

**STATE OF COLORADO**  
**Department of State**  
1700 Broadway  
Suite 200  
Denver, CO 80290



**Scott Gessler**  
**Secretary of State**

**Judd Choate**  
**Director, Elections Division**

## **Agenda**

### **Uniform Voting System (UVS) Public Participation Panel**

Blue Spruce Room, 2nd Floor  
1700 Broadway, Denver, Colorado  
May 22, 2013 1:00 – 4:00 p.m.

*Note: Meeting will be streamed live via the Secretary of State Website  
[http://www.sos.state.co.us/pubs/info\\_center/audioBroadcasts.html](http://www.sos.state.co.us/pubs/info_center/audioBroadcasts.html) (select Blue Spruce Room)*

*Secretary of State Scott Gessler will meet with the Panel  
The Agenda will be adjusted to accommodate his schedule*

1. Call to Order - Chair
2. Introduction of Members and Staff
3. Review of Open Meeting Rules
4. Review of Charter from Secretary of State
5. Debra Johnson, Chair, Uniform Voting System Advisory Committee – Role of UVS Advisory Committee
6. Overview of UVS – (PowerPoint)
7. UVS Calendar (Handout)
8. UVS Status Update
  - Request For Information (RFI) Review and Summary
  - System Requirements Development
  - Survey Results (PowerPoint)
9. General Discussion
10. Meeting Schedule

#### Attachments

- Public Participation Panel Membership Roster
- Public Participation Panel Charter
- Open Meetings Law Summary
- UVS Advisory Committee and Technical Volunteer Roster
- UVS Milestones
- UVS Request for Information issued February 15, 2013
- Preliminary Analysis of Responses to RFI by Vendor and Functionality

This meeting will be recorded and an audio copy will be available at the Secretary of State's website  
[http://www.sos.state.co.us/pubs/info\\_center/audioBroadcasts.html](http://www.sos.state.co.us/pubs/info_center/audioBroadcasts.html) (select Archived Recordings))

Main Number	(303) 894-2200	Web Site	<a href="http://www.sos.state.co.us">www.sos.state.co.us</a>
Fax	(303) 869-4861	E-mail	<a href="mailto:public.elections@sos.state.co.us">public.elections@sos.state.co.us</a>
TDD/TTY	(303) 869-4867		

**Colorado Uniform Voting System  
Public Participation Panel  
Membership**

<b>Member Name</b>	<b>Representing</b>
Carol Tone	League of Women Voters
Chris Murray	Republican Party
Clarissa Thomas	Voter
Evelyn Tileston	Disabilities Community
Harvie Branscomb	Advocate
Lauren Kingsbery	School Boards
LTC Mike McGregor	Military
MAJ Kim Ferguson	Military
Martha Tierney	Democratic Party
Micki Wadhams	Special Districts
Patrick Davis	Voter
Rick Kron	Special Districts

<b>Staff</b>	
<b>Al Davidson</b> <b><a href="mailto:al.davidson@sos.state.co.us">al.davidson@sos.state.co.us</a></b>	<b>303-869-4928</b> <b>UVS Project Lead</b>

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Secretary of State

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Director, Elections Division

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**Charter for the Colorado Secretary of State's  
Uniform Voting System Public Participation Panel  
May 22, 2013**

The Public Participation Panel (PPP) is a public body appointed by the Secretary of State to represent a cross section of the Colorado electorate and stakeholders in the elections process. Members will serve at the pleasure of the Secretary.

The purpose of the PPP is to provide a public forum for discussion of the procurement and implementation of a Uniform Voting System (UVS) in Colorado.

The PPP will conduct public meetings at which it may receive information from the Secretary of State and Election Division staff about the process of moving to a UVS. Members may discuss information received, question the staff, and make non-binding recommendations to the Secretary.

The Chair of the PPP will monitor discussions and assure that all members have the opportunity to participate. The Chair may set time limits or other constraints necessary to conduct a successful public meeting.

At the discretion of the Chair, the PPP may accept public written or oral testimony on any topic relevant to the procurement and implementation of a UVS. The PPP will adopt appropriate time limits for public testimony.

The PPP and its members are subject to the Colorado Open Meetings Law and all discussion, correspondence, documentation, etc. related to UVS shall be made available to the public. Meetings of the PPP will be streamed on the internet and recorded, with the recordings being available on the Secretary of State's website. Whenever two or more members of the PPP are together for the purpose of discussing the UVS, it is considered to be a public meeting and must be properly noticed and conducted.

The Secretary of State's Elections Division will provide support to the PPP and will work with the Chair in communicating with members, scheduling meetings, preparing agendas and other materials for the PPP's review, and providing appropriate meeting space, public notices, meeting summaries and documentation as necessary.

## **The Colorado Open Meetings Law (COML)**

### **Scope of the Open Meetings Law (COML): "State public bodies" and "meetings"**

The COML imposes open meeting, notice, and minutes requirements on "meetings" of state public bodies.

### **What is a "state public body"?**

The COML defines a "state public body" to include any board, committee, commission or other policymaking, rulemaking, advisory or formally constituted body of any state agency. However, "persons on the administrative staff" of a state public body are specifically excluded.

### **What constitutes a "meeting"?**

The COML defines a "meeting" as "any kind of gathering, convened to discuss public business, in person, by telephone, electronically, or by other means of communication."

### **The "openness" requirement**

Whenever two or more members of the "state public body" get together and public business is discussed, or formal action may be taken, the gathering is a meeting that the COML directs must be open to the public.

### **Providing notice of the meeting**

The public cannot exercise its right to attend open meetings unless given sufficient notice. Therefore, the COML requires that the public receive "full and timely notice" of any meeting held.

### Uniform Voting Systems Advisory Committee Members

Name	Title
<b>Debra Johnson, Chair</b>	<b>Denver County Clerk</b>
Wayne Williams	El Paso County Clerk
Sheila Reiner	Mesa County Clerk
Connie Ingmire	Morgan County Clerk
Representative Lois Court	Democratic Legislator
Representative Janak Joshi	Republican Legislator
Faith Gross	Legal Center for People with Disabilities
Deb Gardner	Boulder County Commissioner
Donetta Davidson	Executive Director, County Clerks' Association
George Leing	Public Member

### Uniform Voting System Technical Volunteers

Name	County
Gary Van De Stouwe	Jefferson
Bill Mast	Montrose
Sherryl Steving	Rio Grande
Patty Brown	Grand
Doreen Bellfy	Larimer
Yolanda Medina	Larimer
Cynthia Coulter	Larimer
Mike Susek	Broomfield
Erin Lauth	LaPlata
Tim Bishop	El Paso
Jimmy Flanagan	Denver
Paul Casper	Denver
Corene Henage	Arapahoe

## Uniform Voting System Project Major Milestones

Date From	Date To	Event	Primary Responsible Party	Status
1/3/13	1/3/13	Project Kickoff	Staff	C
1/4/13	1/4/13	Seat UVS Advisory Committee	UVS AC	C
1/11/13	1/11/13	UVS Committee Meeting	UVS AC	C
2/15/13	2/15/13	RFI Issued	Staff	C
2/22/13	2/22/13	I.D. Technical Volunteers	Staff	C
3/4/13	7/19/13	System Requirements Gathering Begins	Tech Volunteers/Staff	P
4/1/13	4/1/13	RFI Responses Due	Vendors	C
4/2/13	5/3/13	RFI Response Review	Tech/Staff/AC	C
5/4/13	7/26/13	Finalize RFP	Staff/Techs/AC/Legal/financial	P
8/1/13	8/1/13	Issue RFP	Staff	N
<b>9/16/13</b>	9/16/13	RFP Responses Due	Vendors	N
9/17/13	11/29/13	Legal and Financial Due Diligence	Executive Staff	N
<b>9/17/13</b>	11/29/13	RFP Response Review	Technical Volunteers/Staff	N
11/1/13	12/10/13	Possible Vendor Demos at DOS Request	Tech/Staff/AC	N
12/3/13	12/5/13	RFP Review by RFP Review Board	Review Board	N
12/9/13	12/10/13	RFP Review and Recommendation by UVS AC	AC	N
12/20/13	12/20/13	System Selection	SOS	N
*1/6/2014	6/30/14	<b>Certification of System</b>	<b>DOS Elections</b>	<b>N</b>
1/6/14	2/2/15	Contract Development	Legal	N
2/14/14	2/14/14	Select Initial/Pilot County(ies)	DOS Elections and Counties	N
1/6/14	3/14/14	Develop Implementation Plan	Tech/AC/Staff/Counties	N
60 days prior to actual	60 days prior to actual	Mock Election in Initial/Pilot County(ies)	DOS/County(ies)/Vendor(s)	N
6/27/14 or 11/5/14	6/27/14 or 11/5/14	Initial/Pilot Election	DOS/County(ies)/Vendor(s)	N
NLT 30th day after election	NLT 30th day after election	Evaluation of Initial/Pilot Election	DOS/County(ies)/Vendor(s)	N
1/5/15	1/5/15	Select Support Option	DOS	N
2/2/15	2/2/15	Finalize Contract	DOS	N
1/5/15	?	Rollout System	DOS/County(ies)/Vendor(s)	N

C=Completed; P= In Progress, N= Not Started

*\*If certification takes longer, all elements listed after will need to be adjusted accordingly*

# State of Colorado

## Department of State



### Request for Information: Uniform Voting System for the State of Colorado

February 15, 2013

Colorado Department of State  
Elections Division  
1700 Broadway, Suite 200  
Denver, CO 80290

## **Introduction**

Colorado Secretary of State Scott Gessler is soliciting information about what systems and products may be available for consideration in establishing a Uniform Voting System (UVS).

The Colorado Department of State (CDOS) seeks information as it works to create a formal Request for Proposal for a Uniform Voting System in Colorado. The UVS could be ready for implementation by July of 2014, but this date should not be considered a limiting factor when considering your submission.

The UVS will be a major component of Colorado's larger comprehensive elections structure. This includes, but is not limited to, elements related to voter registration, ballot creation and distribution, voter eligibility, voting, ballot acceptance, vote tabulation, vote reporting, and auditing.

## **Purpose of this Request for Information**

The purpose of this request is to gather information to assist the Secretary of State in making a determination as to the specific elements that should be included in a UVS. Information is being gathered to help the Secretary better understand the systems and products available.

This Request for Information (RFI) is solely for informational and planning purposes and does not constitute a formal solicitation for a product or service and may not directly result in an award or contract. Respondents are responsible for all expenses associated with responding to this request. The State of Colorado is under no obligation to pay for any information or ideas submitted in response to this RFI or for any of the costs incurred by any party as a result of this RFI. Responses will not be returned. After evaluation of the information submitted and the Secretary's determination of the specific elements to be included and feasibility of a UVS, a formal Request for Proposals (RFP) will be issued.

## **Description of Information Requested**

All vendors with a solution meeting any or all of the potential requirements outlined in this request are invited to submit a response that specifically addresses the potential requirements. Vendors are also invited to submit responses that identify system or component alternatives not identified in this document. Respondents are encouraged to provide any additional information or alternative considerations that may assist the Secretary of State in defining requirements and determining the specific elements to be included in the UVS. No confidential information should be submitted in a response to this request; all responses shall be considered public information in their entirety and will be handled as such.

## **Support**

Responses should address available support and help desk services. In particular, responses should discuss technical service and help desk service available to the State and counties during the installation phase of the project as well as services available during the life of the system. The respondent's approach to training during implementation and operations should also be addressed.

## **Company Overview**

Respondents to this RFI should include a brief company overview describing the company's relevant experience and qualifications with the systems and products described in the response. Responses should discuss relevant staffing considerations and unique qualifications. Responses should include a discussion of any election challenges, successful security attacks or breaches as well as any federal or state certification acceptances or denials. Responses should also discuss relevant timelines for a project that might be implemented for the 2014 General Election.

## **Potential Requirements**

The overall system considered for implementation will not necessarily be provided by a single vendor, although that option is possible. Multiple vendors may be selected to provide specific components of the UVS. In some cases, multiple vendors may be authorized to provide the same functional component(s). Respondents to this RFI should provide any information regarding how their solution would address the potential requirements.

Responders to this RFI are encouraged to present alternative, yet complimentary, ideas for accomplishing the listed requirements. Innovation is encouraged. The Secretary of State will consider software as well as hardware based solutions. Our intent is to be forward looking as we consider the needs of Colorado voters over the next 5-10 years.

Our decision making process will include evaluation of several attributes. Among these are:

- Transparency in the total operation of the system within the necessary security parameters.
- Scalability to accommodate Colorado's large and small counties.
- Integrity against fraud with demonstrable security and audit protections.
- Options for voting that perform well for all members of the voting population.
- Cost-effective flexibility to meet new demands that may be imposed by legislation or rule.
- Consideration of the need to transport, setup, take down and store all associated equipment.
- Power and connectivity requirements that allow use in many different locations and settings.
- Cost effectiveness over time including maintenance, upgrades, etc.

For the purposes of this solicitation, "system(s)" shall mean all mechanical, electromechanical, manual and electronic components necessary to accomplish the described task. References to electronic voting units include DREs, Ballot Marking Devices and any other device that allows the secure capture and tabulation of votes or output to a paper ballot. Any proposed component of the UVS may be required to interface with components of other new or existing systems.

The Secretary of State will accept information concerning systems that include any or all of the following or any alternative approaches that may be submitted:

1. Provide for the design, creation, and testing, of ballots to be voted electronically or on paper, and for the importation of the ballots into an electronic voting unit upon or through which an individual voter may cast his or her ballot on all contests for which the voter is eligible.
2. Capture the voter's vote electronically and provide for output to a paper ballot for tabulation.
3. Provide a method for the voter to receive and visually verify that the correct ballot is displayed in the electronic voting unit.
4. Allow vote capture by electronic means and provide for a voter verifiable paper audit trail.
5. Allow vote capture by electronic means and meet accessibility standards, including providing the voter the opportunity to access an audio ballot or other accessible ballot form, and to cast a ballot privately and independently.
6. Allow the importation of audio ballot content that may have been created externally.

7. Allow the voter to review, change, and confirm choices made while casting votes on the electronic vote capture system.
8. Allow the casting of provisional ballots electronically and the segregation of these ballots from other ballots cast until verification of voter eligibility is complete.
9. Allow the reporting of accepted provisional ballots as an individual category along with other categories the State of Colorado may require, including but not limited to, ballots cast during Early Voting, on Election Day, and by mail.
10. Provide for accumulation, tabulation, and reporting of all votes cast by electronic means.
11. Allow accumulated election results to be audited in a risk limiting audit via a single vote cast record.
12. Allow printing of a removable paper copy of results at the polling site from each individual electronic voting unit used.
13. Provide for the design and development of paper ballots by ballot style and precinct, on two-sided ballot pages, and multiple page ballots.
14. Provide for the printing of paper ballots on demand for issue via mail, at polling sites, through County Elections Offices, and Service Centers.
15. Provide for the efficient processing of ballots that require resolution of voter intent.
16. Provide for a central count accumulation and reporting of votes cast on paper ballots.
17. Allow the centralized accumulation and reporting of all votes cast and the reporting of such votes by method cast including provisional ballots.
18. Allow the centralized accumulation and reporting of all votes cast and the reporting of such votes by candidate, "yes or no", and contest within each precinct in the election.
19. Allow production of a uniform precinct-level electronic results export.
20. Allow secure electronic delivery and return of ballots for voters qualifying under the Uniform and Overseas Citizens Absentee Voting Act and other voters allowed by federal or Colorado law to receive or cast ballots by secure electronic delivery methods.
21. Allow automated verification of voter signatures via comparison with voter registration file signatures and the signatures provided on mail ballot return envelopes. These systems must provide a means to calibrate acceptance criteria.
22. Provide automated sorting of mail ballot envelopes to various jurisdictional or precinct level divisions.
23. Provide, possibly in conjunction with sorting or signature verification, the attachment of a date stamp to the mail ballot envelope.

24. Provide a solution for security of the entire system including physical security, data integrity measures, contingencies, and backup strategies.
25. Allow electronic tracking of voting equipment location.
26. Provide for a real time electronic pollbook.
27. Systems must be able to provide content and instructions in both English and Spanish with the potential for adding additional languages in the future.

### **How to Respond**

Responses to this RFI will be accepted through **5:00 p.m. MT, on April 1, 2013.**

**All Responses must be received by the deadline above and must be sent in both hard (12 copies) and electronic copy (email or portable data storage media) to:**

Al Davidson, UVS Project Lead  
Colorado Department of State  
1700 Broadway Street, Suite 200, Denver, CO 80290  
Email: [al.davidson@sos.state.co.us](mailto:al.davidson@sos.state.co.us)  
Phone: 303-869-4928

*Note: Email receipt of any complete response by the specified deadline shall constitute timely submission if the hard copies of the submission are received by CDOS not later than the third business day following the specified deadline.*

**Questions concerning this RFI must be submitted by email to UVS Project Lead Al Davidson at [al.davidson@sos.state.co.us](mailto:al.davidson@sos.state.co.us). All questions will be answered by email.**

**Preliminary Analysis of RFI Responses by Vendor and Functionality**

<b>Vendor Name</b>	E Pollbook	EMS	Ballot Creation	Ballot Printing	Ballot Mailing	BOD	Vote Capture & Storage (PP)	Central Count	Vote Tabulation	E Ballot Process	MB Tracking	MB Sorting	Signature Verify	Accessible	Asset Mgt.	Electronic Resolution	Software Based
Bell and Howell					X						X	X	X				
Clear Ballot																	
Dominion Voting	X	X	X				X	X	X				X	X			
ES&S	X	X	X	X		X	X	X	X	X		X	X	X			
Everyone Counts	X	X	X	X			X	X	X	X			X	X		X	X
Hart Intercivic	X	X	X			X	X	X	X	X				X		X	
i3ballot				X	X						X						
Integrated Voting Solutions			X	X		X											
IS Elections/EA	X																
Konnech, Inc.	X									X				X	X		
Pitney Bowes					X						X	X	X				
Robis Elections	X														X		
Runbeck				X	X	X						X	X		X	X	
SafeVote										X							
SOE Software	X	X	X				X	X	X	X	X			X	X		X
Votec	X														X		

**Preliminary Analysis of RFI Responses by Vendor and Functionality**

<b>Vendor Name</b>	<b>RLA</b>	<b>Sig Ver in E-PB</b>	<b>Ballot Inserting</b>	<b>Pollworker Mgt.</b>	<b>Poll Place Survey</b>	<b>Voter Educ.</b>	<b>Issue Tracking</b>	<b>PW Training</b>									
Bell and Howell			X														
Clear Ballot	X																
Dominion Voting																	
ES&S																	
Everyone Counts																	
Hart Intercivic																	
i3ballot			X														
Integrated Voting Solutions			X														
IS Elections/EA																	
Konnech, Inc.																	
Pitney Bowes																	
Robis Elections		X															
Runbeck			X														
SafeVote																	
SOE Software				X	X	X	X	X									
Votec																	