

## DEPARTMENT OF TRANSPORTATION

### Transportation Commission

#### Rules Governing Practice and Procedures of the Transportation Commission of Colorado

##### 2 CCR 601-11

*[Editor's Notes follow the text of the rules at the end of this CCR Document.]*

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#### Statement of Basis, Purpose, and Statutory Authority

The purpose of these rules is to set forth provisions governing the Transportation Commission's actions, administrative practices, and transaction of business. In 2014, the rules were updated to make one substantive change to rule 2.06 (changing the annual election of officers from the August regular meeting to July) and to otherwise make numbering and other non-substantive changes.—In 2016, the rules were updated to change the name of the Disadvantaged Business Enterprises (“DBE”) Committee to Small Business and Diversity (“SBD”) Committee, to clarify the timeline of the election of Commission officers, to clarify the role and expand the membership of the Efficiency and Accountability Committee pursuant to House Bill 16-1172, and to make other minor clarifying revisions. In 2020, the rules were updated to change the name of the Transit and Intermodal Committee (“T&I Committee”) to the Mobility Systems Committee and to modify the number of Commission member seats on standing committees. The authority under which the Transportation Commission of Colorado shall establish these rules is set forth in § 43-1-106(6) and § 43-1-106(8)(k), C.R.S.

#### 3.00 Committees of the Commission

3.01 The Commission may create Standing Committees by full consent of the Commission as it deems necessary. Members shall be appointed by the Chairman, with the consent of the full Commission, to all existing Standing Committees. Members so appointed shall begin serving by the July regular meeting on the respective Committees and serve for one year or until their successors are appointed. The Commission shall ratify the appointments of members to Standing Committees by resolution. The Commission has created the following Standing Committees:

3.01.1 The Audit Review Committee (“ARC”), which shall be comprised of at least three ~~but no more than five~~ members of the Commission who shall meet periodically with executive management and the Audit Director to review audits, reports and activities of the internal Audit Division.

3.01.2 The Small Business and Diversity (“SBD”) Committee, which shall be comprised of at least three ~~but no more than five~~ members of the Commission who shall meet periodically with executive management and the Director of the Civil Rights and Business Resource Center to review the civil rights and small business programs.

3.01.3 The ~~Transit and Intermodal~~ Mobility Systems Committee (“~~T&I~~ Committee”), which shall be comprised of at least three ~~but no more than five~~ members of the Commission who shall meet periodically with executive management and the Division of Transit and Rail Director to review transit and rail policies and practices.

3.02 The Efficiency and Accountability Committee, which is reestablished pursuant to § 43-1-106(17)(a), C.R.S., shall seek ways to maximize the efficiency and accountability of the Department and the Transportation Commission to allow increased investment in the

transportation system over the short, medium, and long term, in compliance with § 43-1-106(17)(a), C.R.S.

- A. Membership shall include, from the Executive Branch of the state government:
  - 1. One member of the Commission designated by the Commission;
  - 2. One member of the Office of the Executive Director designated by the Executive Director;
  - 3. One member from each of the divisions of the Department created in § 43-1-104(1) C.R.S., designated by the Executive Director after consultation with the directors of each division; and
  - 4. Any other employees of the Department the Executive Director may designate.
  
- B. Membership shall include, from the Legislative Branch of the state government:
  - 1. Two members of the House of Representatives, one appointed from the majority party by the speaker of the House of Representatives and one appointed from the minority party by the minority leader of the House of Representatives, pursuant to § 43-1-106(17); and
  - 2. Two members of the Senate, one appointed from the majority party by the president of the Senate and one appointed from the minority party by the senate minority leader, pursuant to § 43-1-106(17).
  
- C. Membership shall include, from outside state government, representatives of:
  - 1. The construction Industry;
  - 2. The engineering industry;
  - 3. The environmental community;
  - 4. Transportation planning organizations;
  - 5. Public transportation providers;
  - 6. Counties;
  - 7. Municipalities;
  - 8. Nonpartisan good governance organizations;
  - 9. Any other industries or groups that the Commission determines should be represented on the committee; and
  - 10. Any individuals or representatives of informally constituted groups of individuals that the Commission determines should be represented on the Committee.
  
- D. The Efficiency and Accountability Committee shall periodically report to the Commission and the Executive Director regarding means by which the

Commission and the Department may execute their duties more efficiently. The Executive Director or the Director's designee shall report at least once per calendar year to either the committees of the House of Representatives and the Senate that have jurisdiction over transportation or the Transportation Legislation Review Committee regarding their activities and recommendations and any actions taken by the Commission or Department to implement recommendations of the committee.

- E. A member of the Efficiency and Accountability Committee who has a personal or private interest that could reasonably be expected to be affected if the Commission or the Department implements a proposed Committee recommendation shall disclose the interest to the Committee and shall abstain from any Committee vote to adopt or reject the recommendation.

- 3.03 The Chairman, with the consent of a majority of the Commission members, may appoint Ad Hoc Committees as deemed necessary to provide for the efficient conduct of the Commission's business; such committees shall serve at the pleasure of the Chairman.
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