**VSPC Flowchart Sample for 2013 Coordinated Election**

**GREETER**
Voter is asked to complete required form, have ID ready, and proceed to the computer station.

**COMPUTER STATION**
Voter will be asked for ID and form.

**Acceptable ID?**

**No**

**Sample** for 2013 Coordinated Election

**Yes**

**Voter Found?**

**Search for voter in SCORE.**

**Yes**

**Register voter in SCORE.**

**Has voter resided in state 22 days?**

**No**

**Write voter ID on form. Verify SCORE address is current. Update if needed.**

**Yes**

**OPTIONAL Separate voter registration table to process registration and ballot.**

**Register voter in SCORE.**

**Ask voter if they would like to take the ballot home (off site), vote the ballot today (in person), or vote by DRE.**

**Off Site**

**In Person**

**DRE**

**Provisional**

**Generate ballot in SCORE. Print 2 labels. Affix 1 label to form and 1 label to return envelope. Give voter envelope and direct to Paper/BOD Station. Judge keeps form.**

**Generate ballot in SCORE. Print 1 label and affix to form. Give voter the form and direct to Paper/BOD Station.**

**Generate ballot in SCORE. Print 1 label in SCORE and affix to form. Judge keeps form.**

**Print 1 label in SCORE and affix to form. Search for address in provisional lookup for correct ballot style.**

**Program voter access card and give to voter. Direct voter to the DRE, return the access card, and exit.**

**Issue ballot. Direct voter to the voting booth, provisional ballot box, and exit.**

**Off Site**

**In Person**

**PAPER/BOD STATION**
Retrieve ballot.

**Judge will take envelope and match label number to ballot number and place ballot, secrecy sleeve, and return envelope into an outgoing envelope. Direct voter to exit.**

**Judge will keep the form and match the number on the label to the number on the ballot. Hand the ballot and colored secrecy sleeve to the voter. Direct voter to the voting booth, ballot box, and exit.**

**Issue ballot. Direct voter to the voting booth, provisional ballot box, and exit.**

*A mail ballot drop off box is located at the entrance of the site

*In person and Provisional ballot boxes are located at the exit. 7/9/2013  Lnv2