



## **Notice of Meeting**

### **Electronic Recording Technology Board**

**Date of Notice: August 30, 2016**

**Date and Time of Telephonic Meeting: September 02, 2016, 11:00 A.M.**

#### **I. Notice of Electronic Recording Technology Board Meeting**

The Secretary of State's office is hosting a meeting of the Electronic Recording Technology Board.

The next meeting of the Electronic Recording Technology Board will be held in the Aspen Room at the Secretary of State's office, 1700 Broadway, Suite 200, Denver, CO, 80290, at 11:00 a.m. on Friday, September 02, 2016.

#### **II. Meeting Agenda**

- Welcome
- Approval of minutes
- Discuss admin/clerical support role
- Committee/Subcommittee Governance
  - Strategic Plan development
  - Model RFP (requirements and standards)
  - Grant process development
  - Enterprise Administration
  
- Fee analysis- Presentation of fee data, system replacement, and maintenance costs
- Discuss Next Meeting Date

#### **III. Broadcast and audio recording of hearing**

To access audio broadcasts of the Electronic Recording Technology Board, visit the [Audio Broadcasts](#) page.

#### **IV. Public comment**

Public comments for the Electronic Recording Technology Board are accepted in writing or by email. Please email [administration@sos.state.co.us](mailto:administration@sos.state.co.us) to provide your comments to the group.

#### **V. Additional information on the Electronic Recording Technology Board**

The website for the Electronic Recording Technology Board which will provide meeting agendas, a roster of members, and tentative future meeting dates, is currently under construction and will be made available shortly.

**VI. Office contact**

If you have any questions or concerns, please contact our office via email at [administration@sos.state.co.us](mailto:administration@sos.state.co.us)

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