

## DEPARTMENT OF REVENUE

### Division of Motor Vehicles

## TITLES AND REGISTRATIONS

### 1 CCR 204-10

*[Editor's Notes follow the text of the rules at the end of this CCR Document.]*

## LICENSE PLATE DESTRUCTION, RECYCLING AND DISPOSAL

**Basis:** This regulation is promulgated under the authority of 42-1-204, 42-3-201(6)(a) and 42-3-201(6)(b) C.R.S.

**Purpose:** The following rules and regulations are promulgated to establish criteria for the destruction, recycling and/or disposal of license plates.

### 1.0 Definitions

- 1.1 "Scrap Plate" means any license plate that has either been voluntarily surrendered or acquired in the ordinary course of business with the intent of the license plate being canceled in motor vehicle systems, destroyed, recycled or permanently disposed of.
- 1.2 "Voluntarily Surrendered" means given to the department or its authorized agents by the license plate owner or the owner's agent.
- 1.3 "Ordinary Course of Business" means but is not limited to the receipt of a plate that is voluntarily surrendered, found, damaged, directed to be destroyed per an enforcement action or turned in by a non-owner to the State or its authorized agents.
- 1.4 "Destroyed, Recycled and/or Permanently Disposed" means a method of destruction that renders the material unusable as a license plate.
- 1.5 "Department" means the Department of Revenue, Division of Motor Vehicles.

### 2.0 Requirements

- 2.1 License plates that are voluntarily surrendered or acquired in the ordinary course of business shall be destroyed, recycled or permanently disposed of in a manner approved by the department.
- 2.2 License plates that have been voluntarily surrendered by the owner or owner's agent shall be canceled at the time the plates are surrendered.
- 2.3 License plates acquired in the ordinary course of business shall be canceled in motor vehicle system within 24 hours of receipt.
- 2.4 Scrap license plates surrendered shall be destroyed, recycled, or permanently disposed of. Reselling, reusing, giving or gifting of scrap plates is prohibited.
- 2.5 The department, through Correctional Industries, shall provide a plate scrapping program in which the department or its authorized agents may surrender license plates to be destroyed, recycled or disposed of.
- 2.6 Unless Correctional Industries is used to recycle plates, any authorized agent that receives scrap

plates or desires to conduct disposal, recycling or destruction of license plates shall apply to State Registrations, 1881 Pierce St., Lakewood, CO 80214 for approval detailing the disposal, recycling or destruction activities of license plates. At a minimum, this application will be on the entity's letterhead and shall describe in detail:

- a. Means of receiving and storing the scrap plates to include such details as security, accountability and personnel (i.e. motor vehicle supervisor, motor vehicle clerk, janitorial staff) that would have access to the plates.
- b. Timeline for completion of destruction disposal, recycling, or disposal.
- c. Destruction, recycling or disposal method to be used.
- d. Agreements with any scrap yard, junkyard, recycler, metals dealer or any other entity use to destroy, recycle or dispose license plates. This should detail evidence of receipt for scrap plates, evidence of destruction, recycling or disposal.
- e. The name of the person responsible for administration of program and their contact information.

2.7 Unless Correctional Industries is used to recycle plates, it is the responsibility of the authorized agent to ensure compliance of the rules and statutes pertaining to the destruction, recycle or disposal of license plates with the junk yard, scrap yard, recycler or metals dealer that they have scrap plate agreements with.

2.8 A log, as determined by the Department, shall be maintained by the authorized agent of all plates destroyed, recycled, or disposed of. The log shall be submitted to the Department quarterly or upon the Department's request.

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#### **Editor's Notes**

#### **History**

Entire Rule eff. 03/30/2010.