

DEPARTMENT OF PUBLIC SAFETY

Office of Preparedness, Security, and Fire Safety

RULES AND REGULATIONS CONCERNING BUILDING SECURITY AND OCCUPANT PROTECTION

8 CCR 1507-41

Editor's Notes follow the text of the rules at the end of this CCR Document.]

AUTHORITY TO PROMULGATE RULES AND REGULATIONS

The Office of Preparedness, Security, and Fire Safety (OPSFS) is authorized by the provisions of 24-33.5-1608, C.R.S., to adopt rules and regulations concerning safety and security to protect state personnel and property owned or leased by the state, including, but not limited to, facilities, buildings, and grounds. In adopting such rules and regulations the director shall use as general guidelines the building security and occupant protection standards in Federal Statutes, Presidential Directives, and the rules promulgated thereunder, as amended from time to time.

DEFINITIONS

“Administrator” means a person who is authorized or delegated the authority to make substantive decisions on behalf of the Executive Director concerning a Department's state government continuity, safety, and security responsibilities.

“Director” means the Director of the Office of Preparedness, Security, and Fire Safety.

BSOP 1 PURPOSE

- A. These rules and regulations provide for the creation and adoption of a state buildings security and occupant protection program.
- B. The building security and occupant protection program adopted pursuant to these rules and regulations shall set forth standards and procedures, which are designed to safeguard state personnel, as well as property owned or leased by the state including facilities, buildings, and grounds.

BSOP 2 APPLICABILITY AND SCOPE

- A. The standards and procedures adopted pursuant to these rules and regulations are applicable to all state departments and agencies, hereinafter referred to as “agencies.”
- B. The standards and procedures adopted pursuant to these rules and regulations apply to all state properties, whether owned or leased by the state, and to all person entering in or on such property.

BSOP 3 PROGRAM STANDARDS AND PROCEDURES

- A. The building security and occupant protection program standards and procedures promulgated by the Director shall include, but not be limited to, the following provisions:
 - 1. State Building Security and Occupant Protection Program. This provision establishes both minimum and preferred security standards as well as general security procedures that

are required to be used by agencies to protect life safety and security of persons and property.

2. Facility Security Self-Assessment Questionnaire. This provision establishes guidance, in the form of a self- assessment tool, for use by agencies in determining their current vulnerability and preparedness regarding the physical security of their facility(ies). The completed questionnaire will be used by the OPSFS to determine and assign the appropriate security level for each assessed facility.
 3. Occupant Protection Program Guide. This provision provides guidance for state agencies to use in developing a program to protect life and property in the event of an emergency situation, whether man-made or an act of nature.
- B. The building security and occupant protection program standards and procedures shall, at the discretion of the Director, be subject to annual review and revision.
- C. To assist with this review the Director shall establish a State Government, Continuity, Safety, and Security Task Force (SGCSSTF) composed of a minimum of one representative from each State Department. Such representative shall be an agency administrator appointed pursuant to BSOP 4 (B).
- D. The SGCSSTF shall meet on a periodic basis, the frequency of which will be determined by the Director. As required, but not less than once every other year, the SGCSSTF shall meet to consider proposed changes to the building security and occupant protection program standards and procedures. However, changes should only be recommended for adoption by the SGCSSTF that are consistent with the requirements of 24-33.5-1608 (2), C.R.S.

BSOP 4 IMPLEMENTATION

- A. The building security and occupant protection program standards and procedures adopted pursuant to these rules and regulations shall be implemented based on a phased implementation process, the milestones for which shall be determined by the Director.
- B. Each agency is responsible for appointing an administrator as a program manager and agency point-of-contact for coordinating the agency's state government continuity, safety, and security activities. The appointment of an administrator to coordinate the agency's state government continuity, safety, and security activities, is also required under Rule COG 6 (B) of the Rules and Regulations Concerning Continuity of State Government Operations, adopted by the Director.
- C. Agencies will be required to be in full compliance with these standards and requirements by no later than June 30,2006.

Editor's Notes

History