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JUNIOR COLLEGE BOARD OF TRUSTEE CANDIDATES FOR THE NOVEMBER 5, 2019 ELECTION
BASIC CAMPAIGN FINANCE INFORMATION SHEET



Basic Campaign Finance Information Sheet

All candidates running for junior college board of trustee must file a candidate affidavit electronically with the Colorado Secretary of State's office within 10 days of becoming a candidate using the [TRACER](#) online disclosure system.

Candidates who only plan to spend their own money in support of their candidacy do not have to register a candidate committee, however, during reporting periods where expenditures are made, those candidates must file a disclosure report.

Candidates may not accept any contributions prior to registering a candidate committee.

Candidate committee may exist with the candidate being the sole member of the committee.

Registration of a committee and filing of disclosure reports are done through [TRACER](#).

The Secretary of State's office assesses penalties of \$50 per day for late disclosure reports. Committees must file disclosure reports even if no activity (contributions and expenditures) occurs during the reporting period(s).

Prohibited Contributors: Corporations (profit, non-profit, domestic & foreign), labor organizations, foreign governments & citizens, other candidate committees, and contributions of \$20 or more where the identity of the contributor is unknown or where the required information is missing.

Junior college board of trustee candidate committees are not subject to contribution limits, however, contributions in cash/coin may not exceed \$100.

Traditional "Pass the Hat" or "Fish Bowl" fundraisers need to be modified to avoid accepting anonymous contributions of \$20 or more.

The disclosure schedule for trustees representing more than one county and those that are elected within a single county differ. Trustees representing more than one county follow the state frequent schedule. Trustees representing a single county follow the county frequent schedule. Please review both filing calendars listed below.

STATE FREQUENT CALENDAR		
APPLIES TO: AIMS JUNIOR COLLEGE AND COLORADO MOUNTAIN COLLEGE BOARD OF TRUSTEES		
Report Due Date	Report Period Start Date	Report Period End Date
05/01/2019	Varies, depends on Filing / registration	04/26/2019
06/03/2019	04/27/2019	05/27/2019
07/01/2019	05/28/2019	06/26/2019
08/01/2019	06/27/2019	07/27/2019
09/03/2019	07/28/2019	08/28/2019

09/16/2019	08/29/2019	09/11/2019
09/30/2019	09/12/2019	09/25/2019
10/15/2019	09/26/2019	10/09/2019
10/28/2019	10/10/2019	10/23/2019
12/05/2019	10/24/2019	11/30/2019

COUNTY FREQUENT CALENDAR		
APPLIES TO: COLORADO NORTHWESTERN COMMUNITY COLLEGE TRUSTEES IN RANGLEY JUNIOR COLLEGE DISTRICT AND MOFFAT COUNTY AFFILIATED JUNIOR COLLEGE		
Report Due Date	Report Period Start Date	Report Period End Date
10/15/2019	Varies, depends on Filing / registration	10/10/2019
11/01/2019	10/11/2019	10/27/2019
12/05/2019	10/28/2019	11/30/2019

Note: In addition to the reports above, committees may also need to file supplemental reports listed below:

- **Regular Biennial School Electioneering Communication Reporting:** Starting 60 days before the school board election (September 6, 2019), any person who spends \$1,000 or more on an electioneering communication (that unambiguously refers to a candidate for school board) must file a report with the Secretary of State’s Office. **This only applies if the communication includes school board candidates.** Candidates and committees may indicate on their contribution and expenditure reports if an expenditure meets the criteria for Electioneering Communication. If so, the filer must also provide additional information about the expenditure which includes the date and method of the communication along with the name(s) of the candidate(s) mentioned.
- **24 Hour Notice of Major Contributor Reporting:** Starting 30 days before the election (October 6, 2019), candidates and candidate committees who receive a contribution of \$1,000 or more (at one-time), including loans from the candidate, must file this supplemental report within 24 hours of receiving the qualifying contribution. When a qualifying contribution is entered into TRACER, the system will automatically generate a new report and provide an on screen notice to file the report. Failure to file the report or filing the report late will result in late filing penalties of \$50 per day.

Paid for By / Disclaimer statements: As a result of recent legislation, starting on August 2, 2019, candidates and candidate committees (along with other committees) must add paid for by/disclaimer statements on any communication that is broadcast, printed, mailed, delivered, placed on a website, streaming media service, or online forum for a fee, or that is otherwise distributed. (1-45-107.5(5), C.R. S. as of August 2, 2019)

- **Broadcast communications:**
 - Must adhere to Federal Communications Commission (FCC) regulations regarding Paid for by / Disclaimer statements.
- **Nonbroadcast communications:**
 - The disclaimer must appear in a conspicuous and readable manner,
 - Be printed in text that is no less than 15 percent of the size of the largest font used in the communication or at least eight-point font,
 - A statement that says, “Paid for by (full name of the person paying for the communication)”,
 - List the name of the natural person who is the registered agent if the person that paid for the communication is not a natural person.

Note: Campaign Finance rule revisions are underway and will include information about providing disclaimers for electronic or online communications where it may be impracticable to include the disclaimer directly on the communication. Visit the [Rules and Notices of Rulemaking page](#) to stay up to date.

Resources

Contact the **Campaign Finance Support Help Desk** at cpfhelp@sos.state.co.us or call 303-894-2200 (dial 3, then 1) if you have any questions about Colorado’s Campaign Finance laws and rules or accessing the State’s online disclosure system ([TRACER](#)).

Direct questions about the election to the appointed Designated Election Official.