



COLORADO

Executive Director's Office

Department of Personnel & Administration

1525 Sherman St.
Denver, CO 80203

STATEMENT OF BASIS AND PURPOSE

The State Personnel Director's Administrative Procedures ("Procedures") are found at 4 CCR 801-1.

The purpose for this emergency rulemaking is to modify rule 4 CCR 801-1, Chapter 5 - Time Off to comport with Executive Order 2020 003 concerning the declaration of a disaster emergency due to the presence of the coronavirus disease 2019 (COVID-19) in Colorado. Governor Polis has directed through Executive Order 2020 003 to meet the challenges of COVID-19 by mitigating the harm caused by the spread of the disease. The State Personnel Director is addressing the granting of leave and the use of pay differentials to properly compensate staff during the course of the emergency declaration.

The general basis of the State Personnel Director in exercising her rulemaking authority as granted is under one or more of the following: Executive Order 2020 003; 24-33.5-701 et seq, C.R.S; Article XII of the Colorado Constitution.

The State Personnel Director finds, as required by §24-4-103(4)(b), C.R.S. that the need for the rulemaking exists; the proper constitutional and/or statutory authority exists for the rules; to the extent practicable, the rules are clearly and simply stated so that their meaning will be understood by any required to comply with the rules; the rules do not conflict with other provisions of the law; and any duplication or overlapping of the rules, if any, has been explained.

These temporary/emergency rules take effect April 1, 2020, and remain in effect for the longer of (A) 30 days after adoption, or (B) the duration of the State of Disaster Emergency declared by the Governor, up to a maximum of 120 days after adoption of these temporary/ emergency rules.

Dated this 1st day of April, 2020

A handwritten signature in blue ink that reads "Kara Veitch".

Kara Veitch, State Personnel Director

Department of Personnel & Administration