

MAY 8, 2018 REGULAR BIENNIAL SPECIAL DISTRICT ELECTION BASIC CAMPAIGN FINANCE INFORMATION FOR CANDIDATES



Candidates must file a Self-Nomination form with the Designated Election Official (DEO) for the district in which they are seeking office within 10 days of becoming a candidate. The DEO will send a copy (by email or fax is sufficient) of the Self-Nomination form to the Secretary of State's office who is the appropriate filing officer for all campaign finance filings related to special district candidates/committees.

- Friday, March 2, 2018 – Self-Nomination and Acceptance forms must be filed with the DEO by this date
- Monday, March 5, 2018 – deadline for write-in candidates to file their affidavit of intent

Registration of committees and filing of disclosure reports for campaign finance are done online using the Secretary of State's campaign finance system ([TRACER](#)).

Candidates expending their own money to support their candidacy:

- Are not required to register a candidate committee but
- Are required to file disclosure reports once they have expended more than \$200 in the aggregate. Disclosure reports for subsequent reporting periods, where expenditures are made, are required regardless of the amount expended.

Candidates should register a candidate committee prior to accepting contributions; the candidate may be the only member of the committee.

- Disclosure reports are due once the candidate committee has raised or spent more than \$200, in the aggregate.
 - Once the \$200 threshold is met all subsequent disclosure reports are required even during periods of zero activity.

For disclosure reports that are filed late, penalties of \$50 per day will be assessed.

Prohibited Contributors: Corporations (profit, non-profit, domestic & foreign), labor organizations, foreign governments & citizens, other candidate committees, issue committees and independent expenditure committees.

Anonymous contributions of \$20 or more are prohibited. Anonymous means the identity of the person contributing is unknown.

If a contributor gives \$20 or more (at one time or in the aggregate) during a reporting period, the contributor's name and address must be listed on the disclosure report. A contributor's occupation and employer information is required for one time contributions of \$100 or more.

REPORT DUE DATES	REPORTING PERIOD COVERS
April 17, 2018 (Tuesday)	April 27, 2017 through April 12, 2018
May 4, 2018 (Friday)	April 13, 2018 through April 29, 2018
June 7, 2016 (Thursday)	April 30, 2018 through June 2, 2018

For questions about Colorado's Campaign Finance laws and rules or accessing the State's online disclosure system ([TRACER](#)) contact Campaign Finance Support by e-mail at cpfhelp@sos.state.co.us, visit us at tracer.sos.colorado.gov, call 303-894-2200, or fax 303-869-4861.

Questions about special district elections should be directed to the Department of Local Affairs.

Website: www.dola.colorado.gov/sd-elections.

