or expenditures appear to violate Article XXVIII or Article 45 of Title 1, C.R.S. Filers remain responsible for compliance with the law and these rules regardless of whether the system identifies or fails to identify a potential violation.
- 19.5 FOR THE PURPOSE OF SECTION 1-45-109(2)(A), C.R.S., "CLOSE OF BUSINESS" FOR ELECTRONIC FILING MEANS 11:59 P.M.
- 19.6 IF THE ELECTRONIC FILING SYSTEM IS UNAVAILABLE FOR A TOTAL OF MORE THAN ONE HOUR ON THE DUE DATE FOR FILING A REPORT, THE SECRETARY OF STATE MAY EXTEND THE DUE DATE FOR AN ADDITIONAL DAY FOR ELECTRONICALLY FILED REPORTS. [SECTIONS 1-45-108(2.3) AND 1-45-109(6), C.R.S.]

#### **RULE 20. REDACTION OF SENSITIVE INFORMATION**

20.1 Any person who believes their safety or the safety of an immediate family member may be in jeopardy as a result of information disclosed on any

CAMPAIGN FINANCE REPORT FILED WITH THE SECRETARY OF STATE UNDER ARTICLE 45 OF TITLE 1, C.R.S., MAY APPLY TO THE SECRETARY OF STATE TO REDACT SENSITIVE PERSONAL INFORMATION FROM THE ONLINE VERSIONS OF SUCH REPORT(S).

- 20.1.1 The Secretary of State, upon a finding of good cause, may redact the minimum amount of sensitive information necessary to protect the safety of such person or his or her immediate family.
- 20.1.2 IF THE SECRETARY OF STATE REDACTS SENSITIVE INFORMATION DISCLOSED ON A CAMPAIGN FINANCE REPORT, THE ORIGINAL UNREDACTED REPORT SHALL REMAIN A PUBLIC RECORD UNDER ARTICLE 72 OF TITLE 24 C.R.S.
- 20.2 Applications for redaction of sensitive information shall be submitted in writing and shall include the requestor's name, the identified entry(s) of concern, a justification for the application, and the committee to whom the contribution(s) was made or expenditure(s) received.
- 20.3 APPLICATIONS FOR REDACTION OF SENSITIVE PERSONAL INFORMATION ARE NOT SUBJECT TO DISCLOSURE UNDER THE COLORADO OPEN RECORDS ACT. [SECTION 24-72-201 ET. SEQ., C.R.S.]

#### II. Statutory authority for proposed rulemaking

The rule revisions and amendments are adopted in accordance with the following statutory provisions:

- 1. Article XXVIII, Section 3(13) of the Colorado Constitution, which states that the Secretary of State "shall calculate...an adjustment in each [contribution] limit and specify the limits in rules promulgated in accordance with article 4 of title 24, C.R.S."
- 2. Article XXVIII, Section 8 of the Colorado Constitution, which requires the Secretary of State to "promulgate rules related to filing in accordance with article 4 of title 24, C.R.S."
- 3. Article XXVIII, Section 9(1)(b) of the Colorado Constitution, which requires the Secretary of State to "[p]romulgate such rules, in accordance with article 4 of title 24, C.R.S., or any successor section, as may be necessary to administer and enforce any provision of [Article XVIII of the Colorado State Constitution]."
- 4. Section 1-1-107(2)(a), C.R.S., (2011), which authorizes the Secretary of State "[t]o promulgate, publish, and distribute...such rules as the secretary of state finds necessary for the proper administration and enforcement of the election laws."
- 5. Section 1-45-107.5(5)(c), C.R.S., (2011), which requires the Secretary of State to "by rule, establish size and placement requirements for the disclaimer" required to be included on a nonbroadcast independent expenditure communication.

- 6. Section 1-45-109(5)(e), C.R.S., (2011), which states that the Secretary of State "may promulgate rules necessary for the implementation of [the mandate to create and maintain an electronic filing system]."
- 7. Section 1-45-109(6)(a), C.R.S., (2011), which states that "[t]he rules for use of the electronic filing system shall be promulgated by the secretary in accordance with article 4 of title 24, C.R.S."
- 8. Section 1-45-111.5(1), C.R.S., (2011), which requires the Secretary of State to "promulgate such rules, in accordance with article 4 of title 24, C.R.S., as may be necessary to enforce and administer any provision of [article 45 of title 1, C.R.S.]."

#### III. Basis, Purpose, and Specific Statutory Authority

A Statement of Basis, Purpose, and Specific Statutory Authority follows this notice and is incorporated by reference.

#### IV. Statement of Justification and Reasons for Adoption of Temporary Rules

A statement of the Secretary of State's findings to justify the immediate adoption of these new and amended rules on a temporary basis follows this notice and is incorporated by reference.<sup>6</sup>

#### V. Effective Date of Adopted Rules

These new and amended rules are effective March 7<sup>th</sup>, 2012 on a temporary basis and will become permanently effective on March 30<sup>th</sup>, 2012; twenty days after publication in the Colorado Register.<sup>7</sup>

Dated this 22<sup>nd</sup> Day of February, 2012,

Scott Gessler Colorado Secretary of State

<sup>&</sup>lt;sup>6</sup> Section 24-4-103(6), C.R.S. (2011).

<sup>&</sup>lt;sup>7</sup> Section 24-4-103(5), C.R.S. (2011).

STATE OF COLORADO Department of State 1700 Broadway Suite 200 Denver, CO 80290



Scott Gessler Secretary of State

William A. Hobbs Deputy Secretary of State

# **Corrected<sup>1</sup> Statement of Basis, Purpose, and Specific Statutory Authority**

### Office of the Secretary of State Rules Concerning Campaign and Political Finance 8 CCR 1505-6

## February 22, 2012

### I. Basis and Purpose

This statement is about the recodification of the Colorado Secretary of State Rules Concerning Campaign and Political Finance<sup>2</sup> in its entirety. The following rules were considered at the December 15, 2011 rulemaking hearing in accordance with the State Administrative Procedure Act<sup>3</sup>. These rules are adopted as additional temporary and permanent rules in association with rulemaking under CCR Tracking Number 2011-00822.

The amendments and recodification are intended to achieve the uniform and proper administration and enforcement of Colorado campaign and political finance laws.<sup>4</sup> Specifically, the recodification is intended to (a) improve organization and readability; (b) clarify existing laws and regulations; and (c) address questions arising under State campaign and political finance laws. Annotations concerning specific rule amendments included in the recodification follow:

- Rule 1 (formerly Rule 1) is reorganized to put current definitions in alphabetic order.
- Changes to Rule 1.1 clarify the definition of "business activities" to more closely mirror the federal standard in 11 C.F.R. § 1140(b)(3)(i) in order to provide a standard that better reflects qualified nonprofit corporation activity.
- New Rule 1.2 clarifies that "committee," when used in the rules, references all types of committees. This eliminates the need to repeatedly enumerate all types of committees in rules that apply to candidate committees, political committees, small donor committees, issue committees, independent expenditure committees, political parties, Federal PACs, and political organizations. It also reduces the risk that in an enumerated list, a committee type is omitted.

<sup>&</sup>lt;sup>1</sup> This document was revised on February 27, 2012 to reflect corrected statements concerning Rule 18.

<sup>&</sup>lt;sup>2</sup> 8 CCR 1505-6.

<sup>&</sup>lt;sup>3</sup> Section 24-4-103(3)(a), C.R.S. (2011).

<sup>&</sup>lt;sup>4</sup> Article XXVIII of the Colorado Constitution and Article 45, Title 1 of the Colorado Revised Statutes.

- Rule 1.3 (formerly Rule 1.2) clarifies the exemption in Article XXVIII, Section 2(5)(b) for volunteer services, and the distinction between volunteer services and the production of tangible goods for a committee.
- Rule 1.4 (formerly Rule 14.7) expands the definition of "coordination" so that it applies to all committee types. The definition currently applies only to independent expenditure committees. This change provides clarity to committees and persons that must avoid coordinating political spending with candidates and political parties. The changes also add a materiality standard in subsection (b), which addresses the problem that the rule is overly broad with respect to the use of campaign information in producing electioneering communications.
- New rule 1.6 expands the definition of "registered agent" to allow a committee to appoint a designated filing agent who is responsible for filing campaign finance reports.
- New Rule 1.7 defines "electioneering communications" as used in Article XXVIII and Article 45 of Title 1, C.R.S., in a way that clarifies which communications are, and which are not, subject to requirements imposed for electioneering communications. The definition outlines that electioneering communications must be the functional equivalent of express advocacy.
- New Rule 1.9 defines "frequent" and "infrequent" for purposes of filing campaign finance disclosure reports.
- New Rule 1.10 clarifies when an organization qualifies as a "political organization" for purposes of sections 1-45-103(14.5) and 1-45-108.5, C.R.S. The Rule adopts the express advocacy standard set forth in *Buckley v. Valeo*, 424 U.S. 1 (1976).
- Rule 1.12 (formerly Rule 1.7) clarifies what is meant by "a major purpose" as defined in section 1-45-103(12)(b), C.R.S. Specifically, the rule outlines how a demonstrated pattern of conduct is established under section 1-45-103(12)(b)(II)(A), C.R.S. These revisions create a bright line test for issue committees, making it easier for any person or group of persons to understand when campaign finance law applies. Further, such clarification was contemplated by the Court in *Cerbo*, *v. Protect Colo. Jobs, Inc.*, which noted that the Secretary had not "defined the term by regulation." (*Cerbo v. Protect Colo. Jobs, Inc.*, 240 P.3d 495,501 (Colo. App. 2010)).
- Rule 1.13 (formerly Rule 1.15) deletes obsolete portions that expired in 2007.
- Rule 1.14 (formerly Rule 1.16) clarifies the definition of "non-public information" in connection with the amended definition of "coordination," which has been expanded to include all committees.
- Rule 1.18 (formerly Rule 1.10) adds a major purpose test to the definition of political committee, in accordance with the decision of the Colorado Court of Appeals in *Alliance for Colorado's Families v. Gilbert*, 172 P.3d 964, 970 (Colo. App. 2007).

- Rule 1.20 (formerly Rule 1.12) adds an intent standard to the announcement of one's candidacy. The purpose of this change is to avoid the unintended accrual of campaign finance fines by a person who accidentally became subject to campaign finance regulation.
- New Rule 1.23 defines "unexpended campaign contributions" for purposes of section 1-45-106, C.R.S., for candidate committees, to clarify when funds are subject to the restrictions and allowances in statute. The changes are intended to provide guidance to candidates who seek to terminate their candidate committees.
- New Rule 1.24 defines "unexpended contributions" for purposes of section 1-45-106, C.R.S., for issue committees, to clarify when funds are subject to the restrictions and allowances in the statute. The purpose of the change is to direct issue committees in handling money left over when they seek to terminate.
- Rule 2.2 (formerly Rules 4.24, 4.17, 4.10, 3.6, 3.7, and 3.10) consolidates all rules related to unexpended campaign contributions. Revisions also clarify the language for unexpended contributions to a candidate who seeks reelection and those seeking election to a different office, as well as disposition of debt before committee termination.
- New Rule 2.3 requires all candidates to file candidate affidavits electronically using the TRACER system. This makes it easier for candidates to comply with the filing requirement because candidates will no longer be required to sign the statement before a notary public and file a hard-copy original. There have been concerns that an electronic candidate affidavit would serve as an impediment to ballot access, but this change is designed to make it easier, not more difficult, for the public to participate in the political process as candidates. Currently, all other campaign finance forms are filed electronically.

Further, the designated election official must confirm that the affidavit has been filed before certifying a candidate to the ballot under section 1-45-110(3), C.R.S. Because campaign finance staff must manually enter data from hard-copy forms into TRACER, the time-consuming process creates a risk that a candidate will be denied access to the ballot if the document is not entered before the designated election official cross-checks for ballot certification. Electronically filed forms are immediately available, which eliminates the risk that a candidate would be erroneously denied access to the ballot.

The revisions also clarify that candidates for Junior College Boards of Trustees are not subject to Colorado campaign finance provisions because they are not candidates as defined in Article XXVIII, Section 2(2).

- Rule 2.4 (formerly Rule 13) clarifies when an incumbent must file a new, full personal financial disclosure statement, and when a simpler update to a current statement is adequate.
- Rule 3.1 (formerly Rule 2.7) reflects the adoption of a major purpose test for political committees in Rule 1.18 and clarifies that certain committees may purchase event tickets and other merchandise from other committees (see Rule 1.11).
- New Rule 3.3 applies the ruling in case OS 2010-0041 to clarify the distinction between a political committee and an independent expenditure committee.

- The Denver District Court declared Rule 4.27, the predecessor to Rule 4.1, invalid in Common Cause et. al v. Gessler, 2011 CV 4164. The Secretary has appealed the decision, and accordingly will not enforce Rule 4.1 unless or until the Colorado appellate courts reverse the District Court's decision. The Secretary will revive Rule 4.1 if the appellate courts reverse the decision
- Rule 4.2 (formerly Rule 2.5) clarifies required changes to a committee registration when a single issue committee supports or opposes more than one issue.
- New Rule 4.3 restates requirements for issue committees outlined in former Rule 5.12, and clarifies when those requirements apply.
- Rule 4.4 (formerly Rules 3.8 and 4.15) eliminates redundancies created by combining the two former rules and harmonizing the provisions with the issue committee definition in Rule 1.12. The rule clarifies when contributions to an issue committee must be disclosed and the requirements for terminating an issue committee. The confusing concept of "multi-purpose issue committees" is eliminated, but the rule retains the requirement that committees with purposes other than supporting or opposing a ballot issue must report, at a minimum, all contributions received and expenditures made for the purpose of supporting or opposing a ballot issue.
- Rule 5.1 (formerly Rule 14.5) clarifies the requirements for disclaimer statements on nonbroadcast independent expenditure communications, and describes when a disclaimer statement on an independent expenditure is not required because it would be impracticable.
- Rule 5.2 (formerly Rule 14.6) is necessary to comply with the ruling in case OS 2010-0041, regarding the classification of independent expenditure committees. The Agency Decision in the case stated that the laws governing independent expenditure committees in section 1-45-107.5, C.R.S., conflict with the definition of a political committee in Article XXVIII, Section 2(12). The decision resolved the conflict by finding that an independent expenditure committee is not subject to registration as a political committee because the provisions of section 1-45-107.5, C.R.S. serve to narrow the construction of the constitutional provision defining political committees.
- New Rule 6.1 clarifies reporting requirements for political parties because political parties are not enumerated in section 1-45-109, C.R.S. Specifically, the Rule states that political parties must file disclosure reports with the appropriate filing officer, which is necessary because the statutory omission leaves a gap in filing requirements by political parties.
- New Rule 6.2 clarifies how a political party discloses money transferred from one branch to another (such as from the state party to a county party).
- Rule 7.1 (formerly Rule 2.8) clarifies filing requirements for federal political committees (Federal PACs). The amendments simplify filing requirements and require that a Federal PAC file disclosure reports with the Secretary of State's office, rather than allowing Colorado activity to be disclosed only on reports filed with the Federal Elections Commission. These amendments are intended to conform to the requirements of section

1-45-108(3.5), C.R.S., and will enhance transparency with respect to Federal PAC expenditures supporting or opposing Colorado candidates.

- Rule 7.2 (formerly Rule 4.20) clarifies the filing schedule and reporting requirements for political organizations. Subsection (e) is repealed because amendments to regulations related to independent expenditure committees and political committees made the provision unnecessary.
- Rule 8.1 (formerly 2.4) clarifies what is required on a committee registration form to identify the committee's purpose.
- New Rule 9.1 allows a designated filing agent to file committee disclosure reports. This expands the class of persons who may file disclosure reports, so that in addition to the candidate or registered agent, a committee may appoint another person who is responsible for filing campaign finance reports. Currently, only the candidate or registered agent can file disclosure reports.
- New Rule 9.2 restates that a candidate may serve as his or her committee's registered agent, or may choose to appoint someone else.
- Rule 9.3 (formerly Rule 2.3) is necessary to reflect the process for changing a registered agent in the TRACER system, and clarifies that the registered agent on file will receive all mailings from the Secretary of State. *See* section 1-45-108(3)(b), C.R.S.
- Rules 10.1 and 10.2 (formerly Rules 4.1 and 4.4) clarify what information must be itemized on disclosure reports. The changes also outline the handling of anonymous contributions.
- Rule 10.3 (formerly Rule 4.3) clarifies the "received" date for contributions made by check, cash, credit card, or other type of payment.
- New Rule 10.4 outlines record-keeping obligations for committees as required by Article XXVIII, Section 3(9).
- Rule 10.5 (formerly Rule 4.8) clarifies the time frame for returning contributions that violate contribution limits.
- Rule 10.6 (formerly Rule 3.9) clarifies disclosure and retention requirements for anonymous contributions.
- New Rule 10.9 clarifies that reimbursements are not contributions for purposes of Article XXVIII.
- Rule 10.10 (formerly Rule 4.5) simplifies language relating to loans made by candidates to their own committees.
- New Rule 10.12 clarifies the reporting requirements for income to a committee that is not a contribution.

- New charts in Rule 10.14 (formerly Rule 12) make it easier to determine applicable contribution limits, as adjusted for inflation. Revisions also standardize capitalization and citations but do not reflect any substantive change.
- Rules 11.2 (formerly Rule 9.1) and 11.3 (formerly Rule 9.2) clarify disclosure and recordkeeping of electioneering communications.
- New Rule 11.4 outlines record-keeping requirements for entities that make electioneering communications as required by Article XXVIII, Section 3(9).
- New Rule 12.4 outlines how any committee type can dispose of unexpended funds at the end of the election cycle or when the committee seeks to terminate. The Rule clarifies the requirements outlined in section 1-45-106, C.R.S.
- Rule 12.6 (formerly Rule 2.10) adjusts the time frame after which the Secretary of State may administratively terminate a non-reporting committee. The change will reduce the administrative burden on the Secretary of State by reducing the number of defunct and inaccessible committees that accrue compounding campaign finance penalties. Changes also remove an obsolete reference to municipal clerks.
- New Rule 14.5 clarifies the applicability of section 1-45-117, C.R.S., to home rule jurisdictions. The statute regulates campaign spending by government, and applies to all political subdivisions of the state regardless of home rule status.
- New Rule 14.6 is a harmonizing provision to the Junior College Board of Trustees provision in Rule 2.2.
- New Rule 15.2 modifies the reporting schedule for committees participating in a recall election. The changes will provide a uniform filing calendar for all committees participating in a particular recall election. The changes do not affect the frequency or number of reports filed, but simply put all filers on a uniform schedule.
- Rule 15.5 (formerly Rule 10.6) clarifies when reports of contributions and expenditures are required in recall elections. This change explicitly lists the reports required by section 1-45-108(2.7), C.R.S., rather than merely referencing the statutory section. The proposed amendment does not alter the reporting dates.
- New Rule 15.6 clarifies that the threshold for registration of an issue committee, currently \$5,000, applies to issue committees that support or oppose a recall election the same way it applies to all other issue committees.
- New Rule 16.1 cross-references Rule 17.4, concerning report periods and reporting dates for special district candidates.
- Rule 16.2 (formerly Rule 8.2) clarifies the deadline that a special district designated election official or director candidate must file a copy of the self-nomination and acceptance forms and affidavits of intent to be a write-in candidate before a special district election.

- New Rule 16.3 outlines the information candidates must provide in special district elections when filing documentation for purposes of section 1-45-110(1), C.R.S. This information is currently required of all candidates that file campaign finance disclosure reports with the Secretary of State's office. The Rule clarifies that those requirements also apply to special district candidates.
- Rule 17 outlines filing schedules and reporting periods for all committees except political organizations. Specifically, the rule clarifies the applicable filing schedule at any point in time. The rule also outlines when each reporting period begins and the closes for all committees.
- Rule 18.1 (formerly Rule 15):
  - Adds a rounding provision for reduced campaign finance penalties. This provides consistency in the amount of fines imposed following a reduction under Article XXVIII, Section 10(2)(a);
  - Clarifies the imposition of penalties for reports of major contributions required by section 1-45-108(2.5), C.R.S. The changes ensure that if a major contribution is properly disclosed on a regularly-scheduled report, penalties for the separate "major contribution" report no longer accrue. The changes also define the "received" date for a contribution that requires a Major Contributor Report.
- Rule 18.2 (formerly 6.1) clarifies that the cure provision for reporting deficiencies discovered by the Secretary of State's office does not apply to late filing of disclosure reports.
- Rule 18.4 (formerly Rule 6.3) requires a cover sheet to be filed with campaign finance complaints. The cover sheet is designed to ensure that potential complainants understand the complaint process, and will help eliminate the filing of incomplete complaints.
- New Rule 18.5 clarifies that any late filing or incomplete reporting violation is subject to penalties of \$50 per day, and not more.
- New Rule 18.6 clarifies where payments for penalties imposed by an Administrative Law Judge in a campaign finance complaint are to be remitted.

#### Repealed Rules

- Former Rule 2.6 is repealed, because the express adoption of the major purpose test for political committees in Rule 1 and a major purpose test for issue committees in section 1-45-103(12)(b), C.R.S., makes it unnecessary.
- Former Rule 5.14, which was adopted on December 27, 2011, is repealed to conform to the changes made in Senate Bill 12-014 that was signed and became effective on January 30, 2012.
- Former Rule 9.4 is repealed, because a definition of electioneering communication has been added to Rule 1.

Two tables are attached and incorporated by reference. The first table lists the rule numbers (as amended 12/27/2012) and how they are reorganized as part of the recodification ("OldNew"). A second table lists all of the proposed rules and their existing location ("NewOld"). This helps map the re-organization, and ensures that we don't inadvertently cut anything out.

Changes to rules not specifically listed are entirely non-substantive. Some words and phrases are changed to simplify or clarify, but the meaning is not intended to be altered unless as described above. Previously repealed rules are removed altogether. Headings are added and refined, and references and capitalization are made uniform.

### II. Rulemaking Authority

The statutory and constitutional authority is as follows:

- 1. Article XXVIII, Section 3(13) of the Colorado Constitution, which states that the Secretary of State "shall calculate...an adjustment in each [contribution] limit and specify the limits in rules promulgated in accordance with article 4 of title 24, C.R.S."
- 2. Article XXVIII, Section 8 of the Colorado Constitution, which requires the Secretary of State to "promulgate rules related to filing in accordance with article 4 of title 24, C.R.S."
- 3. Article XXVIII, Section 9(1)(b) of the Colorado Constitution, which requires the Secretary of State to "[p]romulgate such rules, in accordance with article 4 of title 24, C.R.S., or any successor section, as may be necessary to administer and enforce any provision of [Article XVIII of the Colorado State Constitution]."
- 4. Section 1-1-107(2)(a), C.R.S., (2011), which authorizes the Secretary of State "[t]o promulgate, publish, and distribute...such rules as the secretary of state finds necessary for the proper administration and enforcement of the election laws."
- 5. Section 1-45-107.5(5)(c), C.R.S., (2011), which requires the Secretary of State to "by rule, establish size and placement requirements for the disclaimer" required to be included on a nonbroadcast independent expenditure communication.
- 6. Section 1-45-109(5)(e), C.R.S., (2011), which states that the Secretary of State "may promulgate rules necessary for the implementation of [the mandate to create and maintain an electronic filing system]."
- 7. Section 1-45-109(6)(a), C.R.S., (2011), which states that "[t]he rules for use of the electronic filing system shall be promulgated by the secretary in accordance with article 4 of title 24, C.R.S."
- 8. Section 1-45-111.5(1), C.R.S., (2011), which requires the Secretary of State to "promulgate such rules, in accordance with article 4 of title 24, C.R.S., as may be necessary to enforce and administer any provision of [article 45 of title 1, C.R.S.]."

## Comparative Table - Proposed Campaign and Political Finance Rules Existing Rule : Proposed Rule

Existing Rule	Proposed Rule 1 - Definitions
1 - Definitions	
All definitions alphabetized; none repealed.	Definitions alphabetized, new definitions added.
2 - Committee Registration	2 - Candidates and Candidate Committees
2.1: Registration form	8.2./9.1
2.2: Registered agent	2.2/9.1/9.2
2.3: Resigning registered agent	9.3
2.4: Purpose	8.1
2.5: Issue committees	4.2
2.6: Issue committee restrictions	Removed
2.7: Political committee restrictions	3.1
2.8: Federal PACs	7.1
2.9: Committees registered by corporations/unions	13.1
2.10: Administrative committee terminations	12.6
2.11: [Repealed]	Removed
3 - Responsibilities of Candidate Committees,	3 - Political Committees and Small Donor
Issue Committees, Political Committees, Small	Committees
Donor Committees, Independent Expenditure	
Committees and Political Parties	
3.1: Committee changes - amended forms	12.1
3.2: Federal PACs	7.1
3.3: Candidate running for new office	12.2
3.4: Terminating a committee	12.3
3.5: Political committee becoming SDC	3.2
3.6: Unexpected campaign contributions	2.2
3.7: Unexpected campaign contributions (cont.)	2.2
3.8: Multi-purpose committees - termination	4.5
3.9: Anonymous contributions	10.6
3.10: Disposition of debt	2.2
4 - Disclosure - Contributions and Expenditures	10 - Managing Comtributions and Expenditures
4.1: Contribution records	10.1
4.2: [Repealed]	Removed
4.3: Contributions - when counted	10.3
4.4: Expenditure records	10.2
4.5: Loans received by a committee/party	10.10
4.6: Candidates with VSL	10.7
4.7: Cost-sharing by candidates	10.8
4.8: Returning excess contributions	10.5
4.9: Occupation and employer	10.1
4.10: Candidates seeking re-election to the same	2.2
office	
4.11: [Repealed]	Removed

## Comparative Table - Proposed Campaign and Political Finance Rules Existing Rule : Proposed Rule

	ule : Proposed Rule
4.12: [Repealed]	Removed
4.13: Candidates without committees	2.1
4.14: Transfers of membership dues	13.2
4.15: Multi-purpose issue committees	4.4
4.16: Reports required every period.	17.1
4.17: Unexpended balances	2.2
4.18: Financial institutions	10.11
4.19: Investment of funds	10.12
4.20: Political Organizations	7.2
4.21: LLC contributions	10.13
4.22: [Repealed]	Removed
4.23: Redaction	20.1
4.24: Cancellations	2.2
4.25: Reimbursement of expenditures	10.9
4.26: Electioneering communications	11.1
4.20: Electioneering communications	4.1
5 - Filing Dates and Reporting Periods	<b>17</b> - Filing Calendars and Reporting Periods
5.1: Quarterly reports	17.3
5.2: Monthly reporting periods	17.3
5.3: Biweekly reports	17.3
5.4: Post-election reporting period	17.3
5.5: [Repealed]	Removed
5.6: Electronic reports	19.5/19.6
5.7: First day of reporting period	17.3
5.8: Special district elections	17.4
5.9: Close of reporting period	17.3
5.10: Persons not elected	17.5
5.11: [Repealed]	Removed
5.12: Active/inactive filing status	17.2
5.13: [Repealed]	Removed
5/14: Biweekly reporting	Removed
6 - Violations and Complaints	18 - Penalties, Violations, and Complaints
6.1: Cure period	18.2
6.2: Complaints by appropriate officer	18.3
6.3: Complaints	18.4
6.4: [Repealed]	Removed
7 - Applicability of Constitutional and Statutory	14 - Local Offices and Home Rule
Provisions to Local Offices and Home Rule	
Elections	
7.1: Exemption from state law	14.1
7.2: Corporate/union contribution bans apply	14.2
7.3: Lobbyist contribution limitations apply	14.3
7.4: Political party reporting in home rule	14.4
jurisdictions	
8 - Candidate Affidavits from Special District	16 - Special Districts
Director Candidates	
8.1: Candidate affidavit required	16.2
	10.2

## Comparative Table - Proposed Campaign and Political Finance Rules Existing Rule : Proposed Rule

	lle : Proposed Rule
8.2: Failure to file affidavit	16.4
8.3: Self-nomination forms	16.5
8.4: \$200 registration threshold	16.6
9 - Electioneering Communications	11 - Electioneering Communications
9.1: Record-keeping - contributions	11.2
9.2: Record-keeping - expenditures	11.3
9.3: Name of candidate(s) in report	11.5
9.4: Electioneering standard	Removed
9.5: Reporting electioneering	11.6
9.6: [Repealed]	Removed
10 - Recall Elections	15 - Recall Elections
10.1: Election cycle	15.1
10.2: Reporting periods	15.2
10.3: Issue committee for incumbent	15.3
10.4: Contribution limits	15.4
10.5: [Repealed]	Removed
10.6: Report dates for political committees	15.5
11 - Electronic Filing	19 - Electronic Filing
11.1: Electronic filing required	19.1
11.2: Hardship exemption	19.2
11.3: Definition of electronic filing	19.3
11.4: [Repealed]	Removed
11.5: TRACER error messages	19.4
12 - Inflationary Adjustments to Contribution and	10 - Contributions, Expenditures, and Other
Voluntary Spending Limits	Money Matters
12.1: Calculation of adjustments	10.14
12.2: Adjusted limits (2011-2015)	10.14
12.3: Adjusted limits (2007-2011)	10.14
13 - Personal Financial Disclosures	2.4
14 - Independent Expenditures	5 - Independent Expenditures and Independent
	Expenditure Committees
14.1: [Repealed]	Removed
14.2: [Repealed]	Removed
14.3: [Repealed]	Removed
14.4: [Repealed]	Removed
14.5: Disclaimer on nonbroadcast communication	5.1
14.6: IEC not exempt from contribution limits	5.2
14.7: Coordination	1.4
15 - Requests for Waiver or Reduction of	18 - Penalties, Violations, and Complaints
Campaign Finance Penalties	
15: Request for waiver	18.1
	1011

## **Comparative Table - Proposed Campaign and Political Finance Rules Proposed Rule : Existing Rule**

•	e : Existing Rule
Proposed Rule	Previous Rule
1 - Definitions	1 - Definitions
Definitions alphabetized, new definitions added.	All definitions alphabetized; none repealed.
2 - Candidates and Candidate Committees	2 - Committee Registration
2.1: Candidates without committees	4.13
2.2: Candidate committees	4.24/4.17/3.6/3.7/3.10
2.3: Candidate affidavits	no rule
2.4: Personal financial disclosures	13
3 - Political Committees and Small Donor Committees	Committees, Political Committees, Small Donor Committees, Independent Expenditure Committees, and Political Parties
3.1: Contribution from political committee to issue committee	2.7
3.2: Political committee becoming SDC	3.5
4 - Issue Committees	4 - Issue Committees
4.1: Issue committee threshold	4.27
4.2: Issue committee with multiple issues	2.5
4.3: Frequent filing schedule	no rule
4.4: Disclosure	4.15
4.5: Termination	3.8
5 - Independent Expenditures and Independent	14 - Independent Expenditures
Expenditure Committees	
5.1: Disclaimer on nonbroadcast communication	14.5
5.2: IEC not exempt from contribution limits (repeal	14.6
proposed)	
6 - Political Parties	No Rule
6.1: Filing officer for political parties	no rule
6.2: Intra-party transfers	no rule
7 - Federal PACs and 527 Political Organizations	7 - Federal PACs and 527 Political Organizations
7.1: Federal PACs	2.8/3.2
7.2: 527s	4.20
8 - Registering a Committee	No Rule
8.1: Committee purpose	2.4
8.2: Committee ID number	2.1
9 - Registered Agents	No Rule
9.1: Registered agent to sign reports	2.1
9.2: Registered agent for a candidate committee	no rule
9.3: Resignation of registered agent.	2.3
10 - Managing Contributions and Expenditures	4 - Disclosure - Contributions and Expenditures
10.1: Contributions - how to report	4.1/4.9 4.4
10.2: Expenditures - how to report 10.3: Contributions - when counted	4.4
10.3: Contributions - when counted 10.4: Maintaining financial records	4.3 no rule
10.4. Maintaining infancial records 10.5: Returning excess contributions	4.8
TO'S' VERNING EXCESS CONTINUTIONS	4.0

Comparative Table - Proposed Campaign and Political Finance Rules
Proposed Rule : Existing Rule

Proposed Rule : Existing Rule		
10.6: Anonymous contributions	3.9	
10.7: Candidates with VSL	4.6	
10.8: Cost-sharing by candidates	4.7	
10.9: Reimbursement of expenditures	4.25	
10.10: Loans	4.5	
10.11: Financial institutions	4.18	
10.12: Other income	4.19	
10.13: LLC contributions	4.21	
10.14: Adjustments to contribution limits	12.1/12.2/12.3	
11 - Electioneering Communications	9 - Electioneering Communications	
11.1: Disclosure of names and addresses	4.26	
11.2: Record-keeping - contributions	9.1	
11.3: Record-keeping - expenditures	9.2	
11.4: Electioneering records	no rule	
11.5: Name of candidate(s) in report	9.3	
11.6: Reporting electioneering	9.5	
12 - Making Changes To, and Closing a Committee	No Rule	
12 Making changes 10, and closing a committee		
12.1: Committee changes - amended forms	3.1	
12.2: Candidate running for new office	3.3	
12.3: Terminating a committee	3.4	
12.4: Unexpended contributions	no rule	
12.5: Administrative committee terminations	2.10	
13 - Corporations and Membership Organizations	No Rule	
13.1: Committees registered by corporations/unions	2.9	
13.2: Transfers of membership dues	4.14	
14 - Local Offices and Home Rule	7 - Applicability of Constitutional and Statutory	
	Provisions to Local Offices and Home Rule Elections	
	Provisions to Local Offices and Home Rule Elections	
14.1: Exemption from state law	7.1	
14.2: Corporate/union contribution bans apply	7.2	
14.3: Lobbyist contribution limitations apply	7.3	
14.4: Political party reporting in home rule	7.4	
jurisdictions		
14.5: Public funds for political purposes	no rule	
14.6: Junior college boards of trustees	no rule	
15 - Recall Elections	10 - Recall Elections	
15.1: Election cycle	10.1	
15.2: Reporting periods	10.2	
15.3: Issue committee for incumbent	10.3	
15.4: Contribution limits	10.4	
15.5: Report dates for political committees	10.6	
15.6: Duties of DEOs	no rule	
16 - Special Districts	8 - Candidate Affidavits from Special District Director	
	Candidates	
	Candidates	

### Comparative Table - Proposed Campaign and Political Finance Rules Proposed Rule : Existing Rule

Proposed Rule : Existing Rule		
16.1: Report due dates	no rule	
16.2: Candidate affidavit required	8.1	
16.3: Self-nomination forms	no rule	
16.4: Failure to file affidavit	8.2	
16.5: Self-nomination form receipt	8.3	
16.6: \$200 registration threshold	8.4	
17 - Reporting Periods and Filing Schedules	5 - Filing Dates and Reporting Periods	
17.1: Reports required every period.	4.16	
17.2: Filing schedules; active/inactive filing status	5.12	
17.3: Reporting periods	5.1/5.2/5.3/5.4/5.7/5.9	
17.4: Special district reporting	5.8	
17.5: Reports for former officeholders/persons not	5.10	
elected		
18 - Penalties, Violations, and Complaints	6 - Violations and Complaints	
18.1: Waivers	15	
18.2: Cure period	6.1	
18.3: Complaints by appropriate officer	6.2	
18.4: Complaints	6.3	
18.5: Penalty amounts	no rule	
18.6: Where to pay	no rule	
19 - Electronic Filing	11 - Electronic filing	
19.1: Electronic filing required	11.1	
19.2: Hardship exemption	11.2	
19.3: Definition of electronic filing	11.3	
19.4: Error messages	11.5	
19.5: Close of business	5.6	
19.6: Due date extensions for techinical issues	5.6	
20 - Redaction of Sensitive Personal Information	No Rule	
20.1: Redaction	4.23	
20.2: Application form	no rule	
20.3: CORA exemption	no rule	

STATE OF COLORADO Department of State 1700 Broadway Suite 200 Denver, CO 80290



Scott Gessler Secretary of State

William A. Hobbs Deputy Secretary of State

# Statement of Justification and Reasons for Adoption of Temporary Rules

### Office of the Secretary of State Rules Concerning Campaign and Political Finance 8 CCR 1505-6

## February 22, 2011

Amended and New Rules: The current 8 CCR 1505-6, as amended 6/29/2011, is stricken in its entirety and re-codified. For a more detailed explanation of substantive changes, please see the enclosed Statement of Basis, Purpose, and Specific Statutory Authority.

### Repealed Rules: Former Rules 2.6, 5.14, and 9.4

In accordance with Colorado election law,<sup>1</sup> the Secretary of State finds that certain amendments to the existing election rules must be adopted and effective on March 7<sup>th</sup>, 2012, to ensure the uniform and proper administration and enforcement of Colorado election laws during the 2012 election cycle. Temporary adoption is necessary both to comply with law and to preserve the public welfare generally.

A public Rulemaking hearing was conducted in accordance with the State Administrative Procedure Act<sup>2</sup> on December 15, 2011, to receive comment and testimony on the proposed rules. These rules implement the enactment of new legislation and recommendations made by the Secretary of State, Elections Division staff, County Clerk and Recorders, and interested parties throughout the State of Colorado. Adoption of the rules on a temporary basis is necessary to provide clear guidance to interested parties, including, but not limited to: county clerks, candidates, political parties, political organizations, and committees, given the close proximity of the June 2012 Primary Election and the November 2012 General Election.

For these reasons, and in accordance with the State Administrative Procedure Act, the Secretary of State finds that adoption of the amendments to existing election rules is "imperatively necessary to comply with a state or federal law or federal regulation or for the preservation of public health, safety, or welfare and compliance with the requirements of this section would be contrary to the public interest."<sup>3</sup>

<sup>&</sup>lt;sup>1</sup> Sections 1-1-107(1)(c), 1-1-107(2)(a), 1-1.5-104(1)(e), C.R.S. (2011). The Secretary of State has the power "[t]o promulgate, publish, and distribute...such rules as [the Secretary] finds necessary for the proper administration and enforcement of the election laws" and "...[the "Help America Vote Act of 2002", 42 U.S.C. 15301-15545]...."

<sup>&</sup>lt;sup>2</sup> Section 24-4-103(3)(a), C.R.S. (2011). <sup>3</sup> Section 24-4-103(3)(6), C.R.S. (2011).