

COLORADO DEPARTMENT OF EARLY CHILDHOOD

Division of Early Learning, Licensing, and Administration

CHILD CARE FACILITY LICENSING RULES AND REGULATIONS

8 CCR 1402-1

...

2.200 RULES REGULATING CHILD CARE CENTERS THAT PROVIDE LESS THAN 24-HOUR CARE

...

2.227 TRANSPORTATION

...

B. Requirements for Vehicles

1. Any vehicle used for the transportation of children to and from the center or during center activities must meet the following requirements:
 - a. The vehicle must be enclosed and have working door locks;
 - b. The seats of the vehicle must be constructed and installed according to the vehicle manufacturer's specifications;
 - c. The vehicle must be kept in satisfactory condition to ensure the safety of occupants;
 - d. Seating must be comfortable with a seat of at least ten (10) inches wide for each child;
 - e. The provider must not transport more children than any vehicle is able to safely accommodate when child restraint systems and seat belts are properly installed in the vehicle. Two (2) or more children must never be restrained in one (1) seat belt or child restraint system; and
 - f. Modifications to vehicles including, but not limited to, the addition of seats and seat belts must be completed by the manufacturer or an authorized representative of the manufacturer. Documentation of such modifications must be available for review by the Department.
2. Any child transported must be properly restrained in a child restraint system that meets the requirements of the Colorado child passenger safety laws at sections 42-4-236 and 42-4-237, C.R.S.; ~~that requires:~~

- a. ~~Children under the age of one (1) years and weighing less than twenty pounds, must ride the back seat of the vehicle, in a rear-facing child restraint system, according to the vehicle and child restraint systems manufacturer's instructions.~~
 - b. ~~Children ages one (1) to four (4) years and who weigh twenty (20) to forty (40) pounds must be properly restrained in a rear-facing or forward-facing child restraint system, according to the vehicle and the child restraint systems manufacturer's instructions.~~
 - c. ~~Children who are under eight (8) years of age and who are being transported, shall be properly restrained in a child restraint system, according to the vehicle and child restraint system manufacturer's instructions.~~
 - d. ~~Children who are at least eight (8) years of age but less than sixteen (16) years of age who are being transported, shall be properly restrained in a safety belt or child restraint system according to the vehicle and child restraint system manufacturer's instructions.~~
- (1)3. Children who meet the requirements to be restrained in a safety belt must be instructed and monitored to keep the seat belt properly fastened and adjusted.
- e4. Two or more children must never be restrained in one (1) seat belt or child restraint system.
35. In vehicles with a manufacturer's established capacity of sixteen (16) or more passengers, seat belts for passengers are not required.

...

2.300 RULES REGULATING FAMILY CHILD CARE HOMES

...

2.338 TRANSPORTATION

- A. The driver of a vehicle used to transport children must follow required state laws, including possession of a current valid Colorado driver's license, current automobile insurance, and meet the requirements of Colorado child passenger safety laws at sections 42-4-236 and 42-4-237, C.R.S.
- B. At least one (1) adult in the vehicle transporting children must have current Department-approved first aid certificate and Department-approved CPR certificate ~~and~~ for all ages of children. A first aid kit must be available in the vehicle.
- C. Any child transported must be properly restrained in a child restraint system that meets the requirements of the Colorado child passenger safety laws in sections 42-4-236 and 42-4-237, C.R.S. ~~that require:~~
 - 1. ~~Children under the age of one (1) years and weighing less than twenty pounds, must ride the back seat of the vehicle, in a rear-facing child restraint system, according to the manufacturer's instructions.~~
 - 2. ~~Children ages one (1) to four (4) years and who weigh twenty (20) to forty (40) pounds must be properly restrained in a rear-facing or forward-facing child restraint system, according to the manufacturer's instructions.~~

3. ~~Children who are under eight (8) years of age and who are being transported, shall be properly restrained in a child restraint system, according to manufacturer's instructions.~~
4. ~~Children who are at least eight (8) years of age but less than sixteen(16) years of age who are being transported, shall be properly restrained in a safety belt or child restraint system according to manufacturer's instructions.~~

...

2.400 RULES REGULATING CHILDREN'S RESIDENT CAMPS

2.401 AUTHORITY

These rules and regulations are adopted pursuant to the rulemaking authority provided in section 26.5-1-105(1), C.R.S., and are intended to be consistent with the requirements of the State Administrative Procedures Act, sections 24-4-101 through 24-4-204 (the "APA"), C.R.S., the Anna Jo Garcia Haynes Early Childhood Act, sections 26.5-1-101 through 26.5-6-103, (the "Early Childhood Act"), C.R.S., and the Child Care Licensing Act, sections 26.5-5-301 through 26.5-5-329, C.R.S.

The specific rulemaking authorities granted for the Resident camps include sections 26.5-5-303(5) and 26.5-5-314, C.R.S.

2.402 SCOPE AND PURPOSE

The Colorado Department of Early Childhood, Division of Early Learning, Licensing, and Administration is responsible for the administration of health and safety rules and requirements for licensed child care facilities. These rules and regulations shall govern the processes and procedures to become a licensed Resident Camp, and the health and safety requirements of Resident Camps in Colorado. In addition to the "General Rules for Child Care Facilities" in rule section 2.100, Children's Resident Camps shall follow the rules specified in this rule section 2.400, and the "Rules Regulating Special Activities" in rule section 2.600.

2.403 APPLICABILITY

The provisions of these rules and regulations shall be applicable to a licensed Resident Camp operating for three (3) or more consecutive twenty-four-hour days during one (1) or more seasons of the year for the care of five (5) or more children and to seasonal outdoor adventure day camp programs operating for at least six (6) hours a day, on a seasonal basis.

2.404 DEFINITIONS

The definitions in this section apply to 2.400 Rules Regulating Children's Resident Camps only.

- A. A "children's resident camp" or "resident camp" ~~means a facility operating for three or more consecutive twenty-four-hour days during one or more seasons of the year for the care of five or more children. The facility shall have as its purpose a group living experience offering education and recreational activities in an outdoor environment. The recreational experiences may occur at the permanent camp premises or on trips off the premises, that offers group living experiences or seasonal outdoor adventure day camp programs for five (5) or more children. The purpose of the facility is to offer an outdoor experience for youth development through multiple educational and recreational activities in an outdoor, nature-based environment. The recreational activities occur at a permanent facility or on trips off the premises.~~ has the same meaning as set forth in section 26.5-5-303(5), C.R.S.

- ~~1. A children's resident camp serves children who have completed kindergarten or are six (6) years of age or older through children younger than nineteen (19) years of age; except that a person nineteen (19) years of age or twenty (20) years of age may attend a children's resident camp if, within six (6) months prior to attending the children's resident camp, he or she has the person attended or has graduated from high school.~~
- B. ~~A children's resident camp may have a "primitive camp" which is a portion of the permanent camp premises or another site at which the basic needs for camp operation, such as places of abode, water supply systems, and permanent toilet and/or cooking facilities, are not usually provided.~~
- B. "Adverse Weather" means weather that poses a significant health risk and includes wind chill factor below -15°F (-26°C) and heat index at or above 94°F (32°C), as identified by the by the National Weather Service (NWS). When temperatures are above 90°F, programs must monitor children for signs of overheating and ensure children have access to shade and water at all times.
- C. "Air Quality Index Advisory Unhealthy for Sensitive Groups" means an Air Quality Index value of 101 to 150. People with asthma, children, and older adults are the groups most at risk as defined and explained by the Environmental Protection Agency (EPA) at https://www.airnow.gov/sites/default/files/2018-04/aqi_brochure_02_14_0.pdf (Feb. 2024), herein incorporated by reference. No later editions or amendments are incorporated. These resources are available at no cost from the Environmental Protection Agency (EPA) at <https://www.airnow.gov/aqi/aqi-basics/>. These resources are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hours.
- D. "Camper" means a child or youth attending the resident camp.
- ~~D-E.~~ ~~The~~ "Department" means the Colorado Department of Early Childhood.
- F. "Egress" means a continuous and unobstructed way of travel from any point in a building or structure to a public way.
- G. "Health ~~Ceare~~ pProvider" means a Licensed Physician, Physician Assistant, or Nurse Practitioner; this is typically the camper's medical home or primary care provider.
- H. "Health Care Worker" means an individual who is at the resident camp twenty-four (24) hours per day and responsible for monitoring the overall health of the campers as defined in regulation section 2.411(F)(2).
- I. "Outdoor camp activities" means any activity that is typically associated with residential camp program offerings. 'Outdoor camp activities' includes any activity that is defined as a "special activity" in the "Rules Regulating Special Activities" 8 CCR 1402-1 rule sections 2.600. 'Outdoor camp activities' does not include any activity conducted off-site of the residential camp facility facilitated by an outside vendor, nor does it include unstructured spontaneous activities engaged in while in the course of utilizing the facility for lodging or meals.
- J. "Regular Volunteer" means anyone working in the resident camp over fourteen (14) calendar days.
- K. "Restraint" means any method or device used to involuntarily limit freedom of movement including, but not limited to, physical restraint, mechanical devices, or chemicals.

- L. "Seasonal outdoor adventure day camp program" or "day camp" means a type of children's resident camp program that operates for at least six (6) hours a day, on a seasonal basis, primarily during the summer and winter months, for a number of days specific to the approved registration of seasonal outdoor adventure day camp participants. Seasonal outdoor adventure day camp programs serve children who are five (5) years of age or older.
- M. "Solos" or "survival experiences" means a planned activity whereby an individual, who has been trained for the experience, spends an allotted period (most often six (6) to twenty-four (24) hours) in a designated location in the natural world, alone and separate from peers and leaders, to build confidence, reflect and appreciate nature. Individuals will have gear appropriate to the location, weather, and length of time on the solo or survival experience.
- N. "Staff" and all references to staff or staff positions include paid staff, and equally qualified volunteers, under this rule section.
- EO. A "Travel-trip camp" shall be known as means a camp in which there is no permanent camp site, and children move from one site to another. The travel-trip camp either originates in Colorado or moves into and/or through Colorado from another state, and state and operates for three (3) or more consecutive twenty-four (24) -hour days during one (1) or more seasons of the year for the care of five (5) or more children who are at least ten (10) years old or have completed the fourth (4th) grade. The program shall have as its purpose a group learning experience offering educational and recreational activities utilizing an outdoor environment.

2.406405 GOVERNING BODY

- A. The governing body as defined in rule section 2.104(P) of the General Rules for Child Care Facilities must be identified by its legal name. The names and addresses of individuals who hold primary financial control and officers of the governing body must be disclosed fully to the Department. The governing body is responsible for providing necessary facilities, adequate financing, qualified personnel, services, and program functions for the safety and well-being of children in care in accordance with these rules. When changes of to the governing body as described in section 26.5-5-311(2)(b)(I)(C) or (D), C.R.S., occur, the new governing body must immediately submit an original application and pay the required fee.
- B. When the facility is let, leased, or rented, including pursuant to rule section 2.405(C), the governing body must report the following in writing at the request of the Department: name of the group letting, leasing, or renting the facility, number and ages of children in care, length of time for use of the facility, and the purpose of the resident camp.
- C. If the governing body lets, leases, or rents the licensed facility to any individual, group, or entity for the sole purpose of (i) providing sleeping accommodations, or (ii) providing sleeping accommodations and meals, and the lessee does not utilize the facility to conduct any children's resident camp programming during the day, the governing body is not required to notify the Department or ensure the lessee meets licensing standards. The individual, group, or entity is prohibited from participating in outdoor camp activities provided at the facility or operated by the governing body and must leave the licensed facility area immediately if they engage in any outdoor camp activities. If the governing body lets, leases, or rents the licensed facility to any group or organization whose program falls under the definition as found in rule section 2.404, and verifies in writing to the Department that the lessee meets the licensing standards, an application is not required of the lessee. If the governing body does not verify that the lessee meets the licensing standards, an application is required of the lessee and the license must be issued to the lessee before the camp opens.

- D. ~~The~~Any individual, group, or entity that lets, leases, or rents the facility for outdoor camp activities and programming is responsible for licensure and compliance with any Department requirements related directly to licensure. ~~However,~~ said individual, group, or entity that lets, leases, or rents the facility, may enter into an agreement which assigns responsibility to the owner or operator of the facility being let, leased, or rented for maintenance of the facility and with ensuring the facility otherwise complies with other Department rules or requirements, including but not limited to, the requirements found under 8 CCR 1402-1 rule sections 2.408, and 2.423 through 2.427 regarding ~~insurances;~~ ~~campsites;~~ ~~permanent and semi-permanent shelters and sleeping facilities;~~ ~~toilet and bathing facilities;~~ ~~general building safety;~~ and fire safety provisions. ~~to the owner or operator of the facility being let, leased, or rented.~~

POLICIES AND PROCEDURES

2.406 STATEMENT OF POLICIES AND PROCEDURES

- A. Prior to the first (1st) day of the camp session, and upon ~~any~~ amendments to ~~its~~ policies and procedures, the children's resident camp must make facilities policies and procedures available to the parent(s) and/or guardian(s) ~~of campers~~ and provide the opportunity to ask questions. Written copies must be available either electronically or in hard copy. The camp must obtain a signed document stating that the parent(s)/guardian(s) have received the policies and procedures, and by signing the policies and procedures document, the parent(s)/guardian(s) agree to follow, accept the conditions of, and give authorization and approval for the activities described in the policies and procedures.
- B. The written policies and procedures must be developed, implemented, and followed, and must include at a minimum the following information:
1. ~~The~~ ~~S~~services and activities offered;
 2. The ages of campers accepted;
 3. The procedure, including notification of parent(s)/guardian(s), for handling camper's illnesses, accidents, and injuries;
 5. The procedure regarding adverse weather;
 6. An itemized fee schedule;
 7. The procedure for identifying which activities and trips campers will participate in; including procedures for communication during the activities and trips;
 8. Each camp must establish a written policy for its nutrition and food service program. This policy must include meal hours, type of food service, staff responsibilities during the time food is served, authorization of special diets, and the administration of the food service program. This policy must be available to all staff members. ~~The~~ ~~M~~meals and ~~,~~ snacks offered, how parents can access menus, and how campers with food allergies or special diets are accommodated;
 9. ~~The~~ ~~S~~services offered for special needs campers in compliance with the Americans with Disabilities Act (~~see~~as incorporated by reference in rule section 2.119, of the General Rules for Child Care Facilities);

10. The camp's procedure on positive guidance and strategies and techniques for supporting campers with challenging behaviors;
11. How decisions are made and what steps are taken prior to the request for parents or guardians to remove a camper from care due to concerns about the camper's behavioral issues;
12. The procedures followed, including notification of parent(s) or guardian(s), when ~~it has been identified~~ a camper is separated from their group and their location is unknown, and for whom the local authorities have been contacted;
13. The procedure for transporting campers, if applicable, including: camper's safety related to riding in a vehicle; seating; supervision; ~~and~~ emergency procedures on the road; transportation arrangements; and parental permission for excursions and related activities;
14. The procedure for releasing campers from the children's resident camp only to persons for whom the resident camp has written authorization, and the procedure for picking-up the campers during an emergency;
15. The procedure for storing and administering camper's medications and delegation of medication administration in compliance with section 12-255-131, C.R.S., of the "Nurse and Nurse Aide Practice Act";
16. The policy on the storage and access of inhalers and epinephrine auto injectors in compliance with ~~sections~~ 22-1-119.5 and 22-2-135, C.R.S.;
17. The procedure concerning the storage of camper's personal belongings and money;
18. The procedure for filing a complaint about the children's resident camp including the name, address and telephone number of the Colorado Department of Early Childhood (see rule section 2.125 of the General Rules for Child Care Facilities);
19. The procedure for reporting child abuse and/or neglect, including the name of the county department of social/ human services and phone number of where a child abuse report should be made (see rule section 2.126 of the General Rules for Child Care Facilities);
20. The procedures for emergencies such, and disaster preparedness including but not limited to lost campers, tornadoes, fires, shelter in place, lockdown, active shooter on premises, reunification with families after emergency or disaster, evacuating children with disabilities as specified in rule sections 2.133 through 2.138 of the General Rules for Child Care Facilities;
21. The policy and procedure regarding ~~resident camp~~visitors to the resident camp;
22. Television, movies, videos, music, personal electronic devices, and internet usage policy outlining screen time and media use. The media plan must have information on ongoing communication with campers about online safe practices for campers; and
23. The policy regarding sleeping arrangements for campers ~~that complies with rule section 2.425.~~
24. The policy regarding solos or survival experiences if offered. This policy must include how campers are monitored during solo experiences.

2.407 COMMUNICATION, EMERGENCY, AND SECURITY PROCEDURES

- A. The following eEmergency telephone numbers must be posted at each permanent site easily observable to those caring for campers, and must be taken on trips away from the camp:-
1. 911, or a local rescue unit if 911 is n'ot available in the area;
 2. The clinic, ~~or a~~ hospital, or emergency medical clinic nearest to the activity location;
 3. ~~a~~Ambulance service covering the activity location;
 4. ~~f~~Fire, police, and health departments nearest to the activity location; and
 5. Rocky Mountain Poison Control.
- B. The resident camp must have a written plan to access emergency transportation to a health care facility at all times.
- C. A written policy regarding visitors to the resident camp must be posted and a record maintained by the resident camp that includes, at a minimum;- the date, and time of the visit, the visitor's name, and the purpose of the visit. At least one piece of identification must be inspected for individuals who are unknown to personnel at the camp.
- D. The camp must have a procedure for handling individuals not authorized by the parent/guardian of a camper who attempts to have the camper released to them.

2.405 PURPOSE AND GOALS

Each camp must submit to the Department a statement of goals and objectives. This statement must be kept on file, updated periodically, made known to staff, and available for licensing inspection.

2.407 FINANCIAL SUPPORT

The governing body must satisfy the Department upon request that there is sufficient financial support to operate and maintain a camp in accordance with these rules and camp goals and objectives.

2.408 INSURANCES

2.409408 WRITTEN AGREEMENTS, REPORTS, AND LOGSADMINISTRATIVE RECORDS AND REPORTS

- A. Every facility must carry public liability insurance. The applicant or licensee must submit the amount of the insurance and the name and the address of the insurance agency providing the insurance to the resident camp. The camp resident must maintain information about the insurance at the campsite for the Department to review.
- AB. Every facility must notify the closest health care facility of the dates of the resident camp sessions and the location of the resident camp. Written verification of notification of resident camp sessions with the closest health care facility must be available for the Department to review. There must be on file at the campsite an annually-dated written or electronic agreement with a licensed physician or nearby health care facility to provide the necessary medical services for campers at the camp and medical help as a backup to the camp staff members responsible for health supervision.

- C. The resident camp must maintain at the campsite a medical record keeping system, listing the name of the camper, the illness or injury, the prescribed treatment, and the date the treatment was administered, and the name of the person administering care. This record keeping system must be available to licensing personnel the Department.
- D. The resident camp must submit to the Department as soon as possible, but not longer than twenty-four (24) hours, to the Department a written report about any camper who has been separated from the group and their location is unknown, outside of the supervision of their assigned staff member or and for whom a the report has been made to the local authorities have been contacted. Sheriff's department for search and rescue. Such report must indicate:
1. _____ The name, age, and address of the camper;
 2. _____ The name of parents/guardians and their address, if different from the that of the camper;
 3. _____ The date when the child was lost; the location, time, and circumstances when the camper was separated from the group; last seen; and.
 4. _____ The name of the person supervising the camper at the time the camper was separated from the group; and;
 5. _____ All actions taken to locate the camper, including time when local authorities were notified. circumstances of locating the camper

2.415409 SECURITY PRACTICES

- A. The resident camp must establish a written security procedure and must train staff members and campers regarding this procedure.
- B. The resident camp must report to the local law enforcement office or department the dates of the camp sessions and the location of the camp.
- C. When a camper is discharged-dismissed from camp or when the camp session is over, the child camper- must be returned to the parents/guardians or an adult authorized by the parents/guardians. If the individual is unknown to the staff, staff must inspect at least one piece of identification-must be required.

PERSONNELSTAFF

2.410 GENERAL REQUIREMENTS FOR ALL PERSONNELSTAFF

- A. All staff and volunteers at the resident camp must demonstrate knowledgeable decision-making, judgment, and concern for the proper care and well-being of campers.
- B. Staff and volunteers must not consume or be under the influence of any substance that impairs their ability to care for campers.
- C. Illegal drugs and drug paraphernalia, must never be present on the premises of the resident camp.
- D. Staff and volunteers must not use canibascannabis and canibascannabis infused products, vaping or tobacco products of any kind, or alcohol in the presence of campers. To prevent

exposure to secondhand smoke, children's resident camps must prohibit the use of vaping, tobacco, and ~~canibascannabis~~ infused products- on all camp property, both indoors and outdoors. All ~~canibascannabis~~ and ~~canibascannabis~~ infused products, vaping and tobacco products, and alcohol must be kept inaccessible to campers at all times.

- E. When caring for campers, staff and regular volunteers must refrain from the personal use of electronics including, but not limited to, cell phones and portable electronic devices.
1. When caring for campers the use of electronic devices is permitted for educational and administrative purposes.
- ~~AF.~~ All paid employees at the camp less than sixteen (16) years of age must be employed in compliance with Colorado labor laws.
- ~~B.~~ ~~All counselors and staff members having a supervisory role with campers must be at least eighteen (18) years of age, or seventeen (17) years of age and graduated high school or completion of GED, and have interest in, respect for, and ability to work with children.~~
- ~~GG.~~ There must be a letter of agreement with each regular volunteer or ~~employed~~ staff member which includes listing of the person's specific responsibilities, job description ~~and referring to information contained in the hiring packet or staff manual,~~ and days or hours of employment, time off, personal conduct, and health history questionnaire must be provided in writing or electronically and may be provided in the hiring packet or the staff manual. The letter of agreement must be signed by both the employer and the volunteer or staff member. ~~In the case of staff members or volunteers who are younger than eighteen (18) years old, the letter of agreement must also be signed by the parents/guardians.~~
- ~~DH.~~ There must be at least three (3) references for each staff member and regular volunteers of the camp attesting to the individual's character and suitability to work with children. The written references must be in the personnel file or there must be an indication a record in the personnel file that three (3) references have been a reference has been obtained.
- ~~EJ.~~ Prior to working with campers, each staff member and regular volunteer as defined in rule section 2.404 must complete an annual self-reported health history. The health history must be maintained in a secured location at the resident camp.
- ~~FJ.~~ Prior to working with campers, each staff member and volunteer must read and be instructed on the policies and procedures of the resident camp. Staff members and volunteers must sign a statement, written hard copy or electronic, indicating that they have read and understand the camp's policies and procedures. ~~be trained and given written instructions as to camp policy when emergencies occur including, but not limited to, lost campers, medical situations, hazardous wildlife and environmental hazards. In the case of travel trip or primitive camps, these plans must accompany the staff and campers.~~
- ~~K.~~ Prior to working with campers each staff member and volunteer must sign a statement indicating that the individual has read and understands the rules applicable to their position in "Rules Regulating Children's Resident Camps," the "General Rules for Child Care Facilities," and the "Rules Regulating Special Activities," if applicable.
- ~~L.~~ If volunteers are used by the resident camp, there must be a clearly established policy regarding their function, orientation, and supervision.

2.411 TRAINING

- ~~D.A.~~ Prior to working with campers all staff members and regular volunteers must complete a Department-approved standard precautions training. ~~prior to working with children.~~ This training must be renewed annually ~~and may count towards ongoing training requirements.~~
- B. Prior to working with campers all staff members and regular volunteers must complete a Department-approved training about child abuse prevention, including common symptoms and signs of child abuse, how to report, where to report, and when to report suspected or known child abuse or neglect. This training must be renewed annually.
- ~~E.C.~~ For every thirty (30) or fewer ~~children campers~~ in attendance, there must be at least one (1) staff member with each group of ~~children campers~~ who holds current Department-approved First Aid and CPR certification for all ages of children.
1. At any resident camp more than thirty (30) minutes away from emergency medical services by vehicle, in clear weather, the following staff must be present:
- a. ~~there must be at least~~ One (1) staff member with ~~each group of children qualified with a minimum of current~~ Wilderness First Aid Training, Department-approved CPR training, and ~~and~~ medication administration training and who has been delegated by a physician or registered nurse to administer medication delegation; ~~Staff members with Medication Administration Training must have annual delegation as required in rule section 2.411(B)(3).~~
2. ~~Cb.~~ At any resident camps less than thirty (30) minutes from emergency medical services by vehicle, in clear weather, there must be:
- a. ~~a~~ At least one (1) ~~staff member~~ camp counselor with each group of children qualified with Department-approved First Aid and ~~CPR~~ training; and
- ~~b.D.~~ ~~and~~ If a child requires medication while away from the ~~program~~ resident camp, there must be at least one (1) staff member present with the group with current Department-approved medication administration training who has been delegated by a physician or registered nurse to administer medication.
- ~~31.~~ The ~~program~~ resident camp must not exclude children with health conditions requiring medications from participating in these activities. Medication Administration Training and delegation.
- E. Prior to working with campers, all staff members and regular volunteers must complete a building and physical premises safety training. The training must include identification of and protection from hazards that can cause bodily injury such as dangerous wildlife; electrical hazards; bodies of water; vehicular traffic; handling and storage of hazardous materials; and the appropriate disposal of biological contaminants.
1. This training ~~is~~ must be developed and facilitated by the ~~C~~ children's ~~R~~ resident ~~C~~ camp for all staff and regular volunteers to identify specific environmental hazards at the ~~Children's~~ r Resident ~~C~~ camp. All staff members and regular volunteers must be retrained if there are changes to the building and physical premises.

2.411412 CAMP PERSONNEL REQUIRED STAFF QUALIFICATIONS

- A. Camp Director

- A1. Each camp must have an onsite camp director. The camp director is responsible for operating the camp in accordance with licensing rules, planning and implementing the program, as well as the supervision of staff and regular volunteers.
2. The camp director ~~who~~ must be at least twenty-one (21) years of age and must have completed one of the following qualifications:
- a. ~~The director Must have t~~Twelve (12) months (1820 hours) of verified leadership experience in an administrative or supervisory position, with groups of children five (5) years of age or older, since ~~he or she attained~~ the age of eighteen (18) years.
- b. Six (6) months (910 hours) of verified leadership experience in an administrative or supervisory position, with groups of children five (5) years of age or older, since the age of eighteen (18) years and Aa Bachelor's, Master's, or Doctorate degree from an accredited college or university with a major area of study in one (1) of the following areas; and must have :six (6) months (910 hours) of verified leadership experience in an administrative or supervisory position, with groups of children five (5) years of age or older, since he or she attained the age of eighteen (18) years
- (1) Outdoor Education; or
- (2) Recreation
- c. Camp Director Certification from a nationally recognized organization and must have six (6) months (910 hours) of verified leadership experience in an administrative or supervisory position, with groups of children five (5) years of age or older, since ~~he or she attained~~ the age of eighteen (18) years.

B. Camp Counselor

1. All camp counselors must be at least eighteen (18) years of age, or seventeen (17) years of age and graduated high school or completion of ~~,~~GED and demonstrate the ability to work with ~~children~~campers.

C. Assistant Camp Counselor

1. Each assistant camp counselor must be at least sixteen (16) years of age and demonstrate the ability to work with campers.
2. Each assistant camp counselor can count toward the staff-to-camper ratio ~~found at in rule section 2.413(E),~~2.413(E) but must work directly under the supervision of a camp director or camp counselor ,and must never be left unsupervised with campers.

D. Counselor-in-Training

1. Each counselor-in-training must be at least ~~fourteen~~ (14) years of age or ~~be in the~~ summer before entering the ~~ninth~~ (9th) grade.
2. Each counselor-in-training must work directly under the supervision of a camp director or camp counselor and must never be left unsupervised with campers.
3. ~~Each Counselors~~in-training must not be counted as staff members in the staff-to-child ratio for supervision of campers ~~as found at rule section 2.413(E).~~ ~~If the camp has~~

~~counselors-in-training who are not fully qualified, they must be directly accountable to a qualified counselor or specialized staff member and must be directly supervised by those individuals in their role when caring for children. The counselors-in-training who are less than eighteen (18) years old must not be counted as staff members in the maintenance of the staff ratio for supervision of children as found in rule section 2.412.~~

E. Volunteers

1. If volunteers are used by the resident camp, there must be a clearly established policy in regard to their function, orientation, and supervision.
2. Volunteers who are used to meet staff to child ratio found at rule section 2.413(E) must be equally qualified as a camp director, camp counselor, or assistant camp counselor.
3. Equally qualified volunteers must have complete staff records as required in rule section 2.422; ~~and~~ complete training requirements as required in rule section 2.411; and have completed the required background checks requirements as listed in rule sections 2.120(C)(1)(a) and 2.121(D)(2)-(3) of the General Rules.
4. Volunteers who are not required to be equally qualified or successfully complete background checks must be given instruction as to the camp policies and procedures and must have a written purpose developed by the camp for volunteering.
5. ~~Volunteers u~~Unless equally qualified, volunteers must work directly under the supervision of the camp director or camp counselor and must never be left unsupervised with children.
6. Volunteers who are not required to be equally qualified ~~and~~, who work fourteen (14) days (112 hours) or more in a calendar year, must have complete background checks as listed in rule sections 2.120(C)(1)(a) and 2.121(D)(2)-(3) of the General Rules.

F. Health Care Worker

- M1. There must be an identified headquarters of the health care worker at the campsite.
- a. The camp health headquarters must be under the supervision of a health care worker. ~~A. The camp health program must be under the supervision of an individual qualified as stated in rule section 2.411(B).~~
- B2. When the camp is in session and campers are on property there must be at least one (1) health care worker at the camp twenty-four (24) hours per day who is actively licensed by the Colorado Medical Board or State Board of Nursing and works within their statutory scope of practice, including the ability to work independently or with required oversight. The health care worker ~~At each permanent camp there must be one health care worker who~~ is responsible for monitoring the overall health of the campers ~~and staff. A. The~~ Health care worker must meet one (1) of the following qualifications~~be one of the following~~:
- a. A licensed physician;
 - b. A registered nurse;
 - c. A licensed practical nurse;

(1) A licensed practical nurse may serve as the health care worker when oversight is provided by a Registered Nurse and an attestation signed by the supervising Registered Nurse stating the licensed practical nurse is working within their scope of practice.

d. A licensed physician's assistant; or,

(1) A licensed physician assistant may serve as the health care worker when supervision is provided by a physician and an attestation signed by the supervising physician stating the physician assistant is working within their scope of practice.

e. A certified ~~nursing-nurse~~ aide;

(1) A ~~C~~ertified ~~N~~nursing ~~A~~aide may serve as the health care worker when oversight is provided by a ~~R~~egistered ~~n~~Nurse or a ~~p~~Physician and an attestation signed by the supervising ~~r~~Registered ~~n~~Nurse or ~~P~~physician stating the ~~C~~ertified ~~N~~nursing ~~A~~aide is working within their scope of practice.

or an individual who holds current certification in emergency medical services

3. All health care workers must hold a current Department-approved standard precautions training and; First Aid and ~~Cardiopulmonary Resuscitation (CPR)~~ Certification.

24. If the ~~resident~~ camp health care worker is not a licensed physician or registered nurse, they must complete Department-approved medication administration training part 1 & 2, and receive delegation pursuant to sections 12-240-107(3)(n) and 12-255-131, C.R.S., which are part of the Colorado Medical Practice Act and the Nurse and Nurse Aide Practice Act, to administer medications and ~~perform~~ designated health procedures. The delegating physician or registered nurse must be aware of the specific medical needs of campers; be available for consultation while the camp is in session; and accept responsibility for monitoring the therapeutic effects of medications administered at camp.

5. Respiratory therapists may administer medication within their scope of practice if the camp health care worker is not a physician or registered nurse, a physician or registered nurse actively licensed by the Colorado Medical Board or Colorado State Board of Nursing must specifically delegate the camp staff member the authority to administer medications. The delegating physician or registered nurse must be aware of the specific medical needs of campers, be available for consultation while the camp is in session, and accept responsibility for monitoring the therapeutic effects of medications administered at camp.

3. In order to administer medications, all health care workers, except physicians and registered nurses, must complete the Department-approved Medication Administration Training, receive delegation and hold current Department-approved First Aid and Cardiopulmonary Resuscitation (CPR) Certification.

G. There must be specialized staff members who are responsible for specific portions of the camp program. Requirements for those specialized staff members are found among the requirements for the specialized activity areas in the "Rules Regulating Special Activities," in rule sections 2.600.

CHILD CARE SERVICES

2.413412 SUPERVISION

- FA.** ~~There must be sufficient camp counselors or staff members who have a supervisory role with children at the camp to meet the staff ratio as indicated in rule section 2.412.~~ Children under the age of six (6) years who live at or are visiting a resident camp ~~or are visiting~~ must be directly supervised by a caregiver, who is not included in the staff to camper ratio found at rule section 2.413(E), at all times when the children are involved in camp activities. Staff members whose own children are under six (6) years of age cannot ~~be supervising~~ supervise campers or ~~leading-lead~~ special activities when they are supervising their own children.
- AB.** The resident camp must have an accurate system ~~whereby~~ where staff members who are responsible for the supervision of children-campers must know where each child-camper is at all times.
- BC.** At no time may a camper be left without qualified supervision.
- D.** Sleeping quarters of the camp counselors must be within sight or hearing distance of the sleeping quarters of the children-campers whom they supervise.
- 1.** Children-Campers may only sleep alone for ~~specific program functions, such as, but not limited to,~~ solos or survival experiences. ~~Staff must regularly monitor~~ Ccampers must be regularly monitored by staff and always be within hearing distance of an audible mechanism and then only when regularly monitored pursuant to the camp's written program. ~~The camp's written program must include an audible mechanism for a that campers use to alert a staff member who is able to for immediately respond~~ response. The resident camp must have a written program and policies for solos or survival experiences and must include how campers are monitored during solo experiences.
- G.** ~~Each special activity must be supervised by a staff member currently qualified in Department-approved First Aid and CPR training, and by the experience and training in that special activity as specified in the "Rules Regulating Special Activities," in rule sections 2.600.~~
- DE.** In a children's resident camp, the following camp counselor to camper ratios ~~of one (1) staff member~~ camp counselor ~~having a supervisory role with children-campers~~ per number of campers must be maintained at all times ~~as follows~~:

<u>Age of ChildrenCampers</u>	<u>Number ofOvernight ChildrenCampers</u>	<u>Number of Staff MembersCamp Counselors</u>
5 through 7 yrs. Old	6	1
8 through 10 yrs. Old	8	1
11 through 13 yrs. Old	10	1
14 yrs. And older	12	1

- E.** ~~In a trip away from the children's resident camp premises or at the primitive camp, the staff ratio given in rule section 2.412(D), must be maintained, but there must be at least two (2) staff members accompanying each trip, and one (1) staff member must meet the qualifications as defined in rule section 2.411(C). If the trip exceeds two (2) nights, there must be with the group a staff member who is at least twenty-one (21) years of age, exercises good judgment, the ability to assume leadership independently and has been trained in trip leading procedures.~~
- G.** ~~In the case of trips away from the permanent children's resident camp, including overnights or travel-trip camps, there must be a day-to-day itinerary prepared prior to departure. The resident camp~~

~~headquarters must keep a copy of the itinerary. The itinerary must be followed as closely as possible. Camp headquarters must be notified of an itinerary change as soon as possible.~~

2.414 GUIDANCE

- A. ~~Guidance must be appropriate to the development of the camper and used as an opportunity to teach campers social-emotional skills, such as self-regulation, problem-solving, and empathy for others. Guidance must be appropriate and constructive or educational in nature and may include such measures as diversion, separation of the child from the situation, talking with the child about the situation, or praise for appropriate behavior.~~
- B. ~~Children Campers~~ must not be subjected to physical harm, ~~fear, or~~ humiliation, ~~or threats~~.
- C. The ~~program camp~~ director must not use, or permit a staff member to use corporal punishment as defined in section 22-1-140, C.R.S.
- D. Guidance must not be associated with food, rest, or toileting. ~~Children Campers~~ should never be punished for toileting accidents. ~~Children Food~~ must not be denied ~~food~~ or forced ~~upon a camper to eat~~ as a disciplinary measure.
- E. Separation, when used as guidance, must not exceed five (5) minutes and must be appropriate for the ~~child's camper's~~ age. The ~~child camper~~ must be in a safe, lighted, well-ventilated area and be within sight and hearing of ~~an adult~~ camp director, camp counselor, or a health care worker. The ~~child camper~~ must not be isolated in a locked or closed area.
- F. Verbal abuse ~~or and~~ derogatory remarks about ~~the a~~ child camper are not permitted.
- G. Authority for guidance must not be delegated to other ~~children campers~~, and the ~~resident~~ camp must not sanction one ~~child camper~~ punishing another ~~child camper~~.
- H. Physical activity and outdoor time must not be withheld as a disciplinary measure.
- I. Exercise must not be used as a disciplinary measure.
- J. Any form of restraint is not permitted.
- K. Physical redirection may be used to keep a camper from imminent danger. The camper must be immediately released once removed from imminent danger.

2.416 ~~415~~ FOOD AND NUTRITION

- A. ~~Each camp must establish a written policy for its nutrition and food service program. This policy must include meal hours, type of food service, staff responsibilities during the time food is served, authorization of special diets, and the administration of the food service program. This policy must be available to all staff members.~~
- BA. The camp must show evidence that all meals and snacks provided by the camp meet Feeds provided by the camp must be of sufficient quantity and nutritional quality to provide for the dietary needs of each child. Menus must meet the current United States Department of Agriculture (USDA), Child and Adult Care Food Program (CACFP) meal pattern guidance and requirements published by the USDA Food Nutrition Service at <https://www.cacfp.org/meal-pattern-guidance/> (April 2016) and 7 C.F.R. sections 210.10 and 226.20 (July 1, 2022), herein incorporated by reference. No later editions or amendments are incorporated. These regulations are available at no cost from the USDA Food Nutrition Service at <https://www.ecfr.gov>. These

regulations are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hours.

1. ~~The only~~Any exception to the CACFP requirements must be provided by written in writing by a parent or guardian, or by written at or medical direction.

GB. Menus must be planned at least one (1) week in advance and must be dated as to the week in use. The current week's menu must be posted in the food preparation area. Food substitutions must be noted on the menus in writing. After use, the menus must be kept on file for the period of the camp ing season.

C. Children must not be given foods that are contrary to the identified religious or cultural beliefs of their families, or that are known to cause an allergic reaction or a health hazard (see rule section 2.417(A)).

2.417416 TRANSPORTATION

A. Transportation provided by the resident camp must meet the following requirements:

1. The resident camp is responsible for any children-camper it transports;
2. The resident camp must obtain written permission from parents or guardians for any transportation of their child-camper during camp hours;
3. The number of staff members who accompany children-campers when being transported in the vehicle must meet the child care staff ratio found in rule section 2.4132(E)(D). The driver of the vehicle is considered a staff member;
4. ~~The camp must not permit children under the age of eight (8) or children under 57" tall to ride in the front seat of a passenger vehicle. Children under eight (8) must be secured in a child restraint system that is appropriate for the age and development of that child. The child restraint must be safe and free of hazard;~~
45. Campers must be loaded and unloaded out of the path of moving vehicles;
5. Campers must remain seated while the vehicle is in motion. Campers must not be permitted to stand or sit on the floor of a moving vehicle, and their arms, legs, and heads must remain inside the vehicle at all times.;
6. Campers must not be left unattended in the vehicle; and
7. For trips away from the resident camp, a list of individuals on each trip must be readily available ~~either~~ in the vehicle(s) ~~or and~~ at the camp office.

B. Requirements for vehicles

1. Any vehicle used for the transportation of children-campers to and from the resident camp or during camp activities must meet all of the following requirements:
 - a. The vehicle must be enclosed and have door locks.;
 - b. The seats of the vehicle must be constructed and installed according to the vehicle manufacturer's specifications.;

- c. The vehicle must be kept in satisfactory condition to assure the safety of occupants. ~~Vehicle tires, brakes, and lights must be operational, safe and free of hazard.~~
 - d. Modifications to vehicles including, but not limited to, the addition of seats and seat belts must be completed by the manufacturer or an authorized representative of the manufacturer. Documentation of such modifications must be available for review by the Department.
 - e. The resident camp must not transport more campers than any vehicle is able to safely accommodate with the properly installed ~~when~~ child restraint systems and seat belts ~~are properly installed in the vehicle.~~
 - ef. Seating must be comfortable with a seat of at least ten (10) inches wide for each ~~child~~camper.
 - eg. Vehicles must be loaded only within the passenger seating limit established by the vehicle manufacturer. ~~and~~
 - fh. Each vehicle must have a first aid kit.
 - i. There must be one (1) staff member in the vehicle with a current Department-approved CPR and first aid certification.
- 2. Any child transported by the resident camp must be properly restrained in a child restraint system that meets the requirements of Colorado child passenger safety laws at sections 42-4-236 and 42-4-237, C.R.S.
- ~~{3. Campers who meet the requirements to be restrained in a safety belt must be instructed and monitored to keep the seat belt properly fastened and adjusted.~~
- 4. Two (2) or more children must never be restrained in one (1) seat belt or child restraint system.
- 5. In vehicles with a manufacturer's established capacity of sixteen (16) or more passengers, seat belts for passengers are not required.
- ~~2. In passenger vehicles, with a manufacturer's established capacity of sixteen (16) or fewer passengers and less than 10,000 pounds, the following is required:~~
 - ~~a. Each camper and staff member must be restrained in an individual seat belt; and~~
 - ~~b. Campers and staff must be instructed and required to keep the seat belt properly fastened and adjusted.~~
- C. Requirements for drivers of vehicles transporting campers
 - 1. All drivers of vehicles transporting children campers must operate the vehicle ~~ins~~ a safe and appropriate manner.
 - 2. The camp must verify that all drivers meet minimum requirements, including:
 - a. Driving records that have been reviewed within the last four (4) months for seasonally hired drivers or within the last twelve (12) months for year-round drivers to determine driver suitability;

- b. Drivers have the appropriate license for the vehicles to be driven;
 - ~~c. Drivers must have current Department approved first aid and CPR certification;~~
 - ~~dc.~~ All drivers must be at least twenty (20) years of age;
 - ~~ed.~~ Drivers must complete a minimum of ~~four-three~~ (43) hours of driver training and a minimum of one (1) hour of behind the wheel training prior to transporting campers. The driver training curriculum may be developed and administered by the resident camp and must that includes at a minimum: participant transport attendance procedures, including taking attendance at the destination and when reloading for return to the resident camp; managing behavioral issues; loading and unloading procedures; daily vehicle inspection procedure; proper tire inflation; emergency equipment and how to use it; accident procedures; passenger illness procedures; procedures for backing up; and, if buses are used, evacuation procedures;
- (1) A driver training certificate must be maintained in the driver's staff file.
- 3. The driver must ensure that all doors are secured at all times when the vehicle is moving;
 - 4. The driver must make a good faith effort to ensure that each child-camper is properly belted throughout the trip; and
 - 5. The driver must not eat, smoke, vape or use a cellular or other mobile device while driving.

HEALTH CARE

2.413417 HEALTH CARE STATUS

- ~~BA.~~ At least ten (10) calendar days prior to admission, each camper must ~~furnish~~ provide a health history which indicates ~~communicable diseases and any special health care needs; any individualized health care plans; chronic illnesses or injuries the individual has had; any known drug reactions and allergies; all medications required to be taken while attending camp sessions; and any necessary health procedures; and or~~ special diets.
- ~~GB.~~ The camp must inform its health care worker prior to the first day of care of the enrollment of a child-camper with special health care needs, if known, to ensure staff receives training, delegation and supervision as indicated by the child's-camper's individualized health care plan.
- ~~DC.~~ Each camper must submit a current physical. The physical must be signed and dated by a health care provider who has seen the camper within the last twenty-four (24) months and includes~~The camper must present a statement confirming a physical examination, which has been performed within the preceding from the first day of attendance at camp by a health care provider, which includes any physical or mental health conditions problems which would limit the camper's activity, and any special care which the child will need.~~
- ~~ED.~~ Schools, including children's resident camps, are required to comply with the immunization requirements as stated in 6 CCR 1009-2 (May 15, 2023), hereby incorporated by reference, no later editions or amendments are incorporated. These regulations are available from the Colorado Department of Public Health and Environment at no cost at <https://www.coloradosos.gov/CCR/Welcome.do>. These regulations are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hours. Documentation of school-required immunization status

or Certificate of Medical or Nonmedical Exemption, is required by the Colorado Board of Health. Up-to-date school-required immunizations must be documented as specified on the Colorado Department of Public Health and Environment (CDPHE) Certificate of Immunization or on an "approved alternate" Certificate of Immunization as described in 6 CCR 1009-2(VI)(A), incorporated by reference above. Colorado law requires proof of immunization status or exemption be provided prior to or on the first day of admission to the school or resident camp. The camper must submit documentation of immunization status or Exemption as required by Colorado Department of Public Health and Environment (CDPHE). Up to date school required immunizations must be documented as specified on the Colorado Department of Public Health and Environment certificate of immunization or on an "approved alternate" Certificate of Immunization, defined in Colorado Department of Public Health and Environment regulation at 6 CCR 1009-2(:VI)(A), (May 15, 2023), no later editions or amendments are incorporated. These regulations are available from the Colorado Department of Public Health and Environment at no cost at <https://www.coloradosos.gov/CCR/Welcome.do>. These regulations are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hours. Colorado law requires proof of immunization or exemption be provided prior to or on the first day of admission.

1. If the parent or legal guardian of a child wishes to claim a nonmedical exemption from school immunization requirements due to a religious belief whose teachings are opposed to immunizations, or a personal belief that is opposed to immunizations, the camper's parent or legal guardian must:

a. Submit the Certificate of Nonmedical Exemption with a signature from an immunizing provider in Colorado, or

b. Submit the Certificate of Nonmedical Exemption received upon the completion of CDPHE's Online Immunization Education Module. The Certificate of Nonmedical Exemption and Education Module are herein incorporated by reference, no later editions or amendments are incorporated. The Certificate and Education Module are available at no cost from the Colorado Department of Public Health and Environment at <https://cdphe.colorado.gov/vaccine-exemptions>. The Certificate is available for public copying and inspection at the Colorado Department of Early Childhood, 720 S. Ash St., Denver, CO 80246, during normal business hours.

FE. Upon arrival or within twenty-four (24) hours each camper, except for children enrolled in a seasonal adventure day camp, must be observed, by camp staff trained by the health care worker to do so, to identify and address any noticeable evidence of any illness, communicable disease, or signs of abuse.

F. Upon arrival the camp health care worker must meet with campers, except for campers enrolled in a seasonal adventure day camp, that who have special medications, health procedures, special diet restrictions, known severe allergiesallergic reactions, chronic health conditions, or any known physical or mental health care needs, to verify all required medications and plans are in place., except for children enrolled in a seasonal adventure day camp limitations.

G. The camp must provide evidence that the exclusion of a child that shows signs of illness or communicable disease is in compliance with the exclusion guidelines of the Colorado Department of Public Health and Environment (CDPHE), published by GDPHE at <https://drive.google.com/file/d/1RedCmU4SYXwmVhJrA3Pyk0gP0MTDCIkF/view>, herein incorporated by reference. No later editions or amendments are incorporated. These recommendations are available from the Colorado Department of Public Health and Environment at no cost at <https://cdphe.colorado.gov/communicable-diseases/infectious-disease-guidelines-schools-childcare>. These recommendations are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during

~~regular business hours. If a child needs to be excluded the camp must consult a doctor or medical facility as to the child's treatment.~~

HG. If a camper requires medical attention away from the camp site, the camper's parents/guardians must be ~~notified~~notified, and necessary medical care must be sought from a health care provider or medical facility. Written authorization for emergency medical care must be in the child's file pursuant to rule section 2.4182.421(A)(7).

~~J. The camp health care worker must be responsible for administering medication to campers. If the health care worker is not a Colorado licensed registered nurse or physician, the health care worker may only administer medication prescribed for individual campers as delegated and supervised by a registered nurse or physician. Respiratory therapists may administer medication within their scope of practice.~~

~~1. Medication prescribed for campers must be from a licensed pharmacy; labeled with the name, address, and phone number of the pharmacy; name of the camper; name and strength of the medicine; directions for use; date filled; prescription number; and the name of the practitioner prescribing the medicine. When no longer needed or expired, the medication must be returned to the parent or disposed of properly.~~

2.418 MEDICATION

A. Any un-expired routine medication, prescription and non-prescription (over-the-counter), ~~medications~~ must be administered only with: 1) a current (unexpired) written order of a health care provider with prescriptive authority; and 2) with written parental consent.

B. Home remedies ~~including~~ and homeopathic medications, must not be administered at camp without written parental consent, authorization of the prescribing practitioner, and delegation as required in rule section 2.4184(-BE). -

CB. The written order by the health care provider with prescriptive authority must include:

1. Child's name and Birthdate;
2. Licensed prescribing practitioner name, telephone number, and signature;
3. Date authorized;
4. Name of medication and dosage;
5. Time of day medication is to be given;
6. Route of medication;
7. Length of time the medication is to be given;
8. Reason for medication (unless this information needs to remain confidential);
9. Side effects or reactions to watch for; and
10. Special instructions.

D. Medications must be kept in the original labeled bottle or container. Prescription medications must contain the original pharmacy label and must match the written medication authorization and health care plans.

- E. Over-the-counter medication must be kept in the originally labeled container and be labeled with the child's first and last name.
- F. Camp staff designated to give medications must complete the Department-approved Medication Administration training and have current delegation pursuant to sections 12-240-107(3)(n) and 12-255-131, C.R.S., which are part of the Colorado Medical Practice Act and the Nurse and Nurse Aide Practice Act. Delegators must observe and document the competency of each staff member involved in medication administration. All staff administering medication must have current Department-approved Cardiopulmonary Resuscitation (CPR), first aid training prior to administering medication with the following exceptions:
1. Camp staff designated to provide routine emergency medications must complete the approved Medication Administration training: Severe Allergy or Asthma. After completing the training, staff must receive delegation pursuant to sections 12-240-107(3)(n) and 12-255-131, C.R.S., which are part of the Colorado Medical Practice Act and the Nurse and Nurse Aide Practice Act. Delegators must have oversight for those medications only. Staff may then provide those medications to children based on the instructions from the child's individualized health care plan.
 2. Camp staff designated to provide medications not covered in the approved medication administration training must complete the training required by the physician or registered. After completing the training, staff must receive delegation pursuant to sections 12-240-107(3)(n) and 12-255-131, C.R.S., which are part of the Colorado Medical Practice Act and the Nurse and Nurse Aide Practice Act. Delegators must have oversight for those medications only. Staff may then provide those medications to children based on the instructions from the child's individualized health care plan.
 3. Camp staff may be trained and delegated in the administration of a single rescue medication or rescue medical intervention by a physician or registered nurse. Such training and delegation pursuant to sections 12-240-107(3)(n) and 12-255-131, C.R.S., which are part of the Colorado Medical Practice Act and the Nurse and Nurse Aide Practice Act. Delegators must qualify the staff member to provide rescue medication or treatment for a specific child based on instructions from the child's individualized health care plan.
- G. All medications, except those medications specified in the Department's approved medication administration training as emergency medications, must be locked and in an area inaccessible to children, but available to staff trained in administering medication. ~~§ 7.10.4 (Jan. 14, 2016), herein incorporated by reference, no later editions or amendments incorporated. These regulations are available from the Colorado Department of Public Health and Environment at no cost at <https://www.coloradosos.gov/CCR/Welcome.do>. These regulations are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hours.~~ Controlled medications must be counted and safely secured, and specific policies regarding their handling require special attention in the camps policies. Access to these medications must be limited (see section 12-22-318, C.R.S.). ~~3-~~
- All medication at the permanent camp site must be kept in a clean, locked container, except emergency medication such as epinephrine auto injectors or asthma inhalers.
1. On excursions away from the camp, medication must be under the control of an adult and must be stored inaccessible to campers.
 2. Emergency medications must be stored in accordance with the registered nurse's or physician's recommendations. Emergency medications are not required to be stored in a locked area. Emergency medications may be stored in an area easily accessible and identifiable to staff, but must be out of reach of campers.

3. Staff must carry the emergency medications if medication is not easily accessible.
- H. The **resident** camp must have a written policy on the storage and access of inhalers and epinephrine carried by campers. The policy must include a written contract with the parent(s)/guardian(s) and child acknowledgement assigning levels of responsibility of each individual. This contract includes orders for the medication from a health care provider, along with confirmation from the health care provider and the registered nurse or physician that the camper has been instructed and is capable of self-administration of the prescribed medications. 4. ~~—The camp may, with written parental consent and authorization of the prescribing practitioner, permit children who have asthma to carry their own inhalers and use them as directed. All staff must be aware of which children have asthma and which ones may use their own inhalers as needed.~~
1. All staff members and registered nurses and physicians must be aware of which children have asthma and severe allergies, and which of those may administer their own inhaler or auto injectors.
- I. Campers are not allowed to bring medications to camp unless accompanied by a responsible adult.
- J. If a medication is out of date or left over, the medication must be returned to the parent(s)/guardian(s) or disposed of as required by the Colorado Department of Public Health and Environment, 6 CCR 1010-7 rule section 7.10.4(B) (Jan. 14, 2016), herein incorporated by reference, no later editions or amendments incorporated These regulations are available from the Colorado Department of Public Health and Environment at no cost at <https://www.coloradosos.gov/CCR/Welcome.do>. These regulations are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hours. ~~regulations at 6 CCR 1010-7 § 7.10.4, incorporated by reference in rule section 2.418(F), above.~~
- K. Topical preparations such as petroleum jelly, ointments, sunscreen, and insect repellent -may be administered to **children-campers** with written authorization from their parent(s) or guardian(s). These preparations may not be applied to open wounds or broken skin unless there is a written order by the **camper's** prescribing health care provider.
- L. A written medication log must be kept for each **childcamper**. This log is part of the **child-scamper's** records. The log must contain the following:
1. Camper's name and birthdate;
 2. Name of the medication, dosage, and route;
 3. Time medication is to be given;
 4. Special instructions;
 5. Name and initials of the individuals giving the medication; and
 6. Notation if the medication was not given and the reason.
- AM. When the **resident** camp has an on-site registered nurse or physician, and campers are on excursions away from the **resident** camp, the registered nurse or physician is responsible for determining a safe process for the administration of routine and emergency medications. This process should include:

- i1. The transfer of medications and associated documents from their usual storage place to portable storage for the trip.
 - ii2. Labeling which includes camper's name, medication, route, dosage, and time the medication should be administered as indicated on the original medication container.
 - iii3. Secure and temperature appropriate storage during the trip.
 - iv4. Hand hygiene during the trip.
 - v5. Appropriate documentation practices during the trip.
 - vi6. The return of medication and associated documents from portable storage for the field trip to their usual on-site storage.
- bN. If the **resident** camp does not have an on-site registered nurse or physician, medications on trips must be in original labeled pharmacy containers.
- 2O. A record of any medications administered must be maintained in a medication administration record pursuant to rule section 2.409(C2.418(K)).
- KP. Standing orders for over-the-counter medications (except for those defined in section 301-68 C.R.S.) must be updated annually and are only allowed with parental permission and when administered by a physician or registered nurse.
- ~~N. Transportation must be available at all times in cases of medical emergency according to the written emergency medical evacuation plan of the camp.~~

2.419 SUN PROTECTION

~~O. To ensure the protection of campers from sun exposure the camp must:~~

- 4A. The resident camp must obtain written authorization and instructions from the parent(s)/guardian(s) for the application of sunscreen to their campers exposed skin or the use of another form of parent or (s)/ guardian(s)-approved sun protection with a full-spectrum UVA/UVB rating of SPF thirty (30) or greater to their campers exposed skin prior to outside play year-round. A health care provider's permission is not needed to use sunscreen at the camp. Obtain the parent or guardian's written authorization and instructions for applying sunscreen or use of another form of parent or guardian approved sun protection to their children's exposed skin prior to going outside. A doctor's permission is not needed to use sunscreen at the camp;
- 2B. The resident camp must apply sunscreen, have campers apply sunscreen, or use another form of parent or guardian-approved sun protection for campers prior to campers going outside. Sunscreen must be reapplied as directed by the product label;
- 3C. When supplied for an individual camper, the sunscreen must be labeled with the camper's first and last name. The childcamper may carry their individual sunscreen; and.
- 4D. If sunscreen is provided by the **resident** camp, parent(s) or guardian(s) must be notified in advance, in writing, of the type of sunscreen the **resident** camp will use.

RECORDS FOR CHILDREN AND PERSONNELRECORDS AND REPORTS

2.420 RECORD RETENTION GENERAL INFORMATION

- A. The following records must be on file at the **resident** camp:
1. Records of enrollment for the past twelve (12) months must be on file at the **resident** camp, either in **written** paper or electronic form. The previous two (2) years must be on file at either the **center** **resident** camp, or a central location, or storage. The camper's file must be retained by the camp for at least three (3) years after the child's last day of attendance at the camp, and must be available without restriction to Department.
 2. A record of visitors to the camp for the past twelve (12) months must be on file at the **resident** camp, either in **written** paper or electronic form. The previous two (2) years must be on file at either the **resident** camp, or a central location, or storage. Personnel and children's records must be maintained by the camp for at least three (3) years. If the record reflects an accident, injury, or other unusual circumstance, it is suggested that the record be maintained for a longer period of time.
- B. The camper's file must be maintained by the **resident** camp for at least three (3) years after the camper's last day of attendance at the **resident** camp and must be available without restriction to the Department.
- C. Staff and volunteer records must be maintained by the **resident** camp for at least three (3) years after the last day of employment at the **resident** camp and must be available without restriction to the Department.
- D. The **resident** camp must submit to the Department as soon as possible, but not longer than twenty-four (24) hours, a written report about any camper who has been separated from the group outside of the supervision of their assigned staff member and for whom the local authorities have been contacted. Such report must indicate:
1. The name, birth date, address, and telephone number of the camper;
 2. The names of the parent(s)/guardian(s) and their address and telephone number if different from those of the camper;
 3. The date when the camper was separated from the group outside of their assigned staff member;
 4. The location, time, and circumstances when the camper was separated from the group outside of their assigned staff member;
 5. All actions taken to locate the camper, including when local authorities were notified; and
 6. The name of the staff person supervising the camper.

2.418421 CHILDREN'S CAMPERS' RECORDS

- A. An admission record must be completed for each **child** **camper** prior to or at the time of the campers admission. ~~Prior to the child's attendance at camp.~~ The admission record must include: ~~the following information must be obtained and maintained at the campsite for each camper:~~
1. The camper's ~~Child's~~ name, birth date, and current address.
 2. Parent(s)/guardian(s) names; home and e-mail addresses; telephone numbers, including home, work, and cell numbers; employer name and work address; and, any special instructions as to how the parent(s)/guardian(s) may be reached during the hours that the

~~camper is at the resident camp. Parent's or guardian's names, home and employment addresses, telephone numbers, and email addresses.~~

3. Names, addresses, and telephone numbers of persons who can assume responsibility for the camper in the event of an emergency if parent(s) or guardian(s) cannot be reached immediately.~~Name, address and telephone number of emergency contacts.~~
4. Names, addresses, and telephone numbers of persons other than parents/guardians who are authorized to pick up the camper from the resident camp.~~Name, address, and telephone number of individuals authorized to take the child from camp if different from the parent or guardian.~~
5. Dates of the resident camp session which the child camper will attend.
6. Name, address, and telephone number of the child's camper's health care provider.
7. An annual written authorization for emergency medical care signed and dated by the parent(s) or guardian(s), giving authority for the camp to obtain emergency medical care.
8. An annual written authorization signed and dated by the parent(s) or guardian(s) of for the child camper authorizing participation or exclusion for to participate in all activities, special trips, or excursions away from the campsite.
9. A written authorization from parent(s) or guardian(s) for media release.

B. If applicable the following information must be maintained in the camper's file:

1. A written record of any incident occurring during care when the camper has been separated from the group outside of the supervision of their assigned staff member and for whom the local authorities have been contacted (see rule section 2.406(B)(12)).
2. If a camper requires medical attention away from the resident camp site, the camper's parents/guardians must be notified and necessary medical care must be sought from a health care provider or medical facility. The resident camp must maintain written records of reports in either paper or electronic form.
9. ~~Indication of any camp activity in which the parents/guardians of the child does not wish the child to participate (see the Rules Regulating Special Activities, in rule sections 2.600).~~
10. ~~Physical examination, health history and immunization as required in rule section 2.413.~~

2.422419 STAFF AND VOLUNTEER RECORDS

A. A written hard copy paper or electronic record ~~There~~ must be maintained at the campsite ~~a record~~ for each staff member, ~~and paid or equally qualified~~ volunteer. The staff and equally qualified volunteer records which that must include the following:

- A1. Name, address, telephone number, email, and birth date of the individual.
- B2. Documentation of training, education, certification, and experience for the responsibilities assigned at the camp of the staff member.

- ~~C. Copies of any required certification or other training confirming qualifications for the responsibilities assigned at the camp.~~
- ~~D3. Documentation~~ Copy of a health history as required in rule section 2.410(~~I~~E).
- ~~E4.~~ Name, address, and telephone number of any person(s) to be notified in the event of an emergency.
- ~~F5. Documentation~~ Copy of the written references or note of phone references pursuant to rule section 2.410(H).
- ~~G6.~~ Copy of the ~~signed~~ letter of agreement pursuant to rule section 2.410(C).
- ~~H7. The~~ Dates of employment and employment history ~~for each staff member.~~
- 8. Unless medically contraindicated, staff members must be current for all immunizations required by their employer.
- B. A ~~written~~ hard copy or electronic record must be maintained at the campsite for each volunteer, that must include the following:
 - 1. Name, address, telephone number, email, and birth date of the individual.
 - 2. Name, address, and telephone number of any person(s) to be notified in the event of an emergency.
 - 3. Dates of volunteering.

CAMPSITE, PHYSICAL FACILITY, FIRE SAFETY AND SANITATIONBUILDING AND FACILITIES

2.423 TOILET AND BATHING FACILITIES

- A. In a resident camp there must be ~~one~~ a minimum of (1) ~~approved~~ toilet for every twenty (20) or fewer campers for which the resident camp is licensed. ~~Urinals may be substituted for no more than one-third of the required toilets.~~
- B. ~~Children-Campers~~ must be allowed the use of gender-segregated toilet facilities that are consistent with their gender identity with toilets separated by partitions to provide privacy or private toilet facilities ~~or have individual toilet facilities.~~
- C. Hand washing facilities must be provided-available throughout the resident camp and ~~handwashing must be available~~ in the shower or bathing areas. There must be one (1) ~~basin-sink or lavatory~~ for ~~per~~ every twenty (20) or fewer campers for which the resident camp is licensed.
 - 1. If a resident camp has any of the following, it must provide hand washing facilities located adjacent to where the camp serves meals:
 - a. Any ~~in~~ new construction completed after April 1, 2018;
 - b. A change of governing body or;
 - c. -Extensive remodeling the camp, the resident camp.
- D. Showers or bathtubs must be located within buildings used for sleeping, such as cabins or dormitories, or in a centrally located shower or bathing structure.

1. There must be at least one (1) shower ~~head or bathtub~~ per every twenty (20) or fewer campers for which the resident camp is licensed.
2. Campers must be allowed the use of gender-segregated showers that are consistent with their gender identity with showers or bathtubs separated by partitions to provide privacy or private showering or bathtub facilities.
- ~~E. Camps must provide evidence that all sewage disposal systems must meet Colorado Department of Public Health and Environment (CDPHE) requirements defined in Colorado Department of Public Health and Environment Regulation at 5 CCR 1002-43, (April 30, 2018), herein incorporated by reference. No later editions or amendments are incorporated. These recommendations are available at no cost from the CDPHE at <https://www.coloradosos.gov/CCR/Welcome.do>. These recommendations are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hours.~~

2.421424 CAMPSITES

- ~~BA.~~ The resident camp must conform to fire prevention and protection requirements of local fire departments in the locality of the camp. ~~In the case of a travel trip camp, the fire department approval is not required.~~
- ~~GB.~~ The resident camp must identify hazards and high-risk areas accessible to campers and follow the resident camp's develop policies they follow to prevent unauthorized access to these hazards and high-risk areas. These areas must be monitored to reduce the possibility of injury and accidents.
- D. Each resident camp must have a telephone or means of communication to contact emergency services.
- E. Emergency telephone numbers must be posted at each permanent site and taken on all trips away from the resident camp. The emergency numbers must include at a minimum, 911, or a rescue unit if 911 is not available, the telephone numbers for the camp health care professional worker, a hospital or emergency medical clinic nearest clinic or hospital to the resident camp or and activity location, ambulance service, local sheriff's office, police, the national or state forest service office (as appropriate), the local fire department ~~or lookout station~~, and Rocky Mountain Poison control center.
- ~~LF.~~ First Aid supplies must be located near food service operations, program areas, maintenance areas, and in the headquarters of the medical supervisor health care worker, and in motor vehicles which are used to transport campers.
- G. ~~When playground equipment is provided~~ A playground located at a children's resident camp, ~~the equipment and playground area must meet the following requirements: be free of obstruction and man-made or natural hazards and must be away from natural pathways of traffic.~~
1. Equipment must not exceed six (6) feet in height for any surface area intended for camper's play unless equipped with a protective barrier to prevent children from falling.
 2. Equipment must be in good repair, of solid and safe construction, free of rough edges, and protruding bolts, and the possibility of entrapment of extremities.
 3. Equipment must be securely anchored by suitable footing.
 4. Swings must have seats made of a flexible material and all "S" hooks must be secured.

5. Moving equipment must be located toward the edge or corner of a play area or be designed in such a way as to discourage children from running into the path of the moving equipment.
6. Metal equipment must be placed in the shade or a shade structure must be provided.
7. All pieces of playground equipment must be designed to guard against entrapment and strangulation.
8. Playground surfaces must be checked prior to use for the presence of dangerous or other foreign materials. ~~Playground equipment must be checked for safety on a monthly basis and written documentation of the safety check must be maintained.~~
9. Resilient Surfacing.
 - a. All climbing equipment eighteen (18) inches or higher must have **Department-approved** resilient surfacing of at least six (6) inches in the use zone surrounding the equipment.
 - b. Department-approved resilient surfacing includes loose fill materials such as wood chips, wood mulch, engineered wood fiber, pea gravel, synthetic pea gravel, shredded rubber tires, and sand. Solid unitary materials include poured in place surfacing, approved rubber mats, playground tiles, and Astroturf with built in resilient pad.
 - c. Loose fill resilient surface must be raked regularly to retain its resiliency and to retain a depth of at least six (6) inches.
 - d. Any newly installed solid unitary materials used for resilient materials must have written documentation from the manufacturer stating the material meets current federal safety standards. The documentation must be available for **Department** review at all times.
10. Use Zone.
 - a. Climbing equipment must have a six (6) foot use zone surrounding the equipment. For slides exceeding six (6) feet in height, the use zone from the base of the slide must be as long as the slide height.
 - b. The use zone for swings used by campers is determined by measuring the distance from the top of the swing to the ground. This measured distance must extend from both the front and the back of the swing.
11. All outdoor play areas used for **resident** campers' activities must be checked prior to use and kept safe and free from hazardous materials or debris by removal of debris, dilapidated structures, and broken or worn play equipment. The staff must identify hazardous, high-risk areas; those areas must be made inaccessible to campers to reduce the possibility of injuries and accidents. ~~1. The maximum height of any piece of playground equipment is six (6) feet.~~
- ~~10. Any permanently installed outdoor climbing equipment or portable climbing equipment eighteen (18) inches or higher must have Department-approved resilient surfacing underneath and in the use zone surrounding the equipment, and installed according to manufacturer instructions.~~

~~8. All pieces of permanently installed playground equipment must be surrounded by a resilient surface of a depth of at least six (6) inches. Rubber mats manufactured for such use if safe and free from hazard may be used in place of resilient material.~~

~~H. Playground equipment must meet the following requirements:~~1

~~H.~~ If the ~~children's~~ resident camp is located on or uses any public land including but not limited to city, county, state, or national lands, a land use agreement must be made with the appropriate office or agency. The director of the resident camp must familiarize the staff and campers with rules and ethics governing the use of such property and must be responsible for compliance.

~~K.~~ A resident camp with~~in~~ indoor structures where the program uses any source of coal, wood, charcoal, oil, kerosene, propane, natural gas or any other product that can produce carbon monoxide indoors must install~~;~~ an operational carbon monoxide detector in working condition. The carbon monoxide detector must be installed as recommended by ~~according to~~ the manufacturer's ~~instructions.~~ Carbon monoxide detectors must be tested at least annually with documentation made available to the Department upon request. Carbon monoxide detectors that are only battery-powered must meet the following requirements:

1. The carbon monoxide detector must be t~~Tested~~ monthly to ensure they are operational;~~;~~
and
2. Batteries of the carbon monoxide detector must be changed at least yearly or as required by the manufacture instructions; and~~;~~
3. The carbon monoxide detector must be replaced according to the manufacture instructions.

2.422425 PERMANENT AND SEMI-PERMANENT SHELTERS AND SLEEPING FACILITIES

- A. All structures and buildings used by ~~children campers~~ must be kept in good repair and maintained in a safe condition at all times.
- B. At least one-half of the floor area in each living unit, excluding tents, must have a minimum ceiling height of seven (7) feet. ~~No portion of a room having a ceiling height of less than five (5) feet will be considered as usable floor space.~~
- C. ~~If~~ fabric structures ~~are used they~~ must be constructed of a fire- and flame-retardant material.
- D. Each camper must be provided with ~~his or her~~their own mat, pad, bed, or cot~~;~~.
- E. The aisles between rows of cots, beds, or bunks must be kept clear for exiting purposes. There must be at least two (2) feet of clear space separating sides of cots, beds or bunks.
- F. If bunk beds are in use, no bunks may contain more than two (2) tiers of beds. There must be at least twenty-seven (27) inches of clear space separating the tiers of beds and thirty-six (36) inches of clear space between the top tier and the ceiling. Electric lights which are within reach of the top bunk must be protected.
- G. Each permanent sleeping unit, building, or tent must have at least thirty (30) square feet of floor space per person, camper, or counselor for single-tier beds and twenty (20) square feet of floor space per person, camper, or counselor for two-tier bunks.

- H. In tent structures which have a platform floor, beds or bunks must be arranged in such a fashion that no camper who might fall from a bed or bunk could fall through the sides of the tent to the ground below.
- I. Campers must sleep in the same room or tent with individuals whose gender identity is that are consistent with their gender identity. No camper shall sleep in the same room or tent with any person of the opposite gender, except for members of his or her immediate family.
- J. In gender-segregated facilities where undressing in the presence of others occurs, resident camps shall make reasonable accommodations to allow access to areas for undressing consistent with an individual's gender identity.
- K. Cabins or lodging for individuals living on the resident camp property and staffing cabins or lodging areas must be off limits to campers.
- J. ~~In a primitive camp or travel trip camp, adequate shelters such as a tent must be available for each child. The shelter occupancy must be in compliance with manufacturers' recommendations.~~

2.424426 GENERAL BUILDING SAFETY

- A. Every building, structure, tent, cabin, and resident camp premises must be kept in good repair, and ~~must be~~ maintained in a safe condition.
- B. All construction and electrical installations must be safe and free from hazards.
- C. In permanent structures, exit signs must be posted at every required exit doorway and wherever otherwise required to clearly indicate the directions of egress.
- D. A building with occupancy of more than twelve (12) persons must ~~be provided with~~ have at least two (2) independent means of egress separated by no less than fifty (50) percent of the largest dimension of the building from each other.
 - 1. In an existing building, such as a cabin occupied by more than twelve (12) but less than twenty (20) persons, a window may be utilized as an acceptable second exit. The window must be openable and the distance from the window to the ground must not be more than four (4) feet.
 - 2. Each exit door must be hung to swing in the direction of exit travel. Exiting through a food preparation area is not permitted.
- E. If buildings with second stories are used by campers, there must be two (2) independent means of egress separated by no less than fifty (50) percent of the building from each other per floor.
- F. The resident camp must provide the Department with evidence proof that each fire escape from any upper level of a building is installed in accordance with local fire protection ~~ordinances~~ requirements.
- G. Every building and or structure must be constructed, arranged, equipped, maintained, and operated so as to avoid undue danger to the lives and safety of its occupants from fire, smoke, fumes, or resulting panic during the period of time reasonably necessary for escape from the building or structure in case of fire or other emergency. In every building or structure, exits must be arranged and maintained so as to provide free and unobstructed egress from all parts of the building or structure at all times when it is occupied. No lock or fastening to prevent free escape from the inside of any building can be installed. Only panic hardware or single-action hardware is permitted on a door or on a pair of doors. All door hardware must be within the reach of children.

- H. Exit doors must be equipped only with panic or single-action hardware. Regardless of the number of staff and campers, exit doors shall be openable from the inside without the use of a key or any special knowledge or effort. Dead bolts may be installed on the main exit door, but the lock cannot be used during business hours, and there must a sign indicating that "this door must remain unlocked during business hours."
- I. There must be at least fifteen (15) square feet per occupant in any room having an occupant load of more than fifty (50) persons where fixed seats are not installed and the room which is used for classroom, assembly, or similar purposes. The maximum occupancy must be posted in a conspicuous place near the main exit from the room.
- J. Furnaces, fireplaces, heaters, or wood-burning stoves must meet the following regulations requirements:
1. All heating units must be ~~and~~ maintained in accordance with the manufacture's specifications with safety devices to prevent fire, explosions, and other hazards. No open-flame gas or oil stoves, unscreened fireplaces, hot plates, or unvented heaters can be used for heating purposes. All heating elements, including hot water pipes, must be insulated or installed in such a way that children-camper's cannot come in contact with them.
 2. A heater or wood-burning stove must be located and/or protected in such a manner as to prevent injuries to occupants of the building.
 3. Wood-burning stoves must be regularly cleaned of ashes. Ashes must be, which are immediately removed from the building and properly stored.
 4. Space around furnaces, heaters, and wood-burning stoves must not be used for storage.
- K. All weapons on the premises of the resident camp must be unloaded, locked, and inaccessible to campers when not in use. This includes, but is not limited to, firearms, air rifles, bb guns, paintball guns, bows, hunting knives, swords, hunting sling shots, and martial arts weapons. All firearms must be locked and inaccessible to children. This includes, but is not limited to air rifles, bb guns, and paintball guns. Ammunition must be locked and stored separately.
1. Weapons and ,ammunition, must be locked and stored separately. Trigger locks on weapons are acceptable.
 2. Antique firearms and other firearmsguns used for decoration must be unloaded, inoperable, and have the firing pin removed, if applicable.
 3. Firearms, as defined in section 18-1-901(3)(h), C.R.S., are prohibited in any vehicle in which campers are transported.
 4. If weapons are used seeAll weapons must be used in accordance with "Rules Regulating Special Activities" 8 CCR 1402-1, rule sections 2.611 through 2.614.
- L. Power tools, explosives and special equipment involving unusual risk must be stored in a locked place inaccessible to camperschildren, and must always be under thewithin the custody possession orand direct supervision of authorized personnel when in use.

- M. Volatile substances such as gasoline, kerosene, fuel oil, and oil- based paints, firearms, explosives, and other hazardous items must not be stored in any area of the building used for children-campers unless approved by the local fire department.
- N. Substances which may be toxic to a camper ~~child if ingested, inhaled, or handled, must be stored in a locked cabinet or enclosure located in an areas not used by~~ accessible to campers including, but not limited to, poisons, drugs, medicines, insecticides, herbicides, rodenticides, bleaches, chemicals, and corrosive agents must be stored in a cabinet or enclosure located in an area not used by children, stored in the original container, and properly labeled.
- O. Glass doors, walls, or panels must be clearly marked to ensure visibility. Safety glass must be installed when required.
- P. All stairways, interior and exterior, that are used by campers must ~~be provided with~~ have handrails within reach of the campers.
1. Stairways of a height of more than thirty (30) inches must be equipped with handrails on each side of the stairways. A stairway which is larger than eighty-eight (88) inches wide must have an intermediate handrail equal distance between the two handrails on each side of the stairway.
2. All stairways must be free from hazards, and open-sided portions that are located more than thirty (30) inches above the floor or grade below must be equipped with banisters or handrails within reach of campers. The slats on all railings must be no wider than four (4) inches apart or modified to prevent entrapment.
- Q. For windows used as a second exit where the window-sill height is over thirty (30) inches, there must be permanent access to the window. Permanent access can include a ladder bolted to the wall or furniture permanently attached to the wall or steps.
- QR. Window wells accessible to campers must have covers that are in good condition and will protect campers from falling into the window well. Window well covers must not prevent exiting from a basement window designated as the second exit. ~~All window wells and outside stairwells that are hazardous to children must be equipped with screens or guards, which must be attached in such a manner that they may either be removed from the inside or broken in from the outside in case of fire.~~
1. For window wells used as a second exit where the window well height is over forty-four (44) inches, there must be an attached escape ladder designed specifically for the purpose of evacuation of campers and staff from the window well to the ground level.
- RS. All areas accessible to children must be maintained in a safe condition by removal of debris, dilapidated structures, ~~and~~ broken or worn equipment, or dangerous items.
- T. Transportation must be available at all times in case of medical emergency according to the written emergency medical evacuation plan of the resident camp.

2.425427 FIRE SAFETY REQUIREMENTS PROVISIONS

- A. The resident camp must have a ~~f~~Fire extinguisher in working condition with the minimum weight of five (5) pounds, and minimum rating of 2A-10-BC as listed on the fire extinguisher label in the

~~following areas: Any fire extinguisher used at the camp must be of a dry chemical type, hung at a level readily available to staff members, and annually inspected by an approved inspector. Indian pump backpack fire extinguishers and fire extinguishers approved for use by the U.S. Forest Services are also acceptable.~~

1. ~~There must be a fire extinguisher located in t~~The resident camp kitchen.
2. ~~On each floor of each building and/or structure on the resident camp grounds, there must be a fire extinguisher on each floor.~~
3. In tent areas, ~~there must be a fire extinguisher located~~ within seventy-five (75) feet of each tent or ~~a other~~ plan approved by the applicable fire department.

B. ~~The fire extinguisher must be easily accessible or and the identifying sign where the fire extinguisher is located must be highly visible.~~

C. ~~Fire extinguishers must be replaced at least every six (6) years.~~

BD. In each resident camp there must be ~~a fire a/an~~ alarm(s) ~~must that~~ sounds a separate and distinctly recognizable tone from all other signaling devices used by the resident camp. The alarm(s) must be audible throughout the occupied resident camp premises. The alarm device, once activated, must continue to sound automatically. The alarm(s) must be used to warn occupants of the existence of fire or to facilitate the orderly conduct of emergency drills.

C. ~~Within twenty four (24) hours after arrival at the campsite, all individuals attending the camp must be made familiar with the methods by which the fire alarm may be activated and with procedures to be followed upon notification of fire.~~

D-1. Each separate building used for sleeping campers and each multistory building must be protected by a smoke ~~detector alarm~~ on each floor of the building.

E. Campfires

1. Campfires ~~used~~ must be used in compliance with ~~the~~ local county, state, and federal regulations.

E2. Areas used for campfires must be cleared and must be away from overhanging branches.

F3. Campfires must never be left unattended and must be thoroughly extinguished. Extinguishing equipment must be immediately accessible to the campfire area.

G4. Campfires and open flames of any type ~~must be are~~ prohibited within ten (10) feet of any tent or fabric structure.

TRAVEL-TRIP CAMPS AND SEASONAL OUTDOOR ADVENTURE DAY CAMPS

2.428 TRAVEL-TRIP CAMP

A. ~~The minimum age requirement for campers with a travel-trip camp is ten (10) years of age.~~

B. Adequate shelters such as a tent must be available for each child camper. The shelter occupancy must be in compliance with manufacturers' recommendations.

C. Staff Qualifications:

1. Staff to child ratios provided in rule section 2.412(D)413(E) must be maintained.
 2. A travel-trip camp must have a designated health care worker meeting the qualifications as listed in rule section 2.412(F) on the first day of arrival to review medications, health care forms, and delegate staff prior to the trips.
 - a. The health care worker must be available for communication with the travel-trip camp staff at all times the travel-trip camp is in operation.
 3. There must be at least two (2) staff members at all times with the campers meeting the following qualifications.
 - a. There must be at least one (1) camp counselor that is at least twenty-one (21) years old and meet qualifications as defined in rule section 2.412(B), and;
 - b. There must be at least one camp counselor who holds a current Wilderness First Responder Training, Department-approved CPR, and Department-approved medication administration training and delegation.
- D. There must be a day-to-day itinerary prepared prior to departure.
1. The Itinerary must include a list of all participants.
 2. Sources of emergency care and methods of communication with such facilities as hospitals, police, and forest service must be identified for each travel-trip campsite on the itinerary.
 3. The ~~program~~travel-trip camp director must have access to a copy of the itinerary.
 4. The itinerary must be followed as closely as possible.
 5. The ~~program~~travel-trip camp director must be notified of an itinerary change as soon as possible.
 6. The itinerary must be available to the Department, campers' parent(s) or guardian(s), and local police.
- E. A travel-trip camp is not required to have a written agreement, but it must have a list of all medical facilities in areas where the travel-trip camp will be traveling.
- F. Travel-trip camps must submit plans for approval by the Colorado Department of Public Health and Environment (CDPHE), thirty (30) days prior to the date the camp trip begins. The travel-trip camp must maintain written evidence of ~~Colorado Department of Public Health and Environment CDPHE's~~ approval.
- G. ~~An itinerary must be filed or~~ An agreement or permit must be ~~made~~ obtained with ~~from any city, county, state, or national public lands national or state forest service~~ office if such land is to be used by the travel-trip camp. The travel-trip camp director must familiarize the staff and campers with the rules governing the use of such property.
1. Should the travel-trip camp pass onto private land, an agreement must be made with the ~~land owner or the land owner's legal designee individual responsible for that land~~ prior to access.

- H. Sources of emergency care and methods of communication, including satellite phone service, with such facilities as hospitals, police, and forest service must be identified for each campsite on the itinerary.
- I. In case of an emergency the travel-trip camp must have emergency plans for all locations.
1. Plans must be available for the Department to review.
 2. Plans must be available for campers' parent(s) or guardian(s).
 3. All staff must be trained in emergency plans for all trip locations prior to commencing the trips.
- J. ~~In the case of a travel-trip camp, the fire~~ Fire department approval is not required ~~for travel-trip camps.~~
- K. In travel-trip camps, all menus must be planned prior to leaving and any changes during the trip must be noted in writing. Menus must be maintained on file with documentation available for review by the Department.
- L. ~~In the case of travel-trip camps, primitive camps, or trips away from the camp,~~ A copy of the statement which has been signed by the camper's parent(s) or guardian(s) indicating that the camp staff may obtain emergency medical care must be readily available to the staff accompanying the campers in the possession of staff members accompanying the campers. ~~The original signed statement must be readily accessible.~~

2.429 SEASONAL OUTDOOR ADVENTURE DAY CAMPS

- A. The minimum age of children for campers at a seasonal outdoor adventure day camp is five (5) years--old.
- B. The program operates for at least six (6) -hours a day and can offer no more than two (2) overnight stays per camp session.
- C. Facility Requirements
1. The seasonal outdoor adventure day camp may use as a gathering place a public park or playground if the program primarily includes field trips away from the gathering place. Such programs must have a contingency plan for facilities to use during adverse weather and Air Quality Index Advisory Unhealthy for Sensitive Groups. The plan must be available to parents/guardians on a daily basis.
 2. Seasonal outdoor adventure day camp programs must have a way to be contacted while in transit.
 3. Written schedules must be provided to parent(s)/guardian(s) and the Department. Any changes to location must be provided to parent(s)/guardian(s) and the Department prior to the change in location.
 4. The program must develop a plan for transporting children, for each site where programing takes place, in the case of an emergency. The plan must be approved by the Department prior to caring for children.

5. In case of a change in the planned itinerary, the headquarters of the seasonal outdoor adventure day camp must be notified immediately. Parents/guardians must be instructed to contact the main headquarters to determine the exact location of their child.
6. In case of an emergency the seasonal outdoor adventure day camp must have emergency plans for all program locations.
 - a. Plans must be available for the Department to review.
 - b. Plans must be available for parent(s) or guardian(s).
 - c. All staff must be trained in emergency plans for all program locations prior to field trips.

D. For trips away from the meeting location there must be an itinerary prepared prior to departure.

1. The Itinerary must include a list of all participants.
2. Sources of emergency care and methods of communication with such facilities as hospitals, police, and forest service must be identified for each program on the itinerary.
3. The program director must have access to a copy of the itinerary.
4. The itinerary must be followed as closely as possible.
5. The program director must be notified of an itinerary change as soon as possible.
6. The itinerary must be available to the Department, parents, and local police.

E. Staff Qualifications

1. In a seasonal outdoor adventure day camp, the ratio of ~~one (1)~~ camp counselor ~~with~~to campers must be maintained at all times as follows:

<u>Age of Campers</u>	<u>Seasonal Outdoor Adventure Day Campers</u>	<u>Number of Camp Counselors</u>
<u>5 and 6-year-olds</u>	<u>7</u>	<u>1</u>
<u>7 and older</u>	<u>10</u>	<u>1</u>
<u>Mixed age group 5 years and older</u>	<u>7</u>	<u>1</u>

2. There must be at least two (2) staff members accompanying each trip away from the meeting location, and one (1) staff member must meet the qualifications as defined in rule section 2.412(B).
3. There must **always** be one camp counselor who holds a current Department-approved First Aid and CPR certification, with the group.

4. If a child requires medication while away from the seasonal outdoor adventure day campday, there must be at least one (1) staff member present with the group with Department-approved medication administration training and current delegation. The seasonal outdoor adventure day campday must not exclude children with health conditions requiring medications from participating.

F. Each seasonal outdoor adventure day camp must meet one of the following requirements:

1. Consult with a health care worker meeting the requirements as defined in rule section 2.412(F); or;
2. Consult with a Department-approved Child Care Health Consultant (CCHC) who meets the following requirements:
 - a. Department-approved ~~child-care health consultant~~CCHCs must have knowledge and experience in maternal and child health and must meet one (1) of the following qualifications:
 - (1) A licensed registered nurse;
 - (2) A ~~licensed~~ pediatric nurse practitioner;
 - (3) A ~~licensed~~ family nurse practitioner; or
 - (4) A ~~licensed~~ physician.
 - b. All Department-approved ~~Child Care Health Consultant~~CCHCs must meet one (1) of the following requirements and have documentation available for review:
 - (1) New ~~child-care health consultant~~CCHCs or ~~child-care health consultant~~CCHCs who do not have documentation of CCHC 101 completion must complete a Provisional CCHC Qualification in the Department's Professional Development Information System (PDIS) before consulting. The Provisional CCHC Qualification is valid for six (6) months.
 - (a) Within six (6) months of completion of the Provisional CCHC Qualification all Department-approved ~~child-care health consultant~~CCHCs must complete the Full CCHC Qualification in the ~~Professional Development Information System (PDIS).~~
 - (2) Department-approved ~~child-care health consultant~~CCHCs who have documentation of a completed CCHC 101 course, prior to January 1, 2023, must complete a Full CCHC Qualification in the ~~Professional Development Information System (PDIS).~~
 - (3) ~~Child-care health consultant~~CCHCs must maintain their CCHC qualification in the ~~Professional Development Information System (PDIS)~~ by updating and completing required training every two (2) years.
 - (4) All ~~child-care health consultant~~CCHCs must show evidence they have completed the Child Care and Preschool ~~CHS-access~~ Immunization Course in the PDIS. (2024) This training is required annually.

c. The ~~child care health consultant~~CCHC must consult with the ~~facility~~seasonal outdoor adventure day camp and consultation must be specific to the needs of the day camp and include some of the following topics: training; delegation and supervision of medication administration and special health procedures; health care; hygiene; disease prevention; equipment safety; interaction between children and adult caregivers; and normal growth and development.

(1) Consultation must occur as often as the ~~child care health consultant~~CCHC who is delegating medications and/or medical procedures requires.

(2) The date and content of each consultation must be recorded and maintained in the seasonal outdoor adventure day ~~day~~'camp's files.

G. Campers' records

1. At the time of enrollment, the parent(s) or guardian(s) must provide for each ~~child~~camper entering the seasonal outdoor adventure day camp:

a. A self-reported health history, including any health care plans, which indicates communicable diseases; chronic illnesses or injuries the individual has had; any; known drug reactions and allergies; medications being taken; any necessary health procedures or special diets; and the name, address, and phone number for the ~~child's~~camper's health care provider and dentist.

...

2.500 RULES REGULATING SCHOOL-AGE CHILD CARE CENTERS

...

2.517 TRANSPORTATION

...

B. Requirements for Vehicles

1. Any vehicle the center uses for transporting children to and from the center or during school-age child care center activities must meet the following requirements:
 - a. The vehicle must be enclosed and have door locks;
 - b. The seats of the vehicle must be constructed and installed according to the vehicle manufacturer's specifications;
 - c. The vehicle must be kept in satisfactory condition to assure the safety of occupants;
 - d. Modifications to vehicles including, but not limited to, the addition of seats and seat belts must be completed by the manufacturer or an authorized representative of the manufacturer. Documentation of such modifications must be available for review by the Department; and,
 - e. The provider must not transport more children than any vehicle is able to safely accommodate when child restraint systems and seat belts are properly installed in the vehicle.

2. Any child transported by the center must be properly restrained in a child restraint system that meets the requirements of Colorado child passenger safety laws at sections 42-4-236 and 42-4-237, C.R.S., ~~that requires:~~
 - a. ~~Children who are under eight (8) years of age and who are being transported, shall be properly restrained in a child restraint system, according to the vehicle and child restraint system manufacturer's instructions.~~
 - b. ~~Children who are at least eight (8) years of age but less than sixteen (16) years of age who are being transported, shall be properly restrained in a safety belt or child restraint system according to the vehicle and child restraint system manufacturer's instructions.~~
- ~~(4)~~3. Children who meet the requirements to be restrained in a safety belt must be instructed and monitored to keep the seat belt properly fastened and adjusted.
- ~~6-4.~~ Two (2) or more children must never be restrained in one (1) safety belt or child restraint system.
35. In vehicles with a manufacturer's established capacity of sixteen (16) or more passengers, seat belts for passengers are not required.

...

2.600 RULES REGULATING SPECIAL ACTIVITIES

2.601 AUTHORITY

These rules and regulations are adopted pursuant to the rulemaking authority provided in section 26.5-1-105(1), C.R.S., and are intended to be consistent with the requirements of the State Administrative Procedures Act, sections 24-4-101 through 24-4-204 (the "APA"), C.R.S., the Anna Jo Garcia Haynes Early Childhood Act, sections 26.5-1-101 through 26.5-6-103 (the "Early Childhood Act"), C.R.S., the Child Care Licensing Act, sections 26.5-5-301 through 26.5-5-329, C.R.S.; and the Child Care Development and Block Grant Act of 2014, 42 U.S.C. sec. 9858e.

The specific rulemaking authorities granted for Special Activities include section 26.5-5-314, C.R.S.

2.602 SCOPE AND PURPOSE

These rules and regulations shall govern the processes and procedures to become a licensed child care facility, and the health and safety requirements of licensed child care facilities in Colorado. These rules and regulations shall govern the health and safety requirements for special activities including ~~Swimming, Boating, Rafting, Archery, Riflery, Horseback Riding, Trampoline, Climbing, Hiking, Backpacking, Camping, and Biking~~Swimming, shoreline and wading activities, watercraft on flatwater, watercrafts on class I or class II moving water, white water rafting on class III and above, archery, riflery, ax-throwing, use of knives, horseback riding, rock climbing and climbing walls, single and or multi pitch climbing, high and or low ropes challenge courses, hiking, backpacking and camping, biking on public roads or mountain trailsg.

2.603 APPLICABILITY

The provisions of these rules and regulations shall be applicable to licensed child care providers participating in special activities, which include licensed School Age Child Care, Child Care Centers, Family Child Care Homes, and Children's Resident Camps.

2.604 DEFINITIONS

- A. "Action" means the functional mechanism that loads, fires, and ejects ammunition from a firearm.
- B. "Auto Belay" means an automatic electro-mechanical or mechanical climbing belay system. It replaces the need for a human belayer as the auto-belay automatically retracts the climbing rope, taking up the slack as you climb. A qualified individual must monitor the auto-belay system and attached climber.
- C. "Ax" means an ax or hatchet tool that consists of a heavy edged head attached to a handle.
- D. "Backstop or ~~Bbullet stop-or-backstop~~" means a device, raised mound of earth, or suitable natural feature behind the targets, which is designed to safely capture fired bullets and constructed of material that prevents projectile ricochet.
- E. "Biking" means bicycling on a non-motorized bicycle.
- F. "Bouldering" is a form of free climbing that is performed on small rock formations or artificial rock walls without the use of ropes or harnesses. Bouldering under six (6) feet in height must follow all Playground Safety Regulations as listed in rule sections 2.230(C) of the rules regulating Child Care Centers, 2.337(B) of the rules regulating Family Child Care Homes, 2.424(G) of the rules regulating Children's Resident Camps, and 2.524(A) of the rules regulating School-Age Child Care Centers.
1. Or the program must submit a written plan for ~~De~~partment approval as stated in this rule section 2.605(D). Bouldering over six (6) feet in height must follow all regulations as listed in rule section 2.618, or the program must submit a written plan for Department approval as stated in this rule section 2.605(D).
- G. "Class I moving water" means fast-moving water with small waves and riffles.
- H. "Class II moving water" means water that has medium-sized waves and some minor rocks or other obstacles. The water moves fast enough to create whitecaps that are one to three (1-3) feet high.
- I. "Firing distance" ~~means~~ ~~It~~the distance between the firing line and the target line.
- J. "Firing line" means a line parallel to the targets, from behind which firearms are discharged.
- K. "Firing point" ~~means~~ specific locations from which individual participants engage their targets.
- L. "Flat Water" means calm, level, or a slow-flowing water channel.
- M. "Hiking" means walking outdoors on a trail, or off trail, for recreational purposes may entail various, uphill, or downhill or rough terrains and may require more equipment preparedness and ability.
- N. "Nocking an arrow" means to fit (an arrow) against the bowstring.
- O. "Target line" ~~means~~ ~~A~~ line parallel to the firing line along which targets are placed.
- P. "Top rope climbing" means a style of climbing where the rope runs from the climber's harness up to an anchor system at the top of the route and back down to the belayer on the ground. This creates a continuous loop that protects the climber in case of a fall.
- Q. "Watercraft" means non-motorized vessels including sailboat(s), paddleboat(s), paddleboard(s), canoe(s), kayak(s), rowboat(s), float tube(s), and rafts.

2.604605 GENERAL PROVISIONS

- A. All activities must operate under the applicable federal, state, and local laws, codes, and regulations. Programs must obtain all required permits and licenses in the location where the activities are taking place. Documentation of permits and licenses must be available for the Department to review.
- AB. There shall be a written program policies and procedures that reflects the purpose of the child care facility program, including a list of activities at the child care facility. The written program policies and procedures must be provided to parents or guardians.
- BC. Parents shall must be given the opportunity to indicate to child care a facility program staff whether they do not wish want their child to participate in a special activity.
- GD. If the child care facility program participates in special activities other than those for which rules are found in this rule section, the child care facility program shall must develop and follow a written plan submit a written plan to the Department for review prior to participating in the activity. The plan must which includes at least, the following:
1. The qualifications of the supervisor instructor as applicable to the activity;:-
 2. The qualifications, as applicable, of any other staff members or activity leaders necessary for proper supervision of the activity participating in the activity;:-
 3. The number of necessary staff members and supervision of children participating needed to supervise in the activity;:-
 4. The number of children allowed to participate in the activity;:-
 5. The staff-to-child ratios and group size of children participating in the activity;:-
 64. Conditions under which a child may participate in the activity, such as age or skill level of the child;:-
 57. Any special equipment necessary, how the equipment will be stored, maintained, inspected, and replaced as needed. its supply and condition
 68. Access to medical treatment; and
 97. Development of an emergency plan;:-
 10. Age and developmentally appropriate safety considerations; and
 11. Geographic location of where the activity will take place.
- DE. Paint ball activities where children shoot paint balls at other children are prohibited at a child care facility.
- E. ~~The staff member supervising special activities shall possess evidence of appropriate experience, training, and/or certification in the program specialty. The staff member shall be present at the site of the activity whenever the activity is taking place unless otherwise indicated in these rules.~~
- F.F. The instructor for each special activity must be at least eighteen (18) years of age (unless otherwise defined in this rule section and is responsible for overseeing the special activity, as well as setting standards for the selection and training of activity leaders and staff.

1. The qualified ~~supervising instructor~~ staff member of each special ~~activity~~ activitys shall must:
 - a. Provide annual training and orientation for all staff participating in the activity in the operating, safety, emergency, and supervision procedures of the activity. of other staff members working in the activity :have the following duties:
 1. Direct Documentation of training must include the following:-
 - (a) Title of training.
 - (b) Date and clock hours of training.
 - (c) The name or signature of the trainer, or other approved method of verifying the identity of trainer or entity.
 - b2. Assign duties to activity leaders and staff members.
 - c3. Assure that all necessary equipment is complete, in good repair, and safe to use.
 - d4. Assure that environmental hazards are not severe enough to cause danger to children.
- G.G. Safety plans and rules shall be reviewed with children-participants at the beginning of each activity.
- H. All staff must be familiar with safety plans and rules for each activity they will be supervising.
- H.I. First Aid supplies shall be available at each special activity-site. The contents of each kit shall be adequate for the number of children and appropriate for the type of activity.
- I.J. The staff to child ratio for each type of facility-program must be followed according to rules for that facility-license type regardless of activity unless the ratio is different for the specified activity, in which case the activity staff to child ratio should apply. See rule sections 2.500-Rules regulating School-Age Care Centers, 2.200 Rules-regulating Child Care Centers, 2.400 Rules-regulating Children's Resident Camps, and 2.300 Rules-regulating Family Child Care Homes.
- K. There must be a staff member with current Department-approved First Aid and CPR training at each activity location.
 1. If any activity is more than thirty (30) minutes from emergency medical services, at least one (1) staff member with the group must hold a current Wilderness First aid Training certification.
- L. If a child requires medication while away from the program, there must be at least one (1) staff member present with the group with current Department-approved medication administration training who has been delegated by a registered nurse or physician to administer medications. The program must not exclude children with health conditions requiring medications from participating in these activities.
 1. For family child care homes participating in special activities rule section 2.321(C)(2) regarding medication administration and mediation delegation apply.
- M. No child shall be forced to participate in any activity.

- N. If children are participating in multiple activities, rules regulating the specific special activity apply.
- O. The program must have a plan to address emergency situations while participating in the activity.
- P. A qualified staff member must be present supervising observers at the activity site and maintaining the ratios as defined at the specific ruleset the program is licensed as.
- Q. For all water activities, the program must have life-saving equipment that is readily accessible during water activities if a pool or body of water is six (6) feet or more in any direction and two (2) feet or more in depth. Life-saving equipment may include a ring buoy and rope, a rescue tube, a throwing line, and a shepherd's hook or reach pole that will not conduct electricity.
- R. Targets in archery, riflery, or ax throwing cannot be of the silhouette type or depict human form.

WATER ACTIVITIES

2.605606 **SWIMMING**

If Family Child Care Homes, Child Care Centers, School-Age Child Care Centers, Children's Resident Camps, or Neighborhood Youth Organizations offer swimming activities, the following rules must be complied with:

- A. Qualifications:
 - 1. The swimming instructor must meet the following qualifications:
 - a. Hold a current Red Cross lifeguard training certificate or equivalent training certificate from a nationally recognized organization.
 - b. Ten (10) hours of documented experience indicating knowledge and skill in lifeguarding.
 - c. If the childcare program is offering swimming instruction, the swimming instructor must hold a current Red Cross water safety instructor certificate or equivalent certificate from a nationally recognized organization.
 - 2. Swimming activity leaders must be at least eighteen (18) years of age and meet the following qualifications:
 - a. Hold a current Red Cross lifeguard training certificate or equivalent certificate from a nationally recognized organization; and,
 - b. Must be trained as outlined in rule section 2.605(F)(1) by a swimming instructor.
- A. ~~There shall be a swimming supervisor who, as a minimum, holds a current Red Cross life guard training certificate or equivalent, such as a YMCA or Boy Scout aquatics instructor's certificate. If the child care facility is offering swimming instruction, the swimming supervisor must also hold a Red Cross water safety instructor certificate or equivalent.~~
- B. At any time the swimming area is open, there must be an individual with a current Red Cross lifeguard training certificate or equivalent training certificate from a nationally recognized organization (1) of present at the swimming area for each thirty (30) children in the water. there

- ~~shall be at the swimming area a staff member who holds at least a current life guard training certificate or equivalent for each thirty (30) campers in the water~~
- ~~M.~~ In the case of a travel trip camp, there shall be a minimum of one (1) staff member who holds at least current Red Cross life guard training certificate or equivalent who is responsible for all swimming activities.
- ~~C.~~ There shall be present as least one (1) staff member for each ten (10) children in the water. The staff-to-child ratio while swimming must be one to ten (1:10).
1. The ~~lifeguard swimming instructor or activity leaders~~ does not count in the staff-to-child ratio for supervision of children.
- ~~DG.~~ The swimming area ~~shall must~~ be off limits ~~when the swimming instructor or swimming activity leaders when appropriate numbers of qualified staff members~~ are not present.
- ~~DE.~~ If the ~~child care facility program~~ uses a pool for which ~~the child care facility is they are~~ not responsible, the ~~child care facility program must provide a qualified lifeguard if the pool does not provide one. need not provide a lifeguard if there is a qualified lifeguard provided by the pool. If the pool does not provide a qualified lifeguard, staff members meeting qualifications stated in rule section 2.605(A) must be provided by the child care facility. There shall be at least one (1) staff lookout counselor at the pool for each ten (10) children in the water.~~
- ~~EF.~~ Swimming area rules and emergency procedures ~~shall must~~ be posted in a visible location at the swimming area.
- ~~FG.~~ The swimming pool or swimming area shall meet the standards of the Colorado Department of Public Health and Environment (CDPHE), ~~as defined in Colorado Department of Public Health and Environment regulation 5 CCR 1003-5 (December 15, 2020), herein incorporated by reference. No later editions or amendments are incorporated. These regulations are available from the Colorado Department of Public Health and Environment at no cost at~~ <https://www.coloradosos.gov/CCR/GenerateRulePdf.do?ruleVersionId=9173&fileName=5%20CCR%201003-5>~~https://www.coloradosos.gov/CCR/Welcome.do~~. These recommendations are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hours. ~~If a child needs to be excluded the camp must consult a doctor or medical facility as to the child's treatment.~~
- ~~GH.~~ If children are permitted to swim in a lake or pond, swimming areas ~~shall must~~ be clearly designated.
- ~~HJ.~~ Before children are permitted to swim in deep water, swimming skills must be tested by properly trained ~~swimming staff members activity leaders~~.
- ~~IJ.~~ There shall be a system known to children and ~~lookout~~ staff for ~~checking counting and supervising~~ the children when children are in the water.
- ~~JK.~~ The following equipment must be available for use at the pool side or the lake shore in which swimming is permitted:
1. A rescue tube;
 2. Reach pole; and
 3. Backboard.

- K. ~~Where the size of the body of water makes it impossible to reach victims by reach pole, rescue tube or other rescue device, a rescue boat must be available at all times.~~

2.607 SHORELINE AND WADING ACTIVITIES

If Family Child Care Homes, Child Care Centers, School-Age Child Care Centers, Children's Resident Camps, or Neighborhood Youth Organizations offer shoreline and wading activities, the following rules must be complied with:

- A. If a ~~child care facility program~~ has shoreline activities such as wading, fishing, ecology or nature studies, the ~~child care facility program~~ shall must have a written ~~policy policies and procedures on shoreline activities which includes~~ defines staff qualifications ~~of persons accompanying the group and safety requirements, and staff-to-child ratios. factors to be followed.~~ L. ~~Staff members shall be acquainted with the policy.~~
- B. Prior to participating in shoreline activities staff members must read and be instructed on the policies and procedures.
- C. The staff-to-child ratio while participating in shoreline activities must be at least one to ten (1:10).
- D. If children are permitted to wade in water that is more than twenty-four (24) inches deep, a certified lifeguard must be present and on duty.
- E. Before children are permitted to wade in water that is more than twenty-four (24) inches deep, swimming skills must be evaluated by properly trained swimming activity leaders. See rule section 2.606(A)(2). If determined by swimming staff, children must be wearing a United States Coast Guard approved personal flotation device sized appropriately to the activity and weight of the individual.

2.606608 BOATING, CANOEING, SAILING, AND KAYAKING WATERCRAFT ON FLATWATER

If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations offer watercraft on flatwater activities, the following regulations must be complied with:

- A. Qualifications:
- A1. The ~~boating watercraft~~ instructor must meet one (1) of the following qualifications supervisor
- Hold ~~Red Cross lifeguard training certificate or equivalent~~ 2. ~~Boy Scout certificate~~;
- 3-a ~~Hold a current instructor certification from the American Canoe Association or another nationally recognized organization; or, Basic small craft instructor, small craft safety, or paddle safety certificate for the type of craft which is to be supervised; or~~
- b. ~~Hold a current Red Cross lifeguard training certificate or equivalent training certificate from a nationally recognized organization; or,~~
- c. ~~Hold a current American red cross basic water rescue certificate; or,~~
- 4d. ~~Eight (8) hours of documented experience~~ indicating knowledge and skill in watercraft instruction and rescue skills specific to the watercraft activities to be ~~conducted~~ conducted and have documented experience of engaging in the

activity within the past two (2) years. Documentation of experience in teaching and supervision

2. Watercraft activity leaders must be at least eighteen (18) years of age and meet the following qualifications:

a. Four (4) hours of documented experience indicating knowledge and skill in watercraft instruction specific to the watercraft activities to be conducted and have documented experience of engaging in the activity within the past two (2) years; and;

b. Must be trained as outlined in rule section 2.605(F)(1) by a Watercraft Instructor.

3. Watercraft Staff must be at least sixteen (16) years of age and meet the following qualifications:

a. Two (2) hours of documented experience indicating knowledge and skill specific to the watercraft activities taking place; and,

b. Must be trained as outlined in rule section 2.605(F)(1) by a Watercraft Instructor.

BB. Supervision

1. Watercraft instructor or watercraft activity leader must be present for all watercraft activities. The boating supervisor, or staff member equally qualified who has been trained by the boating supervisor, must be on site during the activity.

a. A watercraft instructor must be on site and available to all watercraft activity leaders while watercraft activities are taking place.

2. A certified lifeguard must be present and on duty during all watercraft on flatwater activities; or,

a. A watercraft instructor with current Department-approved First Aid and CPR certification must be present and on duty during all watercraft on flatwater activities.

3. The ratio while participating in watercraft on flatwater activities must be at least one to eight (1:8).

4. There shall be a minimum of two (2) lookout staff members at the shoreline and/or on the water at any all times when children are on the water. Staff must be positioned in locations where they are able to provide effective surveillance, and in close enough proximity to respond to participants within thirty (30) seconds to respond and execute rescue in an incident or emergency. in boating, canoeing, kayaking or sailing activities. Hazards such as the size of the lake, the skill of the children, the conditions of the water, and the temperature of the water, shall be taken into account by the supervisor of the activity when determining the number and location of lookout staff necessary with the children, but There shall never be fewer staff with the children than those required in rule section 2.412 of the Rules Regulating Children's Resident Camps; rule section 2.509 of the Rules Regulating School Age Child Care; and rule section 2.217 of the Rules Regulating Child Care Centers.

F5. Before children are permitted to participate in watercraft activities, water safety skills must be evaluated by a watercraft instructor or properly trained watercraft activity leaders.

6. There must be one (1) watercraft instructor, activity leader, or staff member in any watercraft other than a kayak or paddleboard with children under seven (7) years old.
- ~~C.~~ Other staff members shall have appropriate experience and training for the type of craft to be utilized.
- ~~DC.~~ All staff and ~~Whenever~~ children ~~are~~ on the water ~~they shall~~ must be wearing a United States Coast Guard approved personal flotation device sized appropriate to the activity and weight of the individual child.
- ~~Except for kayaking, there shall be a staff member in any boat which holds one or more children under seven years old.~~
- ~~GD.~~ At no time shall the occupancy of the watercraft exceed the capacity established for the watercraft by the manufacturer.
- ~~HE.~~ The watercraft must have on board a sound-producing device for signaling. Such a device may be operated by mouth, hand, or power and it must be able to ~~There shall be a warning device, such as a loud whistle, air horn, or other audible signal device, which can~~ be heard by persons on the water that indicates the need for children participants and staff to return to the shore.
- ~~I.~~ Where the size and depth of the body of water indicates, there shall be a rescue boat in close proximity to where the activity takes place. This rescue boat shall be in good repair and shall contain appropriate equipment, such as a rescue tube, reach pole, extra oar, or paddle.
- ~~F.~~ ~~J.~~ Water craftsWatercrafts shall not enter a swimming area when swimmers are in the water.

2.607609 BOATING, CANOEING, TUBING, AND KAYAKINGWATERCRAFT ON CLASS I OR II MOVING WATER

If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations offers watercraft on class I or II moving water activities, the following regulations must be complied with:

- A. Qualifications:
1. ~~The Boating Supervisor~~Watercraft Instructor on Class I or II moving water must meet the following qualifications:
- a. ~~Must Department-Approved standard First Aid and safety, and Cardiopulmonary Resuscitation (CPR) certification~~The supervisor shall be familiar with rescue techniques with ~~canoes, kayaks, and tubes~~watercrafts on moving water, ~~and hold a current Red Cross lifeguard training certificate or equivalent and shall train children in these techniques.~~meet one of the following qualifications~~shall hold, at a minimum:~~2. ~~Boy Scout certificate;~~
3. ~~Basic small craft instructor certificate for the type of craft which is to be supervised; or~~
1. ~~Hold a current Swiftwater rescue certification from a nationally recognized organization; or, 4~~indicating knowledge and skill specific to the watercraft activities to be conducted~~Documentation of in teaching and supervision~~

2. Hold a current American Red Cross basic water rescue certificate, hold a current Department-approved First Aid and CPR certification, and eight (8) hours of documented experience indicating knowledge and skill in watercraft instruction and rescue on class I or II moving water specific to the watercraft activities to be conducted and have documented experience of engaging in the activity within the past two (2) years; or,
 3. Hold a current Red Cross lifeguard training certificate or equivalent training certificate from a nationally recognized organization and eight (8) hours of documented experience indicating knowledge and skill in watercraft instruction and rescue on class I or II moving water specific to the watercraft activities to be conducted and have documented experience of engaging in the activity within the past two (2) years.
 2. Watercraft Activity Leaders all Watercraft activity leaders on class I or II moving water must be at least eighteen (18) years of age and meet the following qualifications: must be experienced and knowledgeable about the river being used, including the height and speed of the river
 - a. Four (4) hours of documented experience indicating knowledge and skill in in watercraft instruction and rescue on class I or II moving specific to the watercraft activities to be conducted and have documented experience of engaging in the activity within the past two (2) years; and,
 - b. Must be trained as outlined in rule section 2.605(F)(1) by a Watercraft Instructor on Class I or II moving water.
 3. Watercraft Staff must be at least sixteen (16) years of age and the following qualifications:
 - a. Two (2) hours of documented experience indicating knowledge and skill specific to the watercraft activities taking place.
 - b. Must be trained as outlined in rule section 2.605(F)(1) by a Watercraft Instructor on Class I or II moving water.

B. Supervision

 1. The boating supervisor must be on site during the activity. A watercraft instructor on class I or II moving water must always present during all watercraft activities.
 2. The ratio while participating in watercraft on class I or class II moving water activities must be at least one to eight (1:8).
 3. There must always be a minimum of two (2) staff members at the shoreline and/or on the water when children are on the water. Staff must be positioned in locations where they are able to provide effective surveillance, and in close enough proximity to respond to participants within thirty (30) seconds to execute rescue in an incident/emergency.
 - a. Before children are permitted to participate in watercraft activities, water safety skills must be tested by properly trained watercraft staff members.
 - b. There must be one watercraft instructor, activity leader or staff member in any watercraft other than a kayak or paddleboard with children under seven (7) years old.

- C. ~~The supervisor shall be familiar with rescue techniques with canoes, kayaks, and tubes on moving water. The watercraft instructor must train children and watercraft activity leaders and staff on rescue techniques on moving water.~~
- C. ~~Children shall only canoe, tube, or kayak on Class II or less water.~~
- ED. The ~~child care facility program~~ must have a written ~~policy~~ policies and procedures on evaluating the safety of the river. Supervising staff must be trained on the ~~policy~~ policies and procedures.
- FE. All staff and children on the water must be wearing a United States Coast Guard approved personal flotation device sized appropriate for the activity and to the weight of the individual. Each child shall wear a United States Coast Guard approved personal flotation device whenever they are on the moving water.
- I. ~~Rescue equipment appropriate to the activity shall be available, such as rope throw bag and rescue tubes.~~
- F. Float tubes are prohibited on class I or II moving water.

2.608610 — WHITE WATER RAFTING ON CLASS III AND IV RIVERS (CLASSES OF RIVERS ARE THOSE AS DEFINED BY THE INTERNATIONAL SCALE OF RIVER DIFFICULTY)

- A. If the ~~child care facility program~~ operates white water rafting or kayaking, the ~~child care facility program~~ must have an active River Outfitter license as defined in section 33-32-102(6), C.R.S., from the Colorado Department of Natural Resources, Colorado Parks and Wildlife Commission.
- B. If a ~~child care facility program~~ provides a white-water rafting experience by purchase from a river outfitter, the license of the river outfitter must be active.

ARCHERY, ~~AND RIFLERY~~, AX-THROWING, AND USE OF KNIVES

2.609611 ARCHERY

If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations offer archery activities, the following regulations must be complied with:

- A. Qualifications
1. Archery Instructor must meet one (1) of the following qualifications:
- ~~The archery supervisor shall have a.~~ Hold a current certification USA Archery Basic Archery Instructor level one (1) certification, a certification from a Nationally recognized organization; or,
- b. Six (6) hours of documented experience ~~documented indicating knowledge and skill training or in archery instruction experience from a specific to the archery activities taking place and have documented experience of engaging in the activity within the past two (2) years. recognized organization or certifying body for the type of activities offered.~~
2. Archery activity leaders must be at least eighteen (18) years of age must meet the following qualifications:

- a. Be trained as outlined in rule section 2.605(F)(1) from an archery instructor; ~~and~~:
 - b. Have three (3) hours of documented experience indicating knowledge and skill in archery specific to the archery activities taking place; and
 - c. Have documented experience of engaging in the activity within the past two (2) years.
3. Archery staff must be at least sixteen (16) years of age and meet the following qualifications:
 - a. One and half (1.5) hours of documented experience indicating knowledge and skill in archery specific to the archery activities taking place; and,
 - b. Must be trained as outlined in rule section 2.605(F)(1) by an archery instructor.
- B. Supervision/ Ratios:
 1. The ~~An archery instructor or archery activity leader supervisor or a staff person trained and authorized by the archery supervisor~~ must be present at all times when children are present at the archery range or field.
 - a. An archery instructor must be on site and available to all archery activity leaders while archery activities are taking place.
 2. For every eight (8) active archers there must be at least one (1) archery instructor or archery activity leader present.
 3. A qualified staff member must be present supervising observers and maintaining the ratios as defined at the specific ruleset the program is licensed as.
- ~~BC.~~ The archery range ~~shall~~must be free from hazards and well-marked. There shall be a clear path to the target ~~which is not obstructed by such things as rocks, trees or branches~~. Traffic, trail, or other camp activities ~~shall~~must not be placed in the direction of the flight of the arrows.
- ~~CD.~~ Equipment ~~shall~~must be maintained in a safe condition. Bows and arrows ~~shall~~must be inspected for fractures, ~~splinters~~splinters, or cracks before each use. Damaged bows and arrows ~~shall~~must not be utilized.
- ~~DE.~~ Equipment ~~must~~shall be stored in a locked area ~~under lock and key~~ when not in use. Bows and arrows shall be used only in the specified archery areas.
- ~~GF.~~ All archers ~~shall~~must use the same firing line. Arrows shall be issued only at the firing line by the archery instructor or archery activity leaders.
- ~~HG.~~ Arrows shall be nocked to bow string after ~~shooters~~archers are on the firing line and after the signal to shoot has been given.
- ~~IH.~~ Before arrows are released, ~~shooters~~archers shall have a definite target.
- ~~JJ.~~ Movement must be controlled by an archery instructor or archery activity leader ~~a supervising staff member~~. All ~~persons~~participants must stay behind the firing line until the signal to retrieve arrows is given. All arrows shall be retrieved at the same time.
- K. Documentation of rules and procedures must be available for review at the archery range.

L. If the ~~child care facility~~ program has field archery, written procedures must be posted to provide safety to the archers and include a procedure for check-in and out of archers and all equipment. shall be established and posted to provide for the safety of the archers, including issuance of arrows at check-in point of the archery trail, check in of archer at the beginning of the archery trail, and check out when archer has completed the trail.

M. Archery tag is prohibited.

2.610612 RIFLERY

If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations offer riflery activities, the following regulations must be complied with:

A. Qualifications

1. Range instructor must be at least twenty-one (21) years of age and must meet one (1) of the following qualifications:

a. The riflery supervisor shall Hold a current National Rifle Association instructor's or assistance instructor's certification, or; in rifle shooting or equivalent certification from a national organization or shall have verified experience equivalent to that necessary to obtain the National Rifle Association Fire Arm certification.

b. Sixteen (16) hours of documented experience indicating knowledge and skill in riflery instruction specific to the riflery activities taking place and have documented experience of engaging in the activity within the past two (2) years.

2. Range activity leader must be at least eighteen (18) years of age and must be trained as outlined in rule section 2.605(F)(1) by a riflery instructor and meet one (1) of the following qualifications:

a. Hold a current National Rifle Association (NRA) Range Safety Officer certification; or;

b. Have documentation of a current Hunter Safety Instructor Certification; or;

c. Eight (8) hours of documented experience indicating knowledge and skill in riflery specific to the riflery activities taking place and have documented experience of engaging in the activity within the past two (2) years.

3. Range staff must be at least eighteen (18) years of age and meet the following qualifications:

a. Four (4) hours of documented experience indicating knowledge and skill in riflery specific to the riflery activities taking; and;

b. Must be trained as outlined in rule section 2.605(F)(1) by a riflery instructor.

B. Supervision:

1. For every six (6) active participants there must be one (1) range instructor or range activity leader present.

2. The following individuals must always be present at the firing line while participants are present: If the riflery supervisor is not present at the rifle range whenever children are firing guns, the staff person(s) trained by the riflery supervisor must be present at all times when children are present.
 - a. A range instructor is to directly supervise all live fire on the range.
 - (1) If more than one (1) range is active a range instructor must be on site and available to all range activity leaders while rifle activities are taking place.
- C. The rifle range ~~shall~~ must be free from all hazards, away from other activities and traffic of any type; ~~shall~~ be well marked with danger signs or flags; and all blind approaches ~~shall~~ must be fenced or blocked off.
 1. The range must have a clearly visible sign, or range warning flag system, indicating the operating status of the range (e.g. "CAUTION RANGE IN USE"/ "RANGE CLOSED").
- D. Firearms and ammunition must be locked and stored separately.
- ~~DE.~~ The range ~~shall~~ must be constructed with an appropriately designed bullet-stop so that all bullets will be stopped behind the targets. The bullet-stop ~~shall~~ must be free of trees, rocks, boulders, or other objects which may cause a bullet to ricochet ~~away~~ from or overshoot the bullet-stop.
- ~~EF.~~ There ~~shall~~ must be a well-defined firing line with firing points/ lanes that assist participants in locating their correct target, ensure participants do not interfere with each other during firing; and allow the range instructor or range activity leader to supervise shooters, clear firearm malfunctions, or to otherwise assist shooters as needed.
 1. The firing line surface must provide shooters with firm footing. If the firing line is elevated, it must be constructed to provide safe movement of participants on and off the elevated area. ~~which shall be level with the targets and elevated off the ground. A minimum space of five (5) feet between firing points shall be established or firing points separated by a permanent divider.~~
- G. Targets must be placed as close to the backstop as practical to elevate off the ground to prevent bullet ~~designed to minimize potential for ricochet off the range floor.~~ Targets shall be constructed of paper, cardboard, wood, or plastic. ~~Targets cannot depict human form. Steel or glass targets are not permitted.~~
 1. Target holders must be constructed of low ricochet materials such as wood or plastic.
- ~~FH.~~ Only the following types of guns shall be permitted:
 1. .22 caliber rimfire, single-shot, bolt-action rifles having no trigger modification other than the factory setting.
 2. Pneumatic spring-type and CO₂ air guns may be either .22 caliber or .177 (Ball Bearing (BB) size).
- I. All participants must always wear protective eye equipment.
- J. All participants must wear appropriate hearing protection when using .22 caliber rimfire, single-shot, bolt-action rifles. All observers and anyone within the range area must wear appropriate hearing protection when .22 caliber rimfire, single-shot, bolt-action rifles are in use.

- GK. The range instructor or the range activity leader must maintain or supervise the proper condition of the firearms. ~~shall be maintained by inspection firearms~~ before and after usage, and cleaning firearms, as necessary. Firearms that do not function properly shall must be repaired and tested before usage.
- HL. Instruction on the use of firearms shall be presented to the children prior to the use of the rifle range. Instruction on the use of firearms must be reviewed with all participants prior to participating in the activity.
- M. Range rules and emergency procedures must be posted at the range.
- IN. The ~~R~~range ~~i~~nstructor or range activity leader must distribute cartridges at the firing line only. No more than five (5) cartridges at a time ~~shall should~~ be distributed to a ~~child participant by the responsible supervising staff member and issued only at the firing line.~~
- JO. Firing ~~shall must only~~ be permitted at the firing line ~~only~~.
1. Observers ~~shall must~~ remain a minimum of fifteen (15) feet ~~behind the~~ firing line at all times. If not firing or training, observers must not be in the firing line area.
- KP. Any firearm that is not on the firing line ready to fire must have the magazine or cartridge feeding device removed and the chamber unloaded with the action open. ~~Actions of uncased firearms shall be kept open except when on firing line ready to fire.~~
- LQ. All firearms ~~shall must~~ be unloaded immediately upon the command "cease firing" regardless of when this command is given. Firearm actions ~~shall must~~ remain open until further commands are given.
- MR. Prior to anyone going downrange, or towards the target area, all firearms must have the magazine or cartridge feeding device removed, the chamber unloaded with the action open, the muzzle of the firearm pointed at a safe direction, and movement must be controlled by the range instructor and the range activity leader. A range instructor or range activity leader must remain at the firing line with all firearms. ~~On ranges where shooters must go down range to change targets and score: movement must be controlled by the supervising staff member.~~
- NS. All spent or unspent cartridges must be returned to the range instructor or range activity leader~~supervising staff member~~.

2.613 AX-THROWING

If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations offer Ax-throwing activities, the following regulations must be complied with:

A. Qualifications

1. The ax-throwing instructor must meet the following qualifications:
 - a. Six (6) hours of documented experience indicating knowledge and skill training or in ax-throwing instruction specific to the ax-throwing activities taking place and have documented experience of engaging in the activity within the past two (2) years.
2. Ax-throwing activity leaders must be at least eighteen (18) years of age and meet the following:

- a. Three (3) hours of documented experience indicating knowledge and skill in ax-throwing specific to the ax-throwing activities taking place and have documented experience of engaging in the activity within the past two (2) years; and,
 - b. Must be trained as outlined in rule section 2.605(F)(1) by an ax-throwing instructor.
- 3. Ax-throwing staff must be at least sixteen (16) years of age and meet the following:
 - a. One and half (1.5) hours of documented experience indicating knowledge and skill in ax-throwing specific to the ax-throwing activities taking place; and,
 - b. Must be trained as outlined in rule section 2.605(F)(1) by an ax-throwing instructor.
- B. Supervision/ Ratios:
 - 1. An ~~a~~Ax-~~t~~hrowing instructor or ax-throwing activity leader must be present at all times when children are present at the Ax-Throwing range.
 - a. An ax-throwing instructor must be on site and available to all ax-throwing activity leaders while ax-throwing activities are taking place.
 - 2. For every eight (8) throwers there must be at least one ax-throwing instructor or one ax-throwing activity leader present.
- C. The ax-throwing course must be free from hazards and well-marked. There shall be a clear, unobstructed path to the target. Traffic, trail, or other camp activities must not be placed in the direction of the path of the axes.
- D. The ~~a~~Ax-throwing course must have a waiting line and a throwing line that are at least five (5) feet from each other.
- E. Equipment must be maintained in a safe condition. Prior to each use axes must be inspected for fractures, splinters, or cracks in the handle. The head of the ax must be secure to the handle with no movement. Damaged axes must not be utilized.
- F. Equipment must be stored in a locked area when not in use. Axes shall be used only in the specified ax-throwing areas.
- G. All ax throwers shall use the same throwing line. Axes shall be issued only at the throwing line.
- H. Axes shall not be thrown until after the signal to throw has been given.
- I. Before an ax is released, throwers must have a definite target. Targets must be appropriate for ax throwing.
- J. Movement must be controlled by an ax-throwing instructor or ax-throwing activity leader. All persons must stay behind the throwing line until the signal to retrieve axes is given. All axes shall be retrieved at the same time and placed in a designated area.
- K. Ax-throwing participants must wear closed-toed shoes. Instructors or activity leaders will need to check participants for any clothing that could obstruct a participant's throwing movement or vision including but not limited to scarves, hoods, or loose-fitting clothing.

L. Instruction on the use of axes, proper throwing techniques must be reviewed with all participants prior to participating in the activity.

M. The ax must never be thrown backwards or from the side.

N. Documentation of rules and procedures must be available for review.

2.614 USE OF KNIFES

If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations offer knife use activities, the following regulations must be complied with:

A. Qualifications

1. All staff participating must be trained in the usage of knives and in the facilities, policies and procedures and have a current Department-approved first aid and CPR training certification.
2. All staff participating must be trained as outlined in rule section 2.605(F)(1) from a supervisor.

B. Supervision

1. Program must develop supervision plans and supervision must be appropriate to the activities and ages of participants. Plans must be available for review by the Department.

C. The program must have policies and procedures regarding the developmentally appropriate practice for the use of knives. The policies and procedures must include the following:

1. Knife safety;
2. Size of blades;
3. Types of knives used;
4. Appropriate supervision and staff to child ratios while using knives; and
5. Storage of knives.

D. Knife usage policies and emergency procedures must be reviewed with all participants prior to participating in the activity.

1. Documentation of rules and procedures must be available for review.

HORSEBACK RIDING

2.614615 HORSEBACK RIDING ACTIVITIES

If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations offer horseback riding activities the following rules must be complied with:

A. Qualifications:

1. The horseback riding supervisor-instructor shall meet one (1) of the following qualifications have completed at least one of the following:

- a4. A current certificate from a nationally recognized organization or riding school; or,
- b2. Written verification of successful experience in formal horseback riding instruction. Twenty (20) hours of documented experience indicating knowledge and skill in horseback riding instruction specific to the horseback riding activities taking place and have documented experience of engaging in the activity within the past two (2) years.
- 2. Horseback riding activity leader must be at least eighteen (18) years of age and meet the following qualifications: training in emergency procedures from the Horseback Riding Supervisor. Child care facility riding staff shall be trained by the horseback riding supervisor in to the horseback riding activity
 - a. Ten (10) hours of documented experience indicating knowledge and skill in horseback riding instruction specific to the horseback riding activities taking place and have documented experience of engaging in the activity within the past two (2) years; and,
 - b. Must be trained as outlined in rule section 2.605(F)(1) by a horseback riding instructor.
- 3. Horseback riding staff must be at least sixteen (16) years of age and meet the following qualifications:
 - a. Five (5) hours of documented experience indicating knowledge and skill in horseback riding specific to the horseback riding activities taking place; and,
 - b. Must be trained as outlined in rule section 2.605(F)(1) by a horseback riding instructor.

B. Supervision

- B1. There must be one (1) horseback riding instructor or horseback riding activity leader present. The horseback riding supervisor shall train at least one (1) child care facility riding staff member in the supervision of children in the horseback riding program for every ten (10) or fewer children participating in the riding program.
 - a. A horseback riding instructor must be on site and available to all horseback riding activity leaders and staff.
- D2. Trail Ride: at least two (2) trained riding child care facility staff members, one (1) of whom holds a current American Red Cross standard First Aid and safety certificate or equivalent, shall accompany each trail excursion. If the horseback ride is more than one (1) hour from emergency medical services, at least one (1) staff member shall be trained in wilderness first aid training. If the horseback ride is for seven (7) or more nights and is more than one (1) hour away from emergency medical services, there must be at least one (1) staff member with each group of children with wilderness first responder training, CPR, and medication administration training. If more than twenty (20) children participate in the trail excursion, there shall be a trained riding child care facility staff member assigned for each additional ten (10) or fewer riders.
 - a. There must be an individual with current Department-approved CPR and First Aid certification present for each trail ride.

- b. There must be at least two (2) staff present for each trail ride meeting the following qualifications:
 - 1. A riding instructor or riding activity leader; and;
 - 2. A riding staff member.
 - c. Staff must have a communications plan during all trail rides.
- ~~E.~~ First Aid supplies shall be carried on each trail excursion and available at each horseback riding ring/arena.
- ~~FC.~~ No ~~person-participant~~ is allowed in the barn area and riding area unless the horseback riding ~~supervisor/instructor~~ or a trained-Riding activity leader ~~child-care facility staff member~~ is present.
- ~~GD.~~ The riding ~~supervisor-instructor or riding activity leader~~ ~~shall-must~~ determine the child's riding experience and level of skill and must take these into account in assigning which horse each child should ride and determining the type of riding activity in which each child should engage.
- E. The emergency procedures must be posted in the barn, stable, ring, or commonly used areas and include information required in section 13-21-119, C.R.S.
- F. The riding supervisor or riding instructor must review all riding rules with Children-participants prior to participating in any riding activities. ~~shall be given instruction in basic safety, which shall include at least the following: riding rules in the ring and on the trail, how to approach, and mount and dismount.~~
- ~~HG.~~ Children and staff shall be appropriately dressed for riding, which ~~shall-must~~ include closed toed shoes or boots and long pants.
- H. The riding supervisor or riding instructor must evaluate the footgear of each child and make the stirrups safe for each child's shoe or boot.
- ~~I.~~ ~~Protective head gear/helmets are mandatory for children ring riding and on trail~~ All children and staff must wear properly fitted helmets designed for equestrian use according to ASTM F1163-15 standards while riding as defined and explained by ASTM international at <https://www.play.org/f1163-15.html> (February 2023), herein incorporated by reference. No later editions or amendments are incorporated. These resources are available at no cost from ASTM International at ASTM.org. These resources are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hoursrides.
 - 1. Helmets must be replaced according to the manufacturer's recommendations or at least every five (5) years.
- ~~J.~~ Parents must be notified in advance of what type of protective gear is used by the child care facility. If children bring helmets from home, they must be specifically designed for equestrian use, worn correctly, and in good condition.
- ~~KJ.~~ The horseback riding equipment shall be in good condition, properly sized and adjusted for each rider. All equipment must be used and maintained according to the manufacture recommendations.
- K. Any hazardous items and materials including but not limited to tools and medications must be inaccessible to children.

- L. The horse barn or stable, ring, and commonly used trail(s) shall be in good repair and free of dangerous obstructions.
- M. Horses shall be cared for with evidence of an adequate feeding schedule, fresh water must be readily available and a procedures in place means to care for sick horses.
- N. Horses shall must not be permitted in the other designated activity areas.

TRAMPOLINE

2.612 TRAMPOLINE ACTIVITIES

- A. ~~The trampoline supervisor shall have documented formal training and experience in use of trampoline and knowledge of safety and spotting techniques.~~
- B. ~~Trampolines shall be equipped with pads along the sides and shall be kept in good repair.~~
- C. ~~No person shall be on the trampoline unless a trampoline supervisor is present and spotters are present on all four (4) sides of the trampoline.~~
- D. ~~Trampolines shall be secured from unauthorized use by any person.~~
- E. ~~The child shall dismount the trampoline by sitting on the edge and sliding off. No child shall jump off the trampoline.~~
- F. ~~Spotters shall be posted on four (4) sides of each trampoline at all times. Spotters shall not stand, sit, or lie on trampoline, but shall stand in a position of readiness, watching the jumper at all times.~~

CLIMBING

2.613616 ROCK CLIMBING AND CLIMBING WALLS AND ROPES COURSES

A. ~~If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations When a child care facility offers basic/single-pitch top roped climbing rock climbing or advanced/multi-pitched climbing, which includes such topics as the care and use of basic equipment, knots, anchors and belayings, verbal signals, safety measures, basic climbing holds and moves, and or techniques of rappelling, the following rules must be complied with:~~

A. Qualifications:

- 1. Climbing instructor must meet one (1) of the following qualifications:
 - a. Have a current top-roped climbing instructor certification; or,
 - b. Sixteen (16) hours of documented experience indicating knowledge and skill in knots, anchors, safety zones, verbal signals, belaying, rappelling, and safe tie-ins, and climbing instruction specific to the rock-climbing activities taking place, and have documented experience of engaging in the activity within the past two (2) years. 2. ~~A climbing instructor Shall have verified knowledge of technical climbing by completion of a course or climbing school, or A minimum of ten (10) hours of instruction.~~
 - c. If an auto-belay device is used:

- (1) The instructor must have four (4) hours of documented experience indicating knowledge and skill in use and operation of the auto belay device, knots, safety zones, verbal signals, belaying, rappelling, and safe tie-ins, specific to the climbing activities taking place, and have documented experience of engaging in the activity within the past two (2) years.
 - 2. Climbing activity leaders must be at least (18) years of age, have documentation of a skills verification, must be trained as outlined in rule section 2.605(F)(1) by a climbing instructor and meet one (1) of the following qualifications:
 - a. Must have verified knowledge of technical climbing by completion of a course or climbing school; or;
 - b. Eight (8) hours of documented experience from a climbing supervisor indicating knowledge and skill in knots, safety zones, verbal signals, belaying, rappelling, and safe tie-ins, and climbing instruction specific to the rock-climbing activities taking place and have documented experience of engaging in the activity within the past two (2) years.
 - c. If an auto-belay device is used:
 - (1) The activity leader must have at least two (2) hours of documented experience indicating knowledge and skill in use and operation of the auto belay device, knots, safety zones, verbal signals, belaying, rappelling, and safe tie-ins, specific to the climbing activities taking place, and have documented experience of engaging in the activity within the past two (2) years.
 - 3. Climbing staff must be at least sixteen (16) years of age and meet the following qualifications:
 - a. Four (4) hours of documented experience indicating knowledge and skill in knots, anchors, safety zones, verbal signals, belaying, rappelling, and safe tie-ins, specific to the rock-climbing activities taking place, and have documented experience of engaging in the activity within the past two (2) years.
 - b. If an auto-belay device is used:
 - (1) The climbing staff must have at least one (1) hour of documented experience indicating knowledge and skill in use and operation of the auto belay device, knots, safety zones, verbal signals, belaying, rappelling, and safe tie-ins, specific to the climbing activities taking place, and have documented experience of engaging in the activity within the past two (2) years.
- B. Supervision:
 - 31. At least two (2) rock-climbing staff climbing instructors must be present at the climbing site at all times. ~~a~~At least one of the staff must be a rock-climbing instructor or activity leader.
 - a. A rock-climbing instructor must be on site and available to all rock-climbing activity leaders and climbing staff while rock climbing activities are taking place.

2. For every eight (8) active climbers there must be at least one (1) rock climbing instructor or rock-climbing activity leader present.
4. ~~There shall be one (1) climbing instructor for each six (6) climbers or two climbing instructors for thirteen (13) children.~~
5. ~~There shall be a staff member who holds at least a current Red Cross standard First Aid and safety certificate or equivalent at the rock climbing site.~~
3. A qualified staff member must be present supervising observers maintaining the ratios as defined at the specific ruleset the program is licensed as.6. First Aid supplies, put together by a person knowledgeable in First Aid supplies needed for climbing activities and possible injuries, shall be present at the climbing site.
7. ~~No child shall be forced to participate in this activity.~~
- 8C. The climbing ~~supervisor instructor~~ shall approve guidelines ~~be responsible~~ for the proper maintenance of all climbing equipment used. Equipment shall be checked by the ~~supervisor instructor or activity leader~~ immediately prior to use.
- 9D. All rock-climbing equipment shall be maintained and replaced according to the manufacture , recommendations and be visually and physically inspected before each climb, ~~and replaced on a timely basis.~~
- 10E. Climbers in a natural outdoor environment must wear helmets specifically designed for the activity at all times when in designated helmet zones.
1. When an auto belay device is used, a helmet should not be worn.
- 11F. The ~~child care facility program~~ shall not permit an unsupervised climb.
- 12G. The climbing supervisor or climbing activity leader must have knowledge of where the climb is will ~~to occur~~ and must give approval on the day of the climb prior to the activity taking place. ~~for the climb to occur.~~
- 13H. Each rock climber must be visually supervised.
14. ~~Children waiting to climb must be supervised by a staff member.~~
- 15I. All climbers and rappellers shall be belayed in a manner consistent with current industry standards top rope manner by a belayer that: a.
- J. Belayers must has been instructed in proper procedures, and directly supervised until their skills have been verified by a climbing instructor. ~~competency has been demonstrated;~~
- b. ~~Has certification or documented experience in knots, anchors, safety zones, verbal signals, belaying, rappelling, and safe tie-ins, or training or experience from a recognized organization, such as the Association for Challenge Course Technology or certifying body for the type of activities offered; and~~
- c. ~~Has at least six (6) weeks experience in a management or supervisory capacity in similar types of programs.~~
- 2.614617 ADVANCE/ SINGLE AND/OR MULTI-PITCHED CLIMBING (DOES NOT INCLUDE TOP-ROPED CLIMBING)**

A. ~~_____~~ If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations ~~If the child care facility offers advanced/offer single or~~ multi-pitched climbing, the following rules ~~shall must also~~ be complied with:

A. Qualifications:

1. Single or multi-pitch climbing instructors must meet the one (1) of following qualifications:
 - a. An American Mountain Guides Association (AMGA) multi-pitch instructor course and have passed the AMGA Single Pitch Instructor assessment; or;
 - b. Sixteen (16) hours of documented experience indicating knowledge and skill in knots, anchors, safety zones, verbal signals, belaying, rappelling, and safe tie-ins, and climbing instruction specific to the rock-climbing activities taking place, and;
 - (1) Documentation that the individual has led or shared lead on ten (10) single or multi-pitch rock routes within the last two (2) years.
4. ~~_____~~ The climbing supervisor accompanying participants shall:
 - a. ~~_____~~ Hold a current Red Cross standard First Aid and safety certificate or equivalent, and a current certificate for cardiopulmonary resuscitation;
 - b. ~~_____~~ Have been an instructor, under supervision, for two (2) seasons with verifiable experience and a review of any serious accidents;
 - d. ~~_____~~ Have led ten additional multi-pitched Class V climbs (the classification of the climbs as defined by the American Alpine Club) within the last two (2) years.; and
2. Single or multi- pitch climbing instructor-activity leaders must be at least eighteen (18) years of age and have knowledge of rescue techniques, documentation of a skills verification, must be trained as outlined in rule section 2.605(F)(1) by a climbing instructor and meet one (1) of the following qualifications: or the rope leader knowledge of mountain rescue techniques shall have:
 - a. Have a current AMGA single pitch instructor certification; or;
 - b. Eight (8) hours of documented experience indicating knowledge and skill in knots, anchors, safety zones, verbal signals, belaying, rappelling, and safe tie-ins, and climbing instruction specific to the rock-climbing activities taking place and have documented experience of engaging in the activity within the past two (2) years.
3. Climbing staff must be at least sixteen (16) years of age and meet the following qualifications:
 - a. Four (4) hours of documented experience indicating knowledge and skill in knots, anchors, safety zones, verbal signals, belaying, rappelling, and safe tie-ins, specific to the rock-climbing activities taking place, and have documented experience of engaging in the activity within the past two (2) years; and;
 - b. Must be trained as outlined in rule section 2.605(F)(1) by a single or multipitch climbing instructor.

- a. ~~_____ The same training as the climbing supervisor;~~
- b. ~~_____ Have been an instructor, under supervision, for one (1) season with verifiable experience and a review of any serious accidents;~~
- c. ~~_____ Completed a technical climbing school or training in technical climbing;~~
- d. ~~_____ Led five (5) additional multi-pitched climbs; and~~

B. Supervision:

- 31. At least two (2) ~~staff climbing instructors~~ must be present at the climbing site at all times one of the two (2) staff must be a single or multi pitch climbing instructor or activity leader.
- a. A single or multi pitch rock-climbing instructor must be on site and available to all rock-climbing activity leaders while rock climbing activities are taking place.
- 2. For every three (3) climbers there must be at least one rock climbing instructor or rock-climbing activity leader present.
- 23eDC. No climbing instructor shall take ~~campers participants~~ on a climb he/she has the climbing instructor has not completed previously.
- 4ED. ~~A child who is permitted to participate in the climb must be at least thirteen (13) years old. The multi-pitch climbing supervisor-instructor shall must~~ assess the ability of ~~the child~~ all children participating as to the difficulty of the climb.
- 5FE. The single or multi-pitch climbing instructor must have knowledge of where the climb will occur and must give approval prior to the activity taking place. The climbing instructor and climbing site must be approved by the climbing supervisor for each climb.
- F. No child will be the rope leader unless their skills have been verified by a ~~c~~ climbing instructor.
- ~~6. _____ The climbing supervisor, an equally qualified person, or two (2) equally qualified rope leaders shall be present at the climb site.~~
- ~~7. _____ There shall be one rope leader that is at least eighteen (18) years of age to each three climbers in an extended climb.~~
- ~~8. _____ First Aid equipment must be carried with the staff on each climb. If the climb is more than sixty (60) minutes from emergency medical services, the climbing supervisor must hold a current wilderness First Aid training certificate or equivalent~~

2.615618 HIGH AND/OR LOW ROPES CHALLENGE COURSES AND ZIPLINES OR CLIMBING WALLS

A. _____ If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations ~~if the child care facility~~ offers high and/or low ropes challenge courses, or a climbing wall as part of a ropes course, or ziplines the following rules must be complied with ~~at all times~~:

A. Qualifications:

- 1. _____ Challenge course instructor must meet one (1) of the following qualifications:

- a. Hold a current certification specific to that activity or challenge course "system" from a recognized organization or certifying body. If the certificate does not have an "expiration date," the certificate must have been completed within the past two (2) years; and the supervisor must have documented experience of engaging in the activity within the past two (2) years; or;
 - b. If the course involves high ropes the challenge course instructor must have sixteen (16) hours of documented experience indicating knowledge and skill in challenge course instruction related to the challenge course activities taking place and have documented experience of engaging in the activity within the past two (2) years.
 - c. If the course involves only low ropes the challenge course instructor must have eight (8) hours documented experience indicating knowledge and skill in challenge course instruction related to the challenge course activities taking place and have documented experience of engaging in the activity within the past two (2) years. 1. The rope supervisor must have training and experience on the type of rope course or climbing wall being used—and must hold a current standard First Aid and safety certificate or, if the ropes course or climbing wall is more than sixty (60) minutes from definitive care, must hold a wilderness First Aid card.
2. The ~~rope~~ challenge course activity leader must be at least eighteen (18) years of age, must have documentation of skills verification, and must be trained as outlined in rule section 2.605(F)(1) from an individual that is qualified as a challenge course instructor and must meet the following qualifications: ~~instructor must~~
 - a. If the course involves high ropes the challenge course activity leader must have ten (10) hours of documented experience indicating knowledge and skill in challenge course instruction specific to the challenge course activities taking place, and have documented experience of engaging in the activity within the past two (2) years. ~~have training and experience on the type of rope course or climbing wall being used and must be supervised by the rope supervisor and must hold a current standard First Aid and safety certificate or, if the ropes course or climbing wall is more than sixty (60) minutes from definitive care, must hold a wilderness First Aid card.~~
 - b. If the course involves only low ropes the challenge course activity leader must have five (5) hours of documented experience indicating knowledge and skill in challenge course instruction to the challenge course activities taking place and have documented experience of engaging in the activity within the past two (2) years.
3. Challenge course staff must be at least sixteen (16) years of age and must be trained as outlined in rule section 2.605(F)(1) from an individual that is qualified as a challenge course instructor and meet one (1) of the following qualifications:
 - a. If the course involves high ropes the challenge course staff must have five (5) hours of documented experience indicating knowledge and skill in challenge course instruction specific to the challenge course activities taking place; or

- b. If the course involves only low ropes, the challenge course staff must have three (3) hours of documented experience indicating knowledge and skill in challenge course instruction specific to the challenge course activities taking place.

B. Supervision:

1. At least two (2) staff must be present at the course site at all times. One (1) of the two (2) staff members must be a challenge course activity leader.

- a. A challenge course instructor must be on site and available to all challenge course activity leaders while challenge course activities are taking place.

- b. For every eight (8) participants there must be at least one challenge course instructor or challenge course activity leader present.

- 3C. Ropes course elements must have written evidence of annual inspection for integrity of all hardware, materials, and equipment by an individual qualified through a nationally recognized organization, qualified such as: Association of Challenge Course Technology (ACCT)- personnel of course elements

- 4D. Ropes courses must be use as designed and be inspected regularly before use by the rope supervisor or the rope instructor.

- 5E. All equipment and elements of a rope course or climbing wall must be safety checked prior to each use and have written records of regular inspection and maintenance of all equipment and elements utilized. Equipment must be maintained and replaced per manufactures' recommendations.

- 6F. Children must wear safety equipment appropriate for the activity.

- G. to the size of the Cchildren must wear and appropriate properly fitted helmets when using the high ropes course or climbing wall.

- 7H. At all times, there must be a rope supervisor or rope instructor on the ropes course with children.

- 8I. Ropes courses and climbing walls must be off limits to children when a rope supervisor or rope instructor is not present and access to ropes course must be controlled.

9. Access to ropes courses and climbing walls must be controlled by education, signs, and whatever other means are necessary to control unsupervised access.

- 10KJ. The child care facility program must have written safety procedures for use of the ropes course(s) and climbing wall. Staff must be trained on in the safety procedures.

HIKING, BACKPACKING, AND ~~AND~~ CAMPING

2.616619 HIKING

If School-Age Child Care Centers, Children's Resident Camps, or Neighborhood Youth Organizations # the child care facility offers offer hiking activities, the following rules shall must be complied with:

A. Qualifications

1. Hiking instructor must meet the following qualifications:
 - ~~a. The hiking supervisor~~
 - ~~a. Hold a current Department-approved Red-Cross standard First Aid-Aid certification and safety certificate or equivalent; and~~
 - ~~b. Six (6) hours of documented experience indicating knowledge and skill in the symptoms and correct treatment procedures for hypothermia and dehydration and hiking instruction specific to the hiking activities taking place and have documented experience of engaging in the activity within the past two (2) years; shall have knowledge of outdoor experience and the symptoms and correct treatment procedures for hypothermia and dehydration; and;~~
 - ~~b. shall have verifiable experience in hiking and backpacking at the elevation where the hike is to take place~~
 2. Hiking activity leaders must be at least eighteen (18) years of age and meet the following qualifications:
 - ~~B. The staff members involved in hiking shall be trained by the supervisor~~
 - ~~a. Three (3) hours of experience specific to the hiking activities taking place; and;~~
 - ~~b. Hold a current Department-approved First Aid certification; and;~~
 - ~~c. Must be trained as outlined in rule section 2.605(F)(1) by a hiking instructor.~~

~~and shall continually observe and monitor campers on the trail for early diagnosis and treatment of injury or illness~~
 3. Hiking staff must be at least sixteen (16) years of age and meet the following qualifications:
 - ~~a. Must be trained as outlined in rule section 2.605(F)(1) by a hiking instructor; and~~
 - ~~b. One and a half (1.5) hours of documented experience indicating knowledge and skill in hiking specific to the hiking activities taking place.~~
- B. Supervision & Ratios
1. Staff must continually observe and monitor participants on the trail including monitoring of symptoms including but not limited to sunburn, dehydration, fatigue, hypothermia, and heat related illness.
- ~~C. When a group takes a hike within sixty (60) minutes of definitive medical care, there must be at least one (1) staff member currently qualified with Red-Cross standard First Aid and safety training certificate or equivalent, current CPR certificate, and current training in the Department required and approved medication administration training.~~
- ~~D. When a group takes a hiking or backpacking trip more than sixty (60) minutes away from definitive medical care, there must be at least one staff member with each group of children with current wilderness First Aid training, or equivalent, current CPR training, and current medication administration training.~~
- ~~E2. At least two (2) hiking activity leaders staff members must accompany a group in hikes. From time to time, Hiking groups may divide up as long as hikers are always with one~~

~~staff member~~activity leader and ~~staff members~~activity leaders are in visual, verbal or electronic (radio or wireless communication) contact with each other.

- FC. In selecting the area for hiking, the hiking ~~supervisor/instructor shall~~ must consider the hiker's age, physical ~~condition~~condition, and experience, as well as the season, weather trends during the trip, methods of evacuation, and communication.
- D. The ~~child care facility program~~ must have written safety procedures for hiking, including the written ~~protocol policies and procedures~~ for evacuating a child that becomes sick or injured on a hike. Staff Hiking activity leaders and children must be trained on the safety procedures and ~~protocol policies~~.
- E. Before participation, children must be instructed on:
1. The fundamental safety procedures to follow on the trail;
 2. Procedures to follow if ~~lost~~separated from the group;
 3. Proper health and sanitation procedures on the trail;
 4. Rules and regulations of the governing land where the hiking occurs~~Rules governing land to be hiked~~;
 5. Potential high-risk areas; ~~and~~
 6. ~~Fire precautions~~Environmental hazard; ~~and~~
 7. Procedures when encountering animals.
- F. Each hiker shall be equipped with protective clothing against natural elements such as rain, snow, wind, cold, sun, and insects.
- ~~I. First Aid supplies, put together by a person knowledgeable in First Aid supplies needed for possible accidents and/or injuries, shall be present on each hike. The contents of each kit shall be adequate for the number of children, the terrain, and the length of the hike.~~
- G. An itinerary of the hiking trip and a list of all ~~people~~participants on the hike must be kept at the ~~child care facility program~~.
- ~~H.H.~~ If any off-trail hiking occurs during the trip, staff must have experience in traveling off trail including back country navigation.

2.617620 BACKPACKING AND CAMPING

If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations offer backpacking or camping trips where the basic needs for operation, such as places of dwelling, water supply systems, and permanent toilet and or cooking facilities are not usually provided, the overnight requirements for each type of program must be followed according to rules for that license type in addition to the following requirements:

A. Qualifications

1. Backpacking/-camping instructor must meet the following qualifications:
 - a. Hold a current D~~department~~-approved First Aid and CPR certification; and,

- 68

- a. If the program license type allows the trip to exceed two (2) nights, there must be one (1) backpacking/-camping instructor who is at least twenty-one (21) years of age.
- 3. At no time may a child be left without qualified supervision. Sleeping quarters of the staff must be within sight or hearing distance of the sleeping quarters of the children whom they supervise.
- 4. Children must sleep in the same room or tent with individuals that are consistent with their gender identity.
- 5. In gender-segregated facilities where undressing in the presence of others occurs, camps shall make reasonable accommodations to allow access consistent with an individual's gender identity.
- CD. The backpacking ~~/or~~ camping ~~supervisor-instructor~~ shall consider the hiker's age, physical condition, and experience, as well as the season, weather trends during the trip, methods of evacuation and communication, and availability of water ~~quality and quantity in when~~ selecting the area for backpacking or camping.
- DE. The ~~child-care facility~~ program must have written safety procedures for backpacking or camping, including the written ~~protocol policies~~ and procedures for evacuating a child that becomes sick or injured. Staff and children must be trained in the safety policies and procedures.
- EF. Before participation, children shall have a ~~safety~~ safety, orientation and be instructed on the applicable precautions, such as:
 - 1. The fundamental safety procedures to follow on the ~~trail~~ trip;
 - 2. Procedures for a hiker if separated from the group; ~~he/she becomes lost~~;
 - 3. Proper health procedures, including the need for drinking fluids and eating appropriate foods;
 - 4. Sanitation procedures;
 - 5. ~~Relevant~~ Rules and regulations of the governing land where the camping or backpacking occurs;
 - 6. Potential high-risk areas which may be found on the ~~trail~~ trip;
 - 7. Environmental hazards ~~Fire danger precautions; flash floods; lightning dangers~~; and
 - 8. Procedures when encountering ~~wild~~ animals.
- FG. Children shall be oriented to minimum impact guidelines and techniques.
- GH. Each child shall be equipped with protective clothing and equipment against anticipated natural elements such as rain, snow, wind, cold, sun, and insects.
- H. Adequate shelters such as a tent must be available for each child. The shelter occupancy must be in compliance with the manufacturers' recommendations.
 - 1. All structures used by children must be kept in good repair at all times.

2. If fabric structures are used, they must be constructed of fire and flame-retardant material.
- I. Each child must be provided with their own mat, pad, bed, sleeping bag, or cot.
- J. Appropriate first aid supplies shall be present on each trip. The contents of each kit shall be adequate for the number of children, the terrain, and the length of the trip.
- J. The program must have emergency plans for all locations.
 1. Plans must be available for the Department to review.
 2. Plans must be available for parents or guardians.
 3. All staff must be trained in emergency plans for all trip locations prior to trips.
- ~~K.~~ There must be a day-to-day itinerary prepared prior to departure.
 1. The Itinerary must include a list of all participants.
 2. Sources of emergency care and methods of communication with such facilities as hospitals, police, and forest service must be identified for each campsite on the itinerary.
 3. The program director must have access to a copy of the itinerary.
 4. The itinerary must be followed as closely as possible.
 5. The program director must be notified of an itinerary change as soon as possible.
 6. The itinerary must be available to the Department, parents, and local police.
- L. Programs must have a contingency plan/plan for facilities to use during adverse weather and air quality index advisory Unhealthy for Sensitive Groups explained by the Environmental Protection Agency (EPA) at https://www.airnow.gov/sites/default/files/2018-04/aqi_brochure_02_14_0.pdf (Feb. 2024), herein incorporated by reference. No later editions or amendments are incorporated. These resources are available at no cost from the Environmental Protection Agency (EPA) at <https://www.airnow.gov/aqi/aqi-basics/>. These resources are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hours. The plan must be available to parents/guardians.
- M. A copy of the current statement which has been signed and dated by the parent or guardian indicating that the camp staff may obtain emergency medical care must be readily available to the staff accompanying the participants.
- ~~K.N.~~ If any off-trail backpacking or camping occurs during the trip, staff must have experience in traveling off trail including back country navigation.

BIKING

~~2.618621~~ BICYCLING-BIKING ON PUBLIC ROADS OR MOUNTAIN TRAILS

If Children's Resident Camps, School-Age Child Care Centers, or Neighborhood Youth Organizations ~~if a child care facility has offer~~ bicycling trips ~~either on a public road or on mountain trails~~, the following rules ~~shall must~~ be complied with:

A. Staff Qualifications

1. The biking instructor must meet the following qualifications:
 - a. Hold a current Department-approved First Aid certification; and;
 - b. Six (6) hours of documented experience indicating knowledge and skill in biking specific to the biking activities taking place, and must be familiar with state laws about bicycling; be knowledgeable about the type of bicycling terrain where the bicycle trips will occur; know how to make simple bicycle repairs; how to properly fit a bike and select necessary equipment; and have documented experience of engaging in the activity within the past two (2) years. The bicycling supervisor must be knowledgeable about bicycling in the mountains, if applicable; shall and, shall hold at least a current Red Cross standard First Aid and safety certificate or equivalent.
2. Biking activity leaders must be at least eighteen (18) years of age and meet the following qualifications:
 - a. Hold a current Department-approved First Aid certification; and;
 - b. Biking activity leaders must be trained as outlined in rule section 2.605(F)(1) by a biking instructor; and;
 - c. Three (3) hours of experience specific to the biking activities taking place.
3. Biking Staff must be at least sixteen (16) years of age and meet the following qualifications:
 - a. Must be trained as outlined in rule section 2.605(F)(1) by a biking instructor; and;
 - b. One and a half (1.5) hours of experience specific to the biking activities taking place.

B. Supervision and Ratios

- ~~B1.~~ For every eight (8) bikers there must be at least one (1) biking instructor or biking activity leader present.
2. At least two (2) biking staff members must accompany a group while biking. One (1) must be a biking activity leader. From time to time,
3. Biking groups may divide up as long as bikers are always with one (1) one staff member activity leader and staff members activity leaders are in visual, verbal or electronic (radio or wireless communication) contact with each other. A bicycling supervisor or staff member equally qualified and another qualified staff member must accompany each bicycle trip. Correct staff to child ratios must be complied with at all times. There must be one staff member at the beginning and end of each bicycle group.

- ~~4C.~~ The child care facility program must have written safety procedures of bike trips, including the written protocol policies for evacuating a child that becomes sick or injured on a bike trip. Staff and children must be trained on the safety procedures and protocol policies.

- ~~GD.~~ Each rider shall wear head protection specifically designed for the type of biking activity according to ASTM F1447-18 standards while riding as defined and explained by ASTM international at <https://www.astm.org/f1447-18.html> (June 25, 2018), herein incorporated by reference. -No later editions or amendments are incorporated. These resources are available at no cost from ASTM International at ASTM.org. These resources are also available for public inspection and copying at the Colorado Department of Early Childhood, 710 S. Ash St., Denver, CO 80246, during regular business hours. Each bicyclist shall wear head protection and
- E. The bicycle shall be equipped with brakes in good-working condition. Bicycles ~~shall be in good condition, must be~~ properly maintained, inspected prior to each bicycling trip, and adjusted to the size of the child riding the bicycle.
- F. Equipment must be maintained and replaced per manufacturers' recommendations.
- G. ~~For If the program allows children to useing~~ their own bicycles the ~~facility biking staff or supervisor must notify parents or guardians a written statement will be required in advance, , attestinginspect the bike to verify~~ that the bicycle is appropriate for the activity, in good condition, properly maintained, ~~inspected~~, and adjusted to the size of the child riding the bicycle prior to participating.
- ~~DH.~~ An appropriate bicycle repair kit ~~and First Aid equipment~~ must be taken on each trip. ~~The First Aid supplies must be put together by a person knowledgeable in First Aid supplies needed for bike trips and possible accidents and/or injuries.~~
- ~~EI.~~ The ~~bicycling-biking~~ supervisor or staff must instruct children as to emergency procedures, safe riding practices, and road and trail etiquette.
- ~~FJ.~~ The ~~bicycling-biking~~ supervisor or staff shall evaluate each child as to their physical capability to participate in the planned bicycling trip, keeping in mind the trip length, terrain, altitude of the trip, and weather conditions.
- ~~G.~~ ~~Water/fluids must be taken on each bicycle trip.~~
- ~~HK.~~ An itinerary of the biking trip and a list of all ~~people-participants~~ on the biking trip must be kept at the ~~child-care facilityprogram~~.

...

2.700 RULES REGULATING NEIGHBORHOOD YOUTH ORGANIZATIONS

...

2.718 TRANSPORTATION

...

B. Requirements for Vehicles

1. Any vehicle used for transporting youth members to and from the Neighborhood Youth Organization or during program activities shall meet the following requirements:
 - a. The vehicle must be enclosed and have working door locks.
 - b. The seats of the vehicle must be constructed and installed according to the vehicle manufacturer's specifications.

- c. The vehicle must be kept in satisfactory condition to assure the safety of occupants.
 - d. The Neighborhood Youth Organization must not transport more youth members than any vehicle is able to safely accommodate when child restraint systems and seat belts are properly installed in the vehicle; and;
 - e. Modifications to vehicles including, but not limited to, the addition of seats and seat belts must be completed by the manufacturer or an authorized representative of the manufacturer. Documentation of such modifications must be available for review by the Department.
2. Any child transported must be properly restrained in a child restraint system that meets the requirements of the Colorado child passenger safety law laws at sections 42-4-236 and 42-4-237, C.R.S., ~~that requires:~~
- ~~a. Youth members under eight (8) years of age who are being transported, must be properly restrained in a child restraint system, according to the vehicle and child restraint system manufacturer's instructions.~~
 - ~~b. Youth members who are at least eight (8) years of age but less than sixteen (16) years of age that are being transported, must be properly restrained in a safety belt or child restraint system according to the vehicle and child restraint system manufacturer's instructions.~~
- ~~(4)3.~~ Children who meet the requirements to be restrained in a safety belt must be instructed and monitored to keep the seat belt properly fastened and adjusted.
- ~~e4.~~ Two (2) or more youth members must never be restrained in one (1) seat belt or child restraint system.
- ~~35.~~ In vehicles with a manufacturer's established capacity of sixteen (16) or more passengers, seat belts for passengers are not required, but shall be used if provided.
- ~~46.~~ There must be a First-Aid kit in all vehicles.

...