

## Rule 17 – Certification Records

~~Effective July 1, 2017~~ **Effective January 30, 2021**

- (a) Every POST certificate holder shall keep current ~~his or her~~ **THE POST CERTIFICATE HOLDER'S** name, home address, mailing address, email address, home telephone number, or cell phone number ~~through~~ **TO** the POST **RECORDS MANAGEMENT SYSTEM**. ~~portal.~~
- (b) When any person is appointed or separated as a certified peace officer, ~~as per Rules 10, 11 and 12, such~~ **THE** agency shall submit an update ~~through~~ **TO** the POST **RECORDS MANAGEMENT SYSTEM** ~~portal~~ within fifteen (15) days of such appointment or separation.
- (c) Employment in the state of Colorado as a Basic peace officer, Provisional peace officer, or Reserve peace officer as defined in section § 16-2.5-102, § 24-31-308 and § 16-2.5-110, C.R.S. requires submission of physical and psychological examinations affirmation (Form 6).
- (d) By the 31<sup>st</sup> of January of each year, each agency shall verify the accuracy of the certified peace officers associated with the law enforcement agency listed on the POST ~~portal~~ **RECORDS MANAGEMENT SYSTEM** by submitting **THE** ~~an email~~ **RULE 17 FORM** to POST. By submitting the **FORM**, ~~this email~~ each agency is certifying that the agency has confirmed all certified peace officers associated with their law enforcement agency have no ~~convictions~~ **DECERTIFYING INCIDENTS** that would prevent the individual from being a certified peace officer in Colorado, and that each certified peace officer has a valid Colorado Driver's License or Colorado ID.
- (E) FAILURE TO ADHERE TO THE REQUIREMENTS OF THIS RULE MAY SUBJECT INDIVIDUAL CERTIFICATE HOLDERS AND LAW ENFORCEMENT AGENCIES TO FINES OR OTHER ADMINISTRATIVE SANCTIONS AS DETERMINED BY THE POST BOARD.**